

**BOARD OF LICENSED SOCIAL  
WORKERS MEETING MINUTES  
May 12, 2017**

**The Board of Licensed Social Workers met on May 12<sup>th</sup>, 2017, at the office of the Board of Medical Licensure and Supervision, 101 Northeast 51st Street, Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.**

**Members Present:**

Beverly Coon, LCSW, Vice-Chair  
Durand Crosby, JD  
Kylene Rehder, Ed.D., LCSW, Secretary  
Connie Schlittler, LCSW  
Sharolyn Wallace, Ph.D., LCSW, Chair

**Members Absent:**

Kelly Harmon, LMSW  
Frances Pryor, LCSW

**Also Present:**

Karl Kramer, Assistant Attorney General  
James Marks, Executive Director  
Jinna Dreessen, Administrative Assistant

**Review and Approval of Minutes:**

The minutes from March 17, 2017, Board Meeting were reviewed. Ms. Coon made the motion to approve the minutes. Seconded by Mr. Crosby. The vote was as follows:

Beverly Coon – Yes  
Durand Crosby – Yes  
Kylene Rehder – Abstain  
Connie Schlittler - Abstain  
Sharolyn Wallace - Yes

**Discussion and possible action: Financial report from the Office of Management and Enterprise Services (OMES) by Steven Hawkins.**

Mr. Hawkins appeared on behalf of the Office of Management of Enterprise Services (OMES) to present the financial report. Mr. Crosby made the motion to accept the financial reports. Seconded by Dr. Rehder. The vote was unanimous in the affirmative.

**Discussion and Possible Action: Personal Appearance by Bobbi Sharp requesting approval of her application for the LMSW, provisional status, pending receipt of official transcript.**

After discussion among board members and with Ms. Sharp regarding her request, Ms. Coon made the motion to approve Ms. Sharp for LMSW-Provisional, pending receipt of official transcript. Seconded by Ms. Schlittler. The vote was unanimous in the affirmative.

**Discussion and Possible Action: Personal appearance by Christopher Chase requesting approval of his application for the LMSW, provisional status, pending receipt of official transcript.**

After discussion among board members and with Mr. Chase, Ms. Schlittler made the motion to table the approval of Mr. Chase's application. Executive Director Marks was instructed to follow up with Mr. Chase to clarify the Board's recommendation and offer guidance on additional items/requirements needed for the submission of a new application in 6-12 months. Seconded by Mr. Crosby. The vote was unanimous in the affirmative.

**Discussion and Possible Action: Personal appearance by Misty Bilby requesting approval of her application for the LMSW-provisional status, pending the receipt of official transcript.**

After discussion among board members and with Ms. Bilby, Ms. Schlittler made the motion to approve Ms. Bilby for LMSW-provisional status, pending the receipt of official transcript. Seconded by Ms. Coon. The vote was unanimous in the affirmative.

**Discussion and Possible Action: Personal appearance by Terry Snow requesting approval of his application for the LCSW-provisional status.**

After discussion among board members and with Mr. Snow, Mr. Crosby made the motion to approve Mr. Snow for LCSW-provisional status. Seconded by Ms. Schlittler. The vote was unanimous in the affirmative.

**Discussion and Possible Action: Personal appearance by Shalini Semento requesting approval of her application for the LCSW-provisional status.**

After discussion among board members and with Ms. Semento, Ms. Schlittler made the motion to approve Ms. Semento for LCSW-provisional status. Seconded by Ms. Coon. The vote was unanimous in the affirmative.

**Applications for licensure were presented:**

**Mr. Crosby made the motion to approve the following for LCSW, Exam ID:**

Nicole Duncan  
Rachel Stringfellow

**Dr. Rehder by seconded the motion and the vote was unanimous in the affirmative.**

**Mr. Crosby made the motion to approve the following for LCSW, Provisional License:**

Jason Davis  
Hope Edwards  
Chana Martin

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Mr. Crosby made the motion to approve the following for LMSW, Exam ID:**

Angela Clark

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Mr. Crosby made the motion to approve the following for LMSW, Provisional:**

Carlye McQuiston

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Mr. Crosby made the motion to approve the following for LMSW, Provisional, pending the receipt of an official transcript:**

Jordan Bracht	Lavon Clark	Deborah Cruz-Bowen
Sarah Fisher	Darin Griffin	Casey Holt
Hillarie Lehmborg	Lydia Pearson	Lorene Roper
Laura Shaw	Penny Smith	Brent Wade
Kiva Williams		

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for BAS Clinical:**

Kerry Harlin

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LCSW, Exam ID:**

Thaia Powell

**Mr. Crosby seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LCSW, Provisional License:**

Jessica Cannon

Jaree Grant

Vanessa Nelson

**Mr. Crosby seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LCSW, Transfer:**

Sharon Groves

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LMSW, Provisional License:**

Rachel Simpson

Robyn Zah

**Mr. Crosby seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Rehder made the motion to approve the following for LMSW, Provisional, pending receipt of the official transcript:**

Lauren Allford	Ashley Burke	Katherine Conner
Michaela Diedrich	Brooksley Foster	McKenzie Henderson
Chanel Kolthoff	Kelli McGee	Amanda Osterdyk
Meagan Prock	Paula Schonauer	Taryn Tipton
Erin Whaley		

**Mr. Crosby seconded the motion and the vote was unanimous in the affirmative.**

**Mr. Crosby left the meeting at 10:55 a.m.**

**Ms. Schlittler made the motion to approve the following for LCSW, Exam ID:**

Tobi Abraham

Heidi Sorah

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Schlittler made the motion to approve the following for LCSW, Provisional License:**

Kimberly Cardwell

Courtney Kincaid

Rebecca Robertson

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Schlittler made the motion to approve the following for LCSW, Transfer:**

Linda Hash

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Schlittler made the motion to approve the following for LMSW Provisional License:**

Angela Barbee

Timber Underwood

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Schlittler made the motion to approve the following for LMSW Provisional License pending the receipt of an official transcript and the completion of the background check process:**

Jasie Randol

Lawana Wiggin

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Schlittler made the motion to approve the following for LMSW, Provisional License, pending the receipt of an official transcript:**

Wendy Carr

Victoria Cooksey

Jessica Feeley

Timothy Giroux

Christine Hensley

Tanya Lallier

Sarah McKemie

Leah Owens

Tom Seidel

Christopher Smith

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Schlittler made the motion to approve the following for LMSW, Transfer:**

Shandra Stone

**Ms. Coon seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LCSW, Exam ID:**

Fatiha Karimian

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LCSW, Provisional License:**

Angela Ashton

LaTawna Fisher

Felisha Morris

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LCSW, Transfer, pending the completion**

**of the background check process:**

Hillary Bracht

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LMSW, Provisional License:**

Stephanie Schnebly

Rechelle West

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LMSW, Provisional License, pending receipt of an official transcript:**

Molly Bryant

Michelle Coldiron

Carrie Deschenes

Victoria Fort

Ashley Knapp

Corinna Martinez

Joy Miller-Davis

Leah Price

Marcie Sierra

Brittne Thompson

Lynn Wilson

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LMSW, Provisional License, pending receipt of an official transcript and pending completion of the background check process:**

Jennifer Hedge

Mary Noble

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon made the motion to approve the following for LMSW, Exam ID:**

Margaret Standefer

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace turned the chair over to Ms. Coon.**

**Dr. Wallace made the motion to approve the following for LCSW, Exam ID:**

Darlene Dennis

Dorothy Colleen Springer

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LCSW, Provisional License:**

Heather Clark

Ashton Leigh

Jordan Westbrook

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LCSW, Transfer:**

Guadalupe Luis

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW, Provisional License:**

Melanie McKinney-Shell

Tracy Settlemyre

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW, Provisional License, pending receipt of an official transcript and the completion of the background check process:**

Andrea Williams

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW, Provisional License, pending receipt of an official transcript:**

Bradley Bowden	Rhaeanna Casteel	Tia Crawford
Katherine Filippo	Jennifer Glenn	Hannah Hicks
Melanie Lee	Christine Pacheco	Benjamin Rendon
Gabriella Urquiza		

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LSWA Transfer:**

Tracy Acton

**Ms. Schlittler seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for BAS - Clinical:**

Katie Dawson

Nicole Duck

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LCSW Exam ID:**

Lois Fuller

Lisa Thomas

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LCSW Provisional License:**

Ashleigh Allen

Terrance Dunn

Linda Johns

Blakelea Martin- Brown

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW Provisional:**

Jennilee Flores

Robin Watson

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW Provisional, pending the receipt of an official transcript:**

Jonathan Brodrick	Kaitlyn Cobble	Katherine David
Chantri Harper	Jessica Kennedy	Brenda Meek
Jenny Phipps	Katharine Schaaf	Ash Lee Steele

Kellie Wilson

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW Provisional, pending the receipt of an official transcript and the completion of the background check process:**

Adrian Martin

Regina Shumate

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Dr. Wallace made the motion to approve the following for LMSW, Exam ID:**

Nichola Rowe

**Dr. Rehder seconded the motion and the vote was unanimous in the affirmative.**

**Ms. Coon turned the chair back over to Dr. Wallace.**

**Discussion and Possible Action: Complaint Committee process – hiring of investigators.**

Marks presented a request to the Board of Directors to change the process regarding the hiring of investigators. Historically, the recommendation for the hiring of an investigator has been presented to the Board of Directors for approval. Marks noted that agency rules do not require this. Marks further noted that when the complaint committee determines an investigator is needed, it is in the general public's best interest to initiate that process as quickly as possible and not wait until the next scheduled board meeting to make the request. After discussion among Board Members, Dr. Rehder made the motion to allow Board Staff to immediately request the hiring of an investigator without approval by the Board of Directors when recommended by the complaint committee. Seconded by Ms. Coon. The vote was unanimous in the affirmative.

**Citizens' Complaints – Mr. Kramer presented.**

**Discussion and possible action: Complaint 2016-13:**

**Ms. Schlittler made the motion to approve the Complaint Committee's recommendation to dismiss without prejudice. Seconded by Dr. Rehder. The vote was unanimous in the affirmative.**

**Discussion and possible action: Complaint 2016-19:**

**Ms. Schlittler made the motion to approve the Complaint Committee's recommendation to dismiss this complaint. Seconded by Dr. Rehder. The vote was unanimous in the affirmative.**

**Discussion and possible action: Complaint 2016-25:**

**Ms. Coon made the motion to approve the Complaint Committee's recommendation to hire an investigator to investigate this complaint. Seconded by Dr. Rehder. The vote was unanimous in the affirmative.**

**Discussion and possible action: Complaint 2017-04:**

**Ms. Schlittler made the motion to approve the Complaint Committee's recommendation to hire an**

**investigator to investigate this complaint. Seconded by Dr. Rehder. The vote was unanimous in the affirmative.**

**Discussion and possible action: Complaint 2017-06:**

**Ms. Coon made the motion to approve the Complaint Committee's recommendation to hire an investigator to investigate this complaint. Seconded by Dr. Rehder. The vote was unanimous in the affirmative.**

**Mr. Kramer presented the Complaint Log to the Board.**

**Mr. Marks presented the Executive Director's report. The report included the following:**

Requisitions

Purchase Orders

2018 Budget

Renewals

Legislation

Board Member Schlittler – HOF – Social Work Impact Award

Celebrating 100 Years of Social Work

**No New Business.**

**Meeting Adjourned at 11:30 a.m.**