

Date: August 8, 2011

Number: 11-18

Subject: State System CAMA Regional Training

Dear County Assessor:

The Ad Valorem Division has scheduled regional training sessions by Assessors' Association Districts for State System CAMA software users. Training dates and locations, along with hotel information, is included with this letter (see attachment).

This software training provides more detailed instruction on how the CAMA software is to be used for generation of values, building on the CAMA valuation case study presented at the Annual Educational Conference in Tulsa, and providing additional details and procedures. *There will be no registration fee for this training.*

Please complete the class registration form by no later than Friday, September 2 (attached) and fax to (405) 521-0166, attention Paula Gibson, or mail to Ad Valorem Division, Oklahoma Tax Commission, 3700 N. Classen Blvd., Suite 200, Oklahoma City, OK 73118.

Students should plan to bring a calculator and note paper to the training class. Handouts and worksheets will be provided during the session.

We believe this additional training will be very beneficial, and will assist you in more fully and accurately utilizing your CAMA system in the valuation process in your county. We look forward to seeing you at the regional training session for your district.

Sincerely,

OKLAHOMA TAX COMMISSION

Jeff Spelman, CAE
Director, Ad Valorem Division

JS: cg
Enclosures