



SLP

**OKLAHOMA TAX COMMISSION - TAXPAYER ASSISTANCE DIVISION
SPECIAL OR PUBLIC EVENT MIXED BEVERAGE APPLICATION**

PART 1: PERMIT APPLICATION FOR:

<input type="checkbox"/> Quarterly Special Event Permit <input type="checkbox"/> Annual Special Event <input type="checkbox"/> Onetime Public Event Permit <input type="checkbox"/> Annual Public Event (Up to 6 events per calendar year)	ABLE SPQ Number: _____ ABLE SPE Number: _____ ABLE PUE Number: _____ ABLE PEV Number: _____
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PART 2: BUSINESS INFORMATION:

Name of Individual, Partnership, Corporation or LLC		FEIN/SSN	
Mailing Address (Street and Number, P.O. Box, Rural Route and Box Number)		Business Phone	
City	State	ZIP	

PART 3: EVENT LOCATION:

Trade Name of Business (Doing Business As)		Business Phone	
Physical Location (Do Not Use P.O. Box or Rural Route Number)			
City	State	ZIP	

BOND REQUIREMENTS: A \$100 CASH BOND PER EVENT IS REQUIRED.

	Date of Event(s)	Amount(s)
Quarterly Special Event Permit		
Bond.....		\$
Annual Special Event		
1) Bond.....		\$
2) Bond.....		\$
3) Bond.....		\$
4) Bond.....		\$
Onetime Public Event Permit		
Bond.....		\$
Annual Public Event		
1) Bond.....		\$
2) Bond.....		\$
3) Bond.....		\$
4) Bond.....		\$
5) Bond.....		\$
6) Bond.....		\$
Total Amount Due		\$

APPLICANT SIGNATURE: A sole owner, general partner, responsible corporate officer or authorized representative must sign this application.
 I, the undersigned applicant or authorized representative, declare under the penalties of perjury that I have examined this application and attachments and, to the best of my knowledge, the facts set forth are true and correct, and that the requirements hereunder will be carried out in accordance with the laws of the State of Oklahoma and the rules and regulations of the Oklahoma Tax Commission. I further acknowledge and agree that withholding taxes are trust funds for the State of Oklahoma and that any use of these trust funds other than timely remittance to the State of Oklahoma is embezzlement and can result in criminal prosecution.

Signature: _____ Date: _____
 Print Name: _____

SPECIAL OR PUBLIC EVENT MIXED BEVERAGE APPLICATION INSTRUCTIONS

What is an Event Permit?

A special event permit may be issued to an organization, association or a non-profit corporation organized for political, fraternal, charitable, religious or social purposes.

A public event is any event that can be attended by the general public.

A public or special event permit allows the holder of the permit to sell and distribute mixed beverages for consumption on the premises for which the permit has been issued, during the period of time that the permit has been issued.

Who Qualifies for a Special Event or Public Event Permit?

Prior to applying for an event permit with the Oklahoma Tax Commission, an applicant must first apply for and receive from the Alcoholic Beverage Laws Enforcement (ABLE) Commission a public or special event license.

An applicant may qualify for a public or special event permit if the following items are met with the Oklahoma Tax Commission:

- The applicant is not delinquent in the payment of any gross receipts taxes or sales taxes
- The applicant is a holder of a public or special event permit as issued by the ABLE Commission

COMPLETING THE APPLICATION FORM

Part I.

Check which type of permit is being applied for.

- Quarterly Special Event permit: this permit is good for up to 3 events to be held over a period not to exceed 3 months and shall not exceed 10 days in length. Include the Quarterly Special Event number as assigned by ABLE.
- Annual Special Event permit: this permit is good for up to four events over a period of one year, not to exceed two such events in any three-month period. Include the Annual Special Event number as assigned by ABLE.
- Onetime Public Event permit: a onetime event that shall not exceed a period of three consecutive days. Include the Onetime Public Event number as assigned by ABLE.
- Annual Public Event permit: this permit is good for up to six events to be held over a period not to exceed one calendar year. An event shall not exceed a period of three consecutive days. Include the Annual Public Event number as assigned by ABLE. A separate application will need to be completed, if all events for the calendar year are unknown at time of application or events are held at different locations.
- Proof of event dates as filed with ABLE must be provided.

Part II.

Complete the name, FEIN/SSN and mailing address associated with the event permit holder.

Part III.

If applicable complete the trade name of business (dba).

Complete the business phone and physical address of the location of the public or special event. Must be the same address as is on file with the ABLE Commission.