

**BOARD OF LICENSED SOCIAL WORKERS
MEETING MINUTES
January 24, 2014**

The Board of Licensed Social Workers met on January 24, 2014 at the office of the Board of Medical Licensure and Supervision, 101 Northeast 51st Street, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members Present:

Beverly Coon, LCSW
Robert Lee, Chair
Antoinette Lempicki, LSW
Joy Leuthard, LSWA
Connie Schlittler, LCSW
Sharolyn Wallace, LCSW

Absent:

Larry Cassil, Jr.

Also Present:

Karl Kramer, AAG
James Marks, Executive Director
Courtney Hunter, Administrative Assistant

Review and Approval of Minutes:

The minutes from the November 15, 2013 Board meeting were reviewed. Ms. Wallace made the motion to approve the minutes. Seconded by Ms. Leuthard. The vote was unanimous in the affirmative.

Discussion and possible action: Financial report from the Office of Management and Enterprise Services (OMES) by Chris Forster.

Mr. Forster appeared before the board to present the Oklahoma State Board of Licensed Social Worker's financial report as of December 31, 2013. Ms. Schlittler made the motion to accept the financial reports. Seconded by Ms. Coon. The vote was unanimous in the affirmative.

Discussion and possible action: Personal appearance by Cynthia Schmitt requesting approval of application for LCSW provisional license.

Ms. Schmitt made an appearance before the board to answer questions regarding her application for LCSW Provisional. After hearing feedback from Ms. Schmitt from questions presented by the Board of Directors, Ms. Coon made the motion to approve Ms. Schmitt for LCSW Provisional license. Seconded by Ms. Wallace. The vote was unanimous in the affirmative.

Discussion and possible action: Personal appearance by Tiffany Geeter requesting approval of application for LCSW provisional license.

Ms. Geeter made an appearance before the board to answer questions regarding her application for LCSW Provisional. After hearing feedback from Ms. Geeter from questions presented by the Board of

Directors, Ms. Wallace made the motion to approve Ms. Geeter for LCSW provisional license. Seconded by Ms. Coon. The vote was unanimous in the affirmative.

Discussion and possible action: Personal appearance by Rachel Howard requesting approval for LCSW provisional license.

Ms. Howard made an appearance before the board to answer questions regarding her application for LCSW Provisional. After hearing feedback from Ms. Howard from questions presented by the Board of Directors, Ms. Lempicki made the motion to approve Ms. Howard for LCSW provisional. Seconded by Ms. Leuthard. The vote was unanimous in the affirmative.

Discussion and possible action: Personal appearance by Tracy Ellman requesting approval for LCSW Exam ID.

Mr. Ellman made an appearance before the board to answer questions regarding his application for LCSW Exam ID. After hearing feedback from Mr. Ellman from questions presented by the Board of Directors, Ms. Lempicki made the motion to approve Mr. Ellman for LCSW Exam ID. Seconded by Ms. Leuthard. The vote was unanimous in the affirmative.

Discussion and possible action: Public Hearing scheduled for February 18th for comment from the general public on proposed permanent rules for the agency.

Mr. Marks informed the Board that the Public Comment Period for the agency's proposed permanent rules began January 15th, 2014. The Public Comment Period will conclude with a Public Hearing, which is scheduled for February 18th, 2014 at the Oklahoma State Board of Licensed Social Workers. The Public Hearing will begin at 10:00am. Marks informed the Board that a quorum will be required for the Public Hearing to occur.

Discussion and possible action on the following complaints filed against social workers:

Complaint 2013-15 – Complaint Committee recommends dismissal. Ms. Schlittler made the motion to dismiss Complaint 2013-15. Seconded by Ms. Leuthard. The vote was unanimous in the affirmative.

Complaint 2013-19 – Complaint Committee recommends dismissal. Ms. Schlittler made the motion to dismiss Complaint 2013-19. Seconded by Ms. Wallace. The vote was unanimous in the affirmative.

Complaint 2013-20 – Complaint Committee recommends naming an investigator to investigate this complaint. Ms. Leuthard made the motion to name an investigator for investigating this complaint. Seconded by Ms. Lempicki. The vote was unanimous in the affirmative.

Mr. Kramer presented an update of the complaint log.

Mr. Kramer provided an update on the complaints currently pending, with no action needed at this time:

Complaint 2011-05 and 2011-06 – moving forward with the complaint, case had been in trial. A response is due by February 21, 2014.

Complaint 2013-21 – this complaint is regarding an unlicensed supervisee but will be on record should the individual seek licensure in the future.

Applications for licensure were presented.

Ms. Lempicki made the motion to approve the following for LCSW, Provisional:

Pamela Bookout
Jacqueline Long
Pamela Tibbs
Patti Vazquez

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki made the motion to approve the following for LMSW, Provisional:

Christy Neel-Red Elk

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Schlittler made the motion to approve the following for LCSW, Exam ID:

Terran Manning

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Schlittler made the motion to approve the following for LCSW, Provisional:

Nicole Duncan
Amy Rainwater

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Schlittler made the motion to approve the following for LCSW, Transfer:

Julie LeBlanc

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Schlittler made the motion to approve the following for LMSW, Transfer, pending receipt of a clear background check:

Angela Pereira

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard made the motion to approve the following for LCSW, Provisional:

Jennifer Chafin
Holly Franklin
Brandy Seachris

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard made the motion to approve the following for LMSW, Provisional:
Leah Bradley

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard made the motion to approve the following for BAS - Clinical:
Pam Kerkstra

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for LCSW, Provisional:
Jamilah Lowe
Kenya Turner

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for LCSW, Exam ID:
Tobi Abraham
Audrey Woodard

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for LMSW, Transfer:
Angela Calloway

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon made the motion to approve the following for LCSW, Provisional:
Ashley Etwardo
Greg Salzer

Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon made the motion to approve the following for LCSW, Provisional:
Lauri Lenora

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon made the motion to approve the following for LCSW, Transfer:
Whitney Shevlin

Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon made the motion to approve the following for LCSW, Exam ID:
Bridgette Bondzie-Littlejohn

Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon made the motion to approve the following for LMSW, Transfer:
Aesha John

Ms. Leuthard seconded the motion and the vote was unanimous in the affirmative.

Ms. Leuthard assumed Chair.

Mr. Lee made the motion to approve the following for LCSW, Provisional:
Cynthia Brown
Candace Howard
Melanie McKinley

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for LMSW, Provisional:
Robert Skuy

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for LMSW, Exam ID, pending receipt of a clear background check:
Matthew Thomas

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for BAS – Clinical:
Julie Kline

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee resumed Chair.

Mr. Marks presented the Executive Director's report. The report included the following:

- a. SB Request Number 3184
- b. Proposed Agency Rules
- c. Sunset Review
- d. Agency Forms
- e. Supervision Tool
- f. Agency FTE Increase
- g. Online Application
- h. John Eckenberger
- i. CE Credit

New Business:

Ms. Schlittler informed the Board of a statute that passed to amend the salary range for state agency Executive Directors and questioned if the Oklahoma State Board of Licensed Social Workers (OSBLSW) was included in that statutory change. Upon

receiving confirmation the OSBLSW was included as part of the statutory change, Ms. Schlittler recommended the establishment of sub-committee to review the performance of the Executive Director for consideration of a possible salary adjustment. A sub-committee that includes Board Members Lee, Leuthard, and Schlittler was established. Ms. Schlittler requested this be placed on the agenda as a "Discussion and Possible Action" agenda item for the Meeting scheduled March 21, 2014.

Board Meeting adjourned 12:42