

BOARD OF LICENSED SOCIAL WORKERS  
Minutes of the Meeting  
September 24, 2010

The Board of Licensed Social Workers met on September 24, 2010 at the office of the Board of Medical Licensure and Supervision, 101 Northeast 51<sup>st</sup> Street, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

**Members Present:**

Gwendolyn Kaminski, LCSW, Board Chair  
Antoinette Lempicki, LSW  
Joy Leuthard, LSWA  
Larry Cassil, Jr., Esq., Vice Chair  
Robert Lee, LCSW  
Sharon Humphries, NASW President

**Members Absent:**

Kelly Harmon, LMSW, Secretary

**Also Present:**

Karl Kramer, AAG  
Laura Maguire, Administrative Assistant

After roll call and noting that a quorum was present, Ms. Kaminiski, Chair, called meeting to order at 10:12 AM.

The minutes from the July 16, 2010 meeting were reviewed. Ms. Lempicki moved to accept the minutes. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

A written report from **JoAnne Huber** was reviewed by the Board. Per Ms. Huber's Consent Decree, she was to undergo 12 months of supervision, submitting a written report every three months. This is the first report. She will be required to appear before the Board next April, 2011. Ms. Humphries moved to accept the report. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

**Kelly Tubbs** appeared before the Board to discuss the late submission of supervision paperwork. Guy Willis, Mr. Tubb's supervisor, was not present, but was asked to appear. Mr. Tubbs did not submit his 12 months supervision paperwork for the period of June, 2009 to November, 2009 until August 10, 2010. Mr. Tubbs stated that the submission of the paperwork was his responsibility. His supervision paperwork is now current. He told the Board that if he is allowed to count these hours, he will complete his supervision in November, 2010.

Mr. Lee moved to accept the supervision evaluations as submitted. Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to send a letter, from the Chair, to Mr. Willis regarding his absence at the Board meeting. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

The Board reviewed a written request from **Marcia McMillan** asking for a CE waiver for the 2011 renewal due to medical hardship. Medical documentation from her physician was included.

Ms. Lempicki moved to approve Ms. McMillan's request. Mr. Lee seconded the motion and the vote was unanimous in the affirmative. Ms. Kaminski will send a letter to Ms. McMillan.

**Sara Kerley** came before the Board to discuss the approval of the school where she obtained her MSW. She attended Capella University, a school that is not accredited by the CSWE. Ms. Kerley spoke to the Board at the July 16, 2010 meeting regarding this issue. She was asked by the Board to provide the curriculum from Capella University and from the University of Oklahoma for comparison.

After reviewing the curriculum of both universities, Ms. Lempicki noted that the course work from Capella University does not appear to be comparable to the course work from the University of Oklahoma.

Ms. Leuthard moved to table a decision and encouraged Ms. Kerley to contact the CSWE and request they send their findings to the Board office. Mr. Cassil seconded the motion and the vote was as follows:

Gwen Kaminiski	Yes
Joy Leuthard	Yes
Toni Lempicki	Yes
Robert Lee	Abstain
Larry Cassil	Yes
Sharon Humphries	Yes

Ms. Lempicki moved to request that Ms. Kerley abstain from referring to herself as a social worker. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

**Guy Willis**, Kelly Tubb's supervisor, came before the Board. He apologized for being late, stating that he went to the wrong address. Ms. Kaminski thanked him for coming and stated that he would be receiving a letter from the Board.

Ms. Kaminski introduced **Laura Winchester** as a new member of the Complaint Committee.

**Reji Varghese and Dela Kwetey** came before the Board to present the Administrative Report. Mr. Varghese reviewed the cash balance in the clearing account and the revolving account. He stated that the purpose of reviewing the budget is to ensure that we stay within the budget.

Mr. Cassil moved to pay the invoice for June, 2010. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve the administrative and financial report and to make changes to the date of the report to read 8/31/2010, instead of 6/30/2010. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Kramer told the Board that due to insufficient wording on the agenda, the Executive Session will need to be moved to a special meeting and will not occur today. The Board scheduled an Executive Session meeting for Thursday, September 30, 2010 at 3:30 PM.

Mr. Kramer presented the Complaint Log. He referred to Complaint #2010-05, and asked approval from the Board to obtain an investigator in this matter. Mr. Lee moved to allow Mr. Kramer to retain an investigator for this complaint. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

In the case #2010-06, Mr. Kramer noted that the licensee has surrendered her license. He recommended dismissal of the complaint. Mr. Cassil moved to dismiss the complaint. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

In the case #2010-08, Mr. Kramer recommended dismissal of the complaint. Ms. Leuthard moved to dismiss the complaint. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

In the case #2010-09, Mr. Kramer recommended dismissal of the complaint. Mr. Cassil moved to dismiss the complaint. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

In the case of 2010-10, Mr. Kramer recommended dismissal of the complaint. Mr. Cassil moved to dismiss the complaint. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

The Board discussed the 5 Year Strategic Plan. The due date for the submission of the plan is October 1, 2010. Ms. Leuthard suggested dividing up the goals among Board members for any necessary changes to be made. When the changes are complete, they are to be emailed to Julia Reed in word format so that she may consolidate the changes. Ms. Reed will need to complete this by Wednesday, September 29, 2010. Goal #1 was assigned to Ms. Lempicki and Ms. Leuthard. Goal #2 was assigned to Mr. Lee and Ms. Humphries. Goal #3 was assigned to Ms. Kaminski and Ms. Reed. Goal #4 was assigned to Ms. Leuthard and Ms. Humphries. Goal #5 was assigned to Ms. Lempicki.

Mr. Lee inquired about initiating a process to review, and possibly revise the documentation required of all supervisees during the supervision process. This includes the clinical evaluation and general evaluation. A suggestion was made to form a committee to review the evaluation documents. Mr. Lee and Ms. Humphries volunteered to be on the committee. Ms. Reed asked if licensees outside of the Board could also be a part of the review. Mr. Kramer responded that they could, but would be identified as participants. They would not be able to vote. Mr. Lee suggested using *survey monkey* as a way to obtain data from a survey of licensees online.

Mr. Cassil and Mr. Kramer left the meeting.

The Board began review of Applications for Licensure.

Ms. Leuthard moved to approve the following for LCSW:

**Vickie Cupp**  
**Wendy Hanser**

Ms. Humphries seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LCSW, issue provisional:

**Shelley Bowers**  
**Marissa Carpenter**  
**Lisa Hardwick**

Ms. Humphries seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LCSW, no provisional, exam ID only:

**Andrea Castro**

**Vicki Estes**  
**Melissa Robinson**

Ms. Humphries seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve the following for LMSW, issue provisional:

**Lisa Dixon**  
**Verneka Sanders**  
**Pamela Sparks**

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve **Archana Bender** for LMSW, issue provisional, pending receipt of background check.

Ms. Lempicki moved to approve the following for LCSW, issue provisional:

**Elizabeth Newell**  
**Sharon Rogers**

Ms. Humphries seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve **Wendy Mills** for LCSW, no provisional, exam ID only.  
Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve **Vicki McEntire** for Clinical BAS. Mr. Lee seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve **Rose Burrell** for LMSW, issue provisional, pending receipt of background check. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following persons for LCSW, issue provisional:

**Meghan Fanning**  
**Kelly Jamison**  
**Alexia Jones**  
**Andrea Rolf**

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve **Felicia Cummings** for LCSW, no provisional, exam ID only.  
Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for Clinical BAS:

**Tamera Myre**  
**Samantha Pryor**

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard took the chair.

Ms. Kaminski moved to approve the following for LCSW:

**Tira Jones**  
**Kimberley Partridge**

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Kaminski moved to approve the following for LCSW, issue provisional:

**Amy Annesley**  
**Erin Brook**  
**Lea Glen Borts**

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Kaminski moved to approve the following for LCSW, no provisional, exam ID only:

**Alisia Davis**  
**Uganda Jones**  
**Lyn Lawhead**  
**Chris Shomo**  
**Julia Summers**

Ms. Kaminski resumed as Chair.

Under correspondence received, the Board addressed an email from Kelly Harmon requesting information about training for new Board members. The Board recommended that Ms. Harmon register on [www.aswb.org](http://www.aswb.org).

There was no Chair report.

Ms. Leuthard reported to the Board that she has been in contact with Lanny Endicott to schedule a meeting with Pam Peterson to discuss changes to the Social Work Licensing Act and the submission of legislation to the 2011 legislative session.

There being no further business, the meeting was adjourned. Mr. Lee moved to adjourn. Ms. Humphries seconded the motion and the vote was unanimous in the affirmative.

The meeting was adjourned at 1:10 PM.