

**BOARD OF LICENSED SOCIAL WORKERS
MEETING MINUTES
March 23, 2012**

The Board of Licensed Social Workers met on March 23, 2012 at the office of the Board of Medical Licensure and Supervision, 101 Northeast 51st Street, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members Present:

Robert Lee, Board Chair
Larry Cassil, Jr., Esq., Vice Chair
Joy Leuthard, LSWA
Beverly Coon, LCSW

Members Absent:

Antoinette Lempicki, LSW, Secretary
Sarah Schulz, NASW President
Kelly Harmon, LMSW

Also Present:

Karl Kramer, AAG
James Marks, Executive Director
Laura Maguire, Administrative Assistant

After roll call and noting that a quorum was present, Mr. Lee, Board Chair, called the meeting to order at 10:55 A.M.

Mr. Lee introduced and welcomed Beverly Coon as the newly appointed Board member.

The minutes from the January 20, 2012 meeting were reviewed. Mr. Cassil moved to approve the minutes. Ms. Leuthard seconded the motion and the vote was as follows:

Larry Cassil	Yes
Joy Leuthard	Yes
Beverly Coon	Abstain
Robert Lee	Yes

Riley Shaull, from the Office of State Finance, appeared before the Board to present the Office of the Oklahoma State Board of Licensed Social Workers' financial report. Mr. Shaull informed the Board of a budget shortfall due to a large expenditure for the Supervision System created by ok.gov for the agency website. Funds were not encumbered by the previous Administration to pay this expenditure. Mr. Shaull informed Board members that the agency has the funds to pay the expenditure; however, a budget revision would have to be requested and approved by the Director of State Finance. Ms. Leuthard moved to approve a \$36,000.00 budget revision. Ms. Coon seconded the motion and the vote was unanimous in the affirmative. Mr. Marks will forward the written request to Mr. Shaull.

Rebekah Hartman appeared before the Board requesting approval to continue supervision with Rosanna Wehrman via video conferencing. Ms. Hartman presented each Board member with a written plan of how the supervision would be conducted. After discussion and review of the written plan submitted, Ms. Leuthard moved to approve Ms. Hartman's request for interactive video conferencing for supervision. Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee suggested Board staff develop guidelines related to electronic supervision and include some parameters of minimum distance allowed for the use of electronic supervision. Mr. Marks offered that the establishment of guidelines may adversely impact some needing to use electronic supervision because of some type of hardship. Since all requests for electronic supervision are required to appear before the Board, Mr. Marks felt it appropriate for the Board to hear individual requests from Supervisees and vote on the appropriateness of electronic supervision. Mr. Lee inquired about establishing guidelines for other issues such as privacy, confidentiality, sharing of case information, use of equipment, room set-up, etc. Mr. Kramer stated that any guidelines would have to be written into the agency rules. Until the rules are in place, those requesting the use of electronic supervision would need to be reviewed and approved on a case by case basis. There was no further discussion and no action taken at this time.

Debra Cole did not make her personal appearance before the Board due to car trouble. Mr. Cassil moved to table her request and place her on the May 11, 2012 agenda. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Kramer presented the complaint log:

Complaint #2011-02 – The Complaint Committee recommended dismissal of the complaint. Ms. Leuthard moved to accept the Complaint Committee’s recommendation and dismiss the complaint, based on the outcome of an investigation conducted by the Oklahoma Attorney General’s office (Patient Abuse and Medicaid Fraud Control Unit). Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Complaint #2012-01 – The Complaint Committee recommended dismissal of the complaint. Mr. Cassil moved to accept the Complaint Committee’s recommendation and dismiss the complaint. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Complaint #2012-02 – The Complaint Committee recommended dismissal of the complaint. Ms. Leuthard moved to accept the Complaint Committee’s recommendation and dismiss the complaint. Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Complaint #2012-03 – The Complaint Committee recommended dismissal of the complaint. Mr. Cassil moved to accept the Complaint Committee’s recommendation and dismiss the complaint. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Marks reported on the status of House Bill 2299. The proposed legislation would require “mental health professionals” to complete domestic violence training as part of the continuing education credits. **This bill was not voted out of committee.**

Mr. Marks reported on the status of House Bill 2509. This bill seeks to eliminate Section 1270 and replace it with new language as part of the Unauthorized Practice Act. It pertains to action that can be taken against individuals practicing without a license. Mr. Marks said this bill has been amended and the legislation, as it currently reads, does not apply to the Social Workers’ Board.

Mr. Marks reported on the status of Senate Bill 1795. This bill would amend 43A O.S. 2011, Sections 3-101 and 3-323A, which relate to mental health and substance abuse facilities; deleting the requirement for maintenance of certain facilities; modifying the name of certain facilities; exempting

certain facilities from specified treatment; repealing 43A O.S. 2011, Section 3-106, which relates to community mental health facilities; and providing an effective date.

Mr. Marks said if this bill passed in its' original state, those practicing in the private sector, would be required to receive certification through the Department of Mental Health and Substance Abuse Services. He added there is a floor amendment that addresses the issue of those working in private practice that would not require individuals in private practice to receive the certification. The floor amendment does not eliminate agencies from requiring the certification. Mr. Marks finished by saying the bill is still alive, but is not aware of the current status.

Mr. Marks asked the Board for approval to begin exploring options to hire the Administrative Assistant on a full-time basis. Mr. Cassil moved to approve Mr. Marks request and have him investigate the options of hiring the Administrative Assistant full-time and report back to the Board at the May meeting. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

The Board discussed changing the meeting dates for the May and July Board meetings, due to conflicts in schedules. After some discussion, Ms. Coon moved to change the May 25, 2012 meeting to May 11, 2012. Mr. Cassil seconded the motion and the vote was unanimous in the affirmative. The July 27, 2012 meeting was not changed.

Applications for licensure were presented. Ms. Coon moved to approve the following for LCSW, Exam ID only:

Wendy Mills
Sherry Rosa

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon moved to approve the following for LCSW, Exam ID only, pending receipt of a clear background check:

Mark Hayes
Vonetta Richardson

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon moved to approve the following for LCSW, issue provisional:

Mary Elizabeth Alaback

Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon moved to approve the following for LMSW, issue provisional:

Michelle Boyer
Cynthia Mackey

Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon moved to approve the following for Clinical BAS:

Stacy Dudark
Joan Luttmer
Donna Merkle
Michelle Rosenthal

Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LCSW, issue provisional:

Sandra Bauer
Erin Jackson
Emily Farmer

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LCSW, issue provisional, pending receipt of a clear background check:

Rebecca Bundy
Lura Jaquess
Meredith Lawler

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to table the application of **Amy Dwerlkotte**, LCSW provisional, and requested a personal appearance at the May Board Meeting:

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LCSW, Exam ID only, pending receipt of a clear background check:

Audrey DeLay

Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LCSW, pending receipt of a clear background check:

Sarah Hebbeler
Barbara Kerrigan

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LSWA, issue provisional:

Joyce Gallaher

Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LMSW, pending receipt of a clear background check:

Amanda Molina
Omar Rashidzada
Brenda Hayes

Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard moved to approve the following for LMSW, issue provisional, pending receipt of a clear background check:

Natalie Haymaker
Sandra Willis

Mr. Cassil seconded the motion and the vote was unanimous in the affirmative.

Mr. Cassil assumed Chair.

Mr. Lee moved to approve the following for LCSW, issue provisional:

Tyler Lawler
Miranda Mathews
Kristy Morrell
David Runnels
Lisa Thomas
Summer Welcher-Duke

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for LCSW, issue provisional, pending receipt of a clear background check:

Summer Scott
Kristen Suzuki

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for LCSW:

Julie Richardson
Heather Shepherd

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for LCSW, pending receipt of a clear background check:

Robyn Weiser

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee moved to approve the following for LMSW:

Leahrae Meyering

Sandra Bauer

Victoria Haight

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee resumed Chair.

Mr. Marks presented the Executive Director's report, providing updates on the following:

- Surplus of agency equipment (computers)
- Building update
- Board consultant resignation
- ASWB score report- provided handouts
- Agency rules update
- Sunset Review update (HB2226)

Mr. Lee presented the Chair's report, providing updates on the following:

- SB 1795
- ASWB Spring Education Meeting in Lexington, Kentucky

There being no further business, Mr. Cassil moved to adjourn. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative. Meeting was adjourned at 1:05 P.M.