

**BOARD OF LICENSED SOCIAL WORKERS
MEETING MINUTES
MAY 11, 2012**

The Board of Licensed Social Workers met on May 11, 2012 at the office of the Board of Medical Licensure and Supervision, 101 Northeast 51st Street, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members Present:

Robert Lee, LCSW, Board Chair
Antoinette Lempicki, LSW, Secretary
Joy Leuthard, LSWA
Beverly Coon, LCSW
Kelly Harmon, LMSW

Members Absent:

Larry Cassil, Jr., Esq., Vice Chair
Sarah Schulz, NASW President

Also Present:

Karl Kramer, AAG
James Marks, Executive Director
Laura Maguire, Administrative Assistant

After roll call and noting that a quorum was present, Mr. Lee, Board Chair, called the meeting to order at 10:14 A.M.

The minutes from the March 23, 2012 Board meeting were reviewed. Ms. Leuthard moved to approve the minutes. Ms. Coon seconded the motion and the vote was as follows:

Joy Leuthard	Yes
Toni Lempicki	Abstain
Beverly Coon	Yes
Kelly Harmon	Yes
Robert Lee	Yes

Laura Swingle, from the Office of State Finance, appeared before the Board to present the Office of the Oklahoma State Board of Licensed Social Workers' financial report. Handouts provided to the Board members included month end expenditures through April 2012 and the State Fiscal Year 2013 proposed budget. Ms. Swingle reviewed the financial position of the Board as of April 30, 2012 and outlined the budget for FY2013.

As part of the budget discussion, Mr. Marks offered that the Oklahoma State Board of Licensed Social Workers is in need of a full-time Administrative Assistant position to meet the programmatic needs of the office. At present, Administrative support is offered on a part-time basis as part of a temporary contract with Laura Maguire. Mr. Marks noted that our current fiscal structure and revenue would not support the salary of a full time Administrative Assistant. Mr. Marks offered two things for full-time Administrative support: 1) An increase in agency FTE (full-time equivalency) will require a statutory change; and, 2) Hiring a full-time Administrative support person will require increased revenues to support

the position. He recommended establishing a subcommittee to investigate the possibility of this and share this information with all licensees.

Ms. Leuthard moved to develop a subcommittee to investigate the possibility of reviewing and potentially increasing our revenues over the next year. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative. The committee will consist of Joy Leuthard, Robert Lee, Mary Jo Kinzie (Executive Director of the NASW Oklahoma Chapter), and Sharolyn Wallace (President of the NASW Oklahoma Chapter).

Ms. Lempicki moved to approve the budget dated as of April 30, 2012. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the proposed budget for FY2013. Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Amy Dwerlkotte appeared before the Board to request approval of her application for LCSW-P. She was asked to appear before the Board to discuss the results of her background check. Ms. Dwerlkotte provided an explanation to the Board and after some discussion Ms. Leuthard moved to approve Ms. Dwerlkotte for LCSW, issue provisional. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Applications for licensure were presented. Ms. Leuthard moved to approve the following for LCSW, issue provisional:

Ivanilda Silva
Cherisa Standridge
Brian Miller
Christy Mead

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LCSW:

Elizabeth Dearhamer

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LCSW, Exam ID only, pending receipt of a clear background check:

Kathy Ridgway

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LSWA:

Elizabeth Bitter

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon moved to approve the following for LCSW, issue provisional:

Matthew Tiger
Courtney Wilson
Amber Wright

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon moved to approve the following for LCSW, Exam ID only, pending receipt of a clear background check:

Amanda Shrader

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon moved to approve the following for LCSW, Exam ID only:

Christine Cleary

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon moved to approve the following for LMSW, issue provisional:

Kristen Burget
Michell Hovis
Norma Merriman
Whitney Reuss

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve the following for LCSW, issue provisional:

Teressa Rao
Sandra Shrum
Grace Claflin

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve the following for LCSW, issue provisional, pending receipt of a clear background check:

Rupal Parekh

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve the following for LCSW, Exam ID only:

Lauren Harjo

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to approve the following for LMSW:

Sheila Brown
Toni Dewey-Lippold

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki moved to table **Robbin Keith's** application for LCSW, Exam ID only, and request a current job description. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki assumed Chair.

Mr. Lee moved to approve the following for LCSW, issue provisional:

Kimberly Gaylor
Melanie Little
Jamie Miller

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for LCSW, issue provisional, pending receipt of a clear background check:

Sarah Beilke

Ms. Leuthard seconded the motion and the vote was as follows:

Beverly Coon	Yes
Robert Lee	Yes
Kelly Harmon	Yes
Toni Lempicki	Abstain
Joy Leuthard	Yes

Mr. Lee moved to approve the following for LCSW, Exam ID only, pending receipt of a clear background check:

Sarah Schulz

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for LCSW:

Tiffany Grantham

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for LMSW, pending receipt of a clear background check:

Carmen Ross

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for Clinical BAS:

Diane Vinson

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee resumed Chair.

Mr. Kramer presented the complaint log:

Complaint #2011-21 – The Complaint Committee recommended dismissal of the complaint with a letter of caution. Ms. Lempicki moved to dismiss the complaint and issue a letter of caution. Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Complaint #2012-04 – The Complaint Committee recommended dismissal of the complaint. Ms. Leuthard moved to dismiss the complaint. Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Complaint #2012-05 – The Complaint Committee recommended dismissal of the complaint. Ms. Lempicki moved to dismiss the complaint. Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Kramer reminded the Board that the rules don't require any Board action if the Complaint Committee finds no violation occurred on a particular complaint. He directed the Board to rule 675:3-1-3(b).

Mr. Marks presented the Executive Director's report, providing updates on the following:

- a. Sunset Review- HB 2226 is complete and was approved by the Governor on April 17, 2012.
- b. Agency rules- Board members received a copy of the House Joint Resolution.
- c. Statement of Financial Interests.
- d. Executive Director's position with ASWB- Current Director is retiring.
- e. Licensure Task Force Meeting (Schools of Social Work) - Mr. Marks will attend the June 4, 2012 meeting.
- f. NASW President Elect- Sharolyn Wallace will be the President of the Oklahoma Chapter of the NASW beginning July 1, 2012.

Mr. Marks acknowledged Ms. Sarah Schulz's service to the Board as she leaves the Board this month.

Mr. Lee presented the Chair's report, providing updates on the following:

- a. SB 1795.

b. ASWB Spring Education Meeting in Lexington, Kentucky - There was a lengthy discussion regarding the use of electronic therapy and issues related to this, including jurisdictional issues and Oklahoma's need for policy development.

Mr. Lee suggested a training session for Board members focusing on electronic therapy and the issues related to it. No date was set for the training.

There being no further business, Ms. Leuthard moved to adjourn. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative. Meeting was adjourned at 11:45 A.M.