

DATE: April 11, 2011 Number 11-06  
SUBJECT: Additional Homestead Exemption Reimbursement Forms

Dear County Assessor:

In accordance with the provision of 62 O.S., Section 193, enclosed are forms for use in claiming reimbursement of county and school revenue loss due to 2010 **additional homestead exemptions** which were granted to certain classes of taxpayers in accordance with the provisions of 68 O.S., Section 2890. The number of additional homestead exemptions should be the same as reported on the 2010 Homestead Exemption Report. **If any figures differ from those reported on the 2010 Homestead Exemption Report, a letter of explanation must be attached to Form 916.** Note that when completing the Form 916, there is **NO** provision for reimbursement of revenue loss to **cities, towns, or special assessments**. The claim for refund should be based on 2010-2011 millages.

**A county commissioner must sign Form 969 as claimant on the line marked "X".** The county commissioner's oath may be witnessed by a notary public, the county clerk or deputy, the court clerk or any other official authorized to administer oaths.

Return these completed claim forms to the Ad Valorem Division of the Oklahoma Tax Commission by **April 30, 2011**. Please submit all three completed copies of both forms.

If additional assistance is needed, please contact Teresa Strawther or Teresa Wood at (405) 319-8200.

Sincerely,

Jeff Spelman, CAE, Director  
Ad Valorem Division

JS:tw

Enclosures