The Board of Licensed Social Workers met on July 15, 2005 at the office of the Board of Medical Licensure and Supervision, 5104 North Francis Avenue, Suite C, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members present:
Jeff Chace, Chair
Mary Jo Kinzie, Vice Chair
Joy Leuthard, Secretary
Toni Lempicki

Not present:
Tim O’Connor
Robert Weeks
Elaine Eddens

Also present:
Debra Schwartz, Assistant Attorney General
Linda Edmondson, Board Consultant
Kandi Hoehner, Administrative Staff
Jan Ewing, Administrative Staff

Noting that a quorum was present, Mr. Chace called the meeting to order at 10:18 a.m. Mr. Chace announced the appointment of Antoinette “Toni” Lempicki to the Board for a term expiring July 1, 2010, replacing Claudia Arthrell. He also announced that he had been reappointed for a term expiring June 1, 2010. Ms. Schwartz administered the Oath of Office to Ms. Lempicki and Mr. Chace.

The Board reviewed the minutes of the May 20, 2005 meeting. After discussion, Ms. Kinzie moved to add the names of Lyle Kelsey, Jan Ewing and Kandi Hoehner to those attending the luncheon and approve the minutes. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Beth Venus appeared in person. Her application was previously tabled pending investigation of a complaint that had been filed with the Board. Mr. Chace reported that the Complaint Committee had met with Ms. Venus and she acknowledged there had been some boundary issues with a client. The Committee questioned whether she was ready for independent practice and recommended additional supervision with a new supervisor. Ms. Venus testified that she had completed all of her supervision hours and had a provisional license for LCSW which has expired. She stated that she had worked with the client in question for three years in a home based setting. She also stated that she has taken a boundary course workshop. Mr. Chace commented that it seemed like her relationship with the client had turned into more of a friendship. Ms. Venus agreed that she had become too close to the client and felt that she worked with her for too long. Ms. Kinzie moved to require one additional year of supervision from a board approved

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supervisor that had not previously been her supervisor, to require written reports every other month from the supervisor on her progress and boundary issues and for the supervisor and Ms. Venus to appear before the Board in six months. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative. Mr. Chace then addressed her application that had been filed with the Board and suggested that Ms. Venus could withdraw her application or the Board could deny the application. Ms. Venus offered to officially withdraw her application. Ms. Leuthard moved to accept the withdrawal. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

The Board reviewed the request from Steven Allred requesting waiver of continuing education hours. At the last meeting the Board tabled action and requested additional information. Mr. Allred provided additional documentation on his convalescent after brain surgery including a letter from his physician. Ms. Kinzie moved to waive ten (10) hours of continuing education. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

The Board reviewed a request from Raymond Walker, requesting the Board to accept supervision hours obtained during the past year. Mr. Walker informed staff that he had submitted a supervision contract and the six month evaluation, however, he had not received any confirmation from the Board. Ms. Edmondson stated that he sent in an application for licensure, not a contract for supervision. The Board discussed accepting the year of supervision that he has already obtained. Ms. Kinzie moved to table action until a contract with job description is received and approved. The contract should cover the whole period and include a letter of explanation. Both Mr. Walker and the supervisor are to be notified of this decision. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Schwartz, AAG announced that this would be her last meeting as attorney for the Board as she is being assigned full time to the Oklahoma Center for Advancement of Science and Technology. The Attorney General’s office will assign another assistant attorney general to represent the Board. Mr. Chace stated how he and the Board appreciated all of her assistance.

The Board moved to correspondence received. Curtis Campbell sent an e-mail asking if he could apply for a license with a prior felony conviction. Ms. Schwartz noted that rule 675:3-1-4 states conviction of a felony can be grounds for denial but does not automatically prohibit issuance of a license. The Courts say each application should be looked at on a case by case basis and whether or not the conviction had anything to do with the intended practice. Ms. Edmondson stated that during the ASWB training, it was noted that Boards should not ask on the application whether an applicant has been convicted of a felony if the law does not give the Board the ability to deny based on the conviction. The Board discussed the benefits if there was a problem for the applicant and Board to know before completing the two years of supervision. The Board discussed the need to begin background checks. The Board also received a letter from Peggy Factor who is currently in prison asking the same as Mr. Campbell.
Ms. Schwartz stated it was not required to have a hearing at the application process to deny a license. The Board should have information to consider such as the nature of the crime, how long it has been, and reports from probation officers. The response to both Mr. Campbell and Ms. Factor would be there was nothing to prohibit them from applying for a license and the Board looks at each application on a case by case basis.

Ms. Kinzie took over as Chair and Mr. Chase presented applications.

Mr. Chace moved to approve Ray McDonald and Shaji K. Poulo for LMSW pending passing the masters examination. No provisional license to be issued. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve the following for LMSW pending passing the masters examination and to issue a provisional:

- Aesha James John
- Misty Renee McConahy
- Watt Osage
- Jenny Ann Thompson

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve the following for LMSW:

- Dana R. Bonnin
- Megan Lynn Parry
- Tailynn L. Tindall

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve the following for LCSW pending passing the clinical examination. No provisional license to be issued.

- Oti-Lisa Brown
- Nathaniel Hill
- Priscilla Ann Kelley
- James W. McIntosh
- Linda M. Standing-Cloud
- William C. Stephens

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve Daniel Alexander Whelan for LCSW pending receipt of a current job description and passing the clinical examination. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.
Mr. Chace moved to approve the following for LCSW pending passing the clinical examination and issue a provisional license:

- Darren Dennis Ashton
- Matthew Glen Atkinson
- Amy Coatney
- Stephanie Craig
- Brenda Godwin
- Cecelia K. Gray
- David R. Hobbs
- Jennifer A. Kelly
- Kylene Rehder
- David Robertson
- Lois Trost

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve Andrea Hart for LCSW pending receipt of the Termination of Supervision form and passing the clinical examination. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve Renel S. Johnson for LCSW pending receipt of a current photograph and passing the clinical examination. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve Sonya Reyes for LCSW pending receipt of the application fee and passing the clinical examination. Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve the following for LCSW:

- Orren Dale
- Melodi Franklin
- Terry Lee Gardner

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve Sharon Caputo for LCSW pending passing the clinical examination and issue provisional license. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Mr. Chace moved to approve Barbara Joslin for Board Approved Supervisor – Clinical. Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.
Mr. Chace moved to approve Mary Hogan, Joanne Kaplan and Dana L. White for Board Approved Supervisor – Clinical with the condition to attend the supervisor training within one year.

Mr. Chace took back the Chair and reported on pending investigations. The Board has received one complaint since the last meeting dealing with boundary issues. A letter has been sent and response received. The Complaint Committee will be meeting with the licensee to discuss the issues at hand. There are a couple of complaints that are still being investigated and a couple that will probably be closed.

Ms. Edmondson reported on the Oklahoma Health Care Authority rule 327:30-5-240(c)(2) regarding clinical supervision. This rule conflicts with the Board’s rule which states someone under supervision cannot diagnose unless the employment supervisor or other agency employee able to diagnose co-signs. Graduates start work right after graduation but do not get their transcripts for six to eight weeks, which is required for the supervision contract to be approved. Ms. Edmondson will visit with Medicaid about this.

Ms. Edmondson also reported that the provider audit was sent out a week ago. The continuing education audit was completed with 100% compliance.

Mr. Chace, in his report from the Chair stated that Preston Howard, to whom the Board had sent a letter of what would be required for licensure, has contacted the Board office and is looking for a supervisor.

A letter was sent to Stephne Snipes after the last meeting advising her to cease and desist practicing social work and to respond to the complaint that had been filed with the Board. No response has been received and the case will be turned over to the investigators.

At the March 4, 2005 meeting, a hearing was held on the complaint of Wendy Wakefield practicing without a license. The Board imposed a fine and sent the information to the district attorney’s office. Mr. Chace reported that no charges have been filed against Wendy Wakefield. Ms. Edmondson stated she had received a call that Ms. Wakefield was working in Duncan.

Jan Ewing presented the administrative report. The fiscal year ended June 30th and a financial statement will be available at the next meeting. The Board is up for sunset review next session and a list of the Committee members was distributed. Mr. Chace stated that the Board has always tried to stay away from introducing major changes in the law during the sunset review year. He also noted that Ina Javellas, who has assisted in the past with this review, can do some lobbying on the Board’s behalf as well as Mr. Kelsey.

Under New Business, the Board discussed setting up a sub-committee to look at any needed changes to the law and/or rules, such as what constitutes face-to-face and direct client contact. Ms. Leuthard, Ms. Kinzie and Ms. Lempicki volunteered to be on the sub-committee.
Ms. Kinzie had a question on the applications of Dana Bonnin, Megan Parry, and Tailynn Tindall and why they were not approved pending the examination. Ms. Edmondson stated they had passed the examination in another state and were qualified for licensure. Ms. Kinzie stated that she had passed her examination and that she felt there was a need for a pre-exam here in Oklahoma.

There being no further business, the meeting was adjourned at 1:30 p.m.