

**BOARD OF LICENSED SOCIAL WORKERS
MEETING MINUTES
September 26, 2014**

The Board of Licensed Social Workers met on September 26, 2014 at the office of the Board of Medical Licensure and Supervision, 101 Northeast 51st Street, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members Present:

Beverly Coon, LCSW
Kelly Harmon, LMSW
Robert Lee, Chairman
Antoinette Lempicki, LSW
Connie Schlittler, LCSW
Sharolyn Wallace, LCSW

Absent:

Durand Crosby, JD

Also Present:

Karl Kramer, AAG
James Marks, Executive Director
Jinna Dreessen, Administrative Assistant
Mary Jo Kenzie, NASW

Review and Approval of Minutes:

The minutes from the July 18, 2014, Board Meeting were reviewed. Ms. Schlittler made the motion to approve the minutes. Seconded by Ms. Harmon. The vote was as follows:

Coon: Yes
Harmon: Yes
Lee: Yes
Lempicki: Abstained
Schlittler: Yes
Wallace: Yes

Discussion and possible action: SFY 15 Budget and Financial report from the Office of Management and Enterprise Services (OMES) by Steve Funck or Bobbi Moore.

Mr. Funck appeared before the Board to present the Oklahoma State Board of Licensed Social Workers' financial report as of August 31, 2014. Ms. Lempicki made the motion to accept the financial reports. Seconded by Ms. Harmon. The vote was unanimous in the affirmative.

Discussion and possible action: Presentation by ASWB staff Dave Ryszko and Jennifer Henkel regarding development and use of online application system supported by ASWB.

Mr. Ryszko and Ms. Henkel appeared before the Board to present ASWB services regarding development and use of online application system. After discussion and questions among board members, Mr. Marks was asked to gather additional information of costs from other providers to include Experion, GL Solutions and OK.GOV.

Discussion and Possible Action: Personal appearance by Shannon Gatliff requesting approval of her application for LCSW-Provisional.

After discussion among board members and with Ms. Gatliff regarding her application, Ms. Wallace made the motion to approve Ms. Gatliff for LCSW-Provisional license. Seconded by Ms. Harmon. The vote was unanimous in the affirmative.

Discussion and Possible Action: Personal appearance by Sarah LeBoeuf requesting approval of her application for LMSW-Provisional.

After discussion among board members and with Ms. LeBoeuf regarding her application, Ms. Harmon made the motion to approve Ms. LeBoeuf for LMSW-Provisional license. Seconded by Ms. Wallace. The vote was unanimous in the affirmative.

Discussion and Possible Action: Personal appearance by Alice Hooper requesting approval of her application for LCSW-Provisional.

After discussion among board members and with Ms. Hooper regarding her application and statement from Ms. Hooper's supervisor, Ms. Schlittler made the motion to approve Ms. Hooper for LCSW-Provisional license. Seconded by Ms. Harmon. The vote was unanimous in the affirmative.

Discussion and Possible Action: Personal appearance by Matthew Roberts requesting approval of his application for LCSW-Provisional.

After discussion among board members and with Mr. Roberts regarding his application, Ms. Wallace made the motion to approve Mr. Roberts for LCSW-Provisional license. Seconded by Ms. Lempicki. The vote was unanimous in the affirmative.

Discussion and Possible Action: Personal appearance by Brian Timms requesting approval of his application for LCSW-Provisional.

After discussion among board members and with Mr. Timms regarding his application, Ms. Schlittler made the motion to approve Mr. Timms for LCSW-Provisional license. Seconded by Ms. Wallace. The vote was unanimous in the affirmative.

Discussion and Possible Action: Personal appearance by Lindsay Kula requesting approval of her application for LCSW-Provisional.

After discussion among board members and with Ms. Kula, Ms. Schlittler made the motion to approve this application pending the receipt of information obtained by Mr. Marks from the Fort Reno Adolescent Center of Canadian County, Children's Center in El Reno, verifying that there were no disciplinary actions relative to an inappropriate relationship with any of the client systems during her employment there. Seconded by Ms. Lempicki. The vote was unanimous in the affirmative.

Discussion and Possible Action: Personal appearance by James Baughman requesting approval of his application for LCSW - Exam ID.

Ms. Lempicki recused herself and left the room. After discussion among board members and with Mr. Baughman regarding his application, Ms. Schlittler made the motion to approve Mr. Baughman for LCSW-Exam ID. Seconded by Mr. Lee. The vote was unanimous in the affirmative.

Discussion and Possible Action: Request to pursue relocating the office of the Oklahoma State Board of Licensed Social Workers.

After report by Jim Marks and discussion among board members, Ms. Schlittler made the motion to approve the relocation of the office of the Oklahoma State Board of Licensed Social Workers. Seconded by Ms. Coon.

Discussion and Possible Action: Possible changes to OS.59.

- a. § 1251 (C) to expressly address the exemption of licensed social workers
- b. § 1266.1 A. 14. to expressly address the authority of the Board to take disciplinary action based on final disciplinary by other Oklahoma Licensing Boards

After discussion among board members, Ms. Schlittler made the motion to approve the change to OS.59. § 1251 (C) to expressly address the exemption of licensed social workers. Seconded by Ms. Coon. The vote was unanimous in the affirmative.

After discussion among board members, Ms. Coon made the motion to approve the change to OS.59. § 1266.1 A. 14. to expressly address the authority of the Board to take disciplinary action based on final disciplinary by other Oklahoma Licensing Boards. Seconded by Ms. Lempicki. The vote was unanimous in the affirmative.

Discussion and Possible Action: Possible changes to OAC: 675

- a. 10-1-3 removing the two year supervisory requirement for the LSWA
- b. 12-1-2 removing the two year supervisory requirement for the LSWA

After discussion among board members, Ms. Schlittler made the motion to accept the revision of the code. Seconded by Ms. Coon. The vote was unanimous in the affirmative.

Discussion and Possible Action: Proposed board meeting dates for calendar year 2015.

- a. January 30th
- b. March 27th
- c. May 29th
- d. July 24th
- e. September 18th
- f. November 13th

After discussion among board members, Ms. Lempicki made the motion to approve the board meeting dates for calendar year 2015. Seconded by Ms. Harmon. The motion passed unanimous in the affirmative.

Discussion and possible action on the following Citizen Complaints filed against social

workers:

Complaint 2013-22: After Board discussion, Ms. Schlittler made the motion to dismiss the complaint. Seconded by Ms. Harmon. The motion passed unanimous in the affirmative.

Complaint 2014-13: The Board has no jurisdiction regarding this complaint – No Board action required.

Complaint 2014-17: The Complaint Committee recommends approval of the hiring of an investigator to investigate this complaint. Mr. Kramer gave explanation. After Board discussion, Ms. Lempicki made the motion to hire an investigator to investigate this complaint. Seconded by Ms. Harmon. The motion passed unanimous in the affirmative

Mr. Kramer presented an update of the complaint log.

Applications for licensure were presented:

Ms. Coon made the motion to approve the following for LCSW – Provisional License:

Maureen Herd

Jessica Jensen

Kylee Lee

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon made the motion to approve the following for LCSW – Provisional License, pending the receipt of a clear background check:

Jeri Thomason

Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon made the motion to approve the following for LCSW – Exam ID:

Mark Kisner

Kimberly Larney

Beatriz Roskopf

Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Ms. Coon made the motion to approve the following for LCSW – Transfer:

Carol Anderson

Jo Carolyn Chambers

Amber Wright

Ms. Wallace seconded the motion and the vote was unanimous in the affirmative.

Ms. Harmon made the motion to approve the following for LCSW- Provisional License:

Omar Rashidzada

Traci Rollinger

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Harmon made the motion to approve the following for LCSW- Exam ID:

David Runnels

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Harmon made the motion to approve the following for LMSW – Provisional License:

April Ajanwachukwa

Herman Green
Stacey Hauff
Latisha McMurray
Rebecca Robertson

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Harmon made the motion to approve the following for LMSW- Exam ID:
Elizabeth Geisler

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Harmon made the motion to approve the following for LSWA- Transfer:
Amy Russell

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for LCSW – Provisional License:

Alisha Dinkins
Michael Chad Franklin
Ashley Talsma

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for LCSW – Exam ID:

Margaret Love

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for LCSW – Transfer:

Lisa Thompson

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for LCSW – Transfer, pending the receipt of a clear background check:

Jean Locklear

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for BAS-Clinical:

Mandy McHugh

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Wallace made the motion to approve the following for LMSW-Transfer:

Tiffany Holthus
Kristin Horton
Camille Koestner

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki made the motion to approve the following for LCSW – Provisional License:

Sarah Bennett
Darren Braswell
Crystal Crabb
Lacey Ford
Kelley Milligan

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki made the motion to approve the following for LCSW – Exam ID:

Samantha Valencia

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki made the motion to approve the following for LMSW – Transfer:

Jennifer Mallory

Laurie Moser

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki made the motion to approve the following for LMSW – Transfer, pending the receipt of a clear background check:

Matthew Spencer

Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.

Ms. Lempicki made the motion to approve the following for BAS-Clinical:

Stephane Hierodt

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Ms. Schlittler made the motion to approve the following for LCSW – Provisional License:

Dawn Ballew

Kirby Bewley

Susan Henderson

Joanna Schmidt

Jillian Treadway

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Ms. Schlittler made the motion to approve the following for LCSW – Exam ID:

Regina Kwendi

Mary Palmer

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Ms. Schlittler made the motion to approve the following for LCSW – Transfer:

David Collins

Wendy Selman

Ms. Coon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for LCSW – Provisional License, pending the receipt of a clear background check:

Donalisa Helsley

Rachel Sligar

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for LCSW – Exam ID:

Lisa Thomas

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for LCSW-Transfer:

Samantha Graham

Emily Haddad

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for LMSW – Provisional License:

Leslie Rogers

Dorothy Taylor

Bethany Wilhelm

Ms. Harmon seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for LMSW-Transfer:

Kara Gans-Page

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Mr. Lee made the motion to approve the following for BAS-Clinical:

Lynn Sageser

Ms. Lempicki seconded the motion and the vote was unanimous in the affirmative.

Mr. Marks presented the Executive Director’s report. The report included the following:

- Joseph “Matt” McFarlin
- ASWB Fall Meeting in Boise Idaho
- Intern Student
- Financial Audit
- Renewal
- Website Updates

Board Meeting Adjourned at 2:37 p.m.