

**BOARD OF LICENSED SOCIAL  
WORKERS MEETING MINUTES  
September 24<sup>th</sup>, 2021**

**The Board of Licensed Social Workers met on September 24<sup>th</sup>, 2021, at the office of the Chief Medical Examiner, 921 N.E. 23<sup>rd</sup> St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.**

**Members Present:**

Beverly Coon, LMSW, LCSW – Board Chair  
Sharolyn Wallace, Ph.D., LCSW, Vice-Chair  
Angela Dickson, LCSW, Secretary  
Clark Grothe, LCSW  
Deborah Johnson, Ph.D., LMSW  
Megan Doke, B.S. – Public Member

**Members Absent:**

Joel Harder, Ph.D., LMSW

**Also Present:**

Karl Kramer, Assistant Attorney General  
James Marks, Executive Director  
Jinna Dreessen, Administrative Assistant

**Agenda Item 2. Review and Approval of Minutes:**

Dr. Wallace made the motion to approve the minutes of the meeting held July 23<sup>rd</sup>, 2021. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Agenda Item 3. Financial report from the Office of Management and Enterprise Services (OMES) by Steve Funck.**

Mr. Funck appeared on behalf of the Office of Management of Enterprise Services (OMES) to present the financial report. Dr. Wallace made the motion to approve the financial report presented by Mr. Funck. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 4. Personal Appearance by Dustin Huckabe requesting approval for the LMSW Provisional license.**

After discussion among board members and with Mr. Huckabe, Mr. Grothe made the motion to approve Mr. Huckabe for the LMSW Provisional License. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

**Agenda Item 5. Personal Appearance by Matthew Tennison requesting approval for the LMSW Provisional license.**

After discussion among board members and with Mr. Tennison, Dr. Wallace made the motion to approve Mr. Tennison for the LMSW Provisional License. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Agenda Item 6 (A)(i). Discussion and possible action: Complaint 2021-05 & 2021-06:  
Board to consider action on approval or disapproval of a Consent Decree including possible  
executive session pursuant to Article II of the Oklahoma Administrative Procedures Act, 75 O.S. §  
309, and the Oklahoma Open Meeting Act, 25 O.S. § 307(B)(8).**

After discussion among board members, Dr. Wallace made the motion to approve the Consent Decree for Complaints 2021-05/2021-06. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

**Agenda Item 6 (A)(ii). Discussion and possible action: Complaint 2021-10:**

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 6 (A)(iii). Discussion and possible action: Complaint 2021-11:**

Dr. Wallace made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint without prejudice. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

**Agenda Item 6 (B). Mr. Kramer presented the Complaint Log to the Board.**

**Agenda Item 7. Discussion: OSBLSW update regarding Thentia project and automation  
upgrades to the agency website (possible demonstration to the Board of Directors).**

Director Marks informed the Board that the final mockups for the agency website had been submitted to Thentia at the end of April. Marks advised that the testing date had been put on hold due to Thentia upgrading their system. Marks advised that given the delay, the OSBLSW will be moving forward with the traditional renewal process and look to calendar year 2022 to implement the upgrades. No action.

**Agenda Item 8. Discussion and Possible Action: Applications for Licensure – Applications  
reviewed by Board Member Dickson:**

Board Member Dickson made the motion to approve applications numbers 8.01 – 8.16, noted under Agenda Item Number 8. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Agenda Item 9. Discussion and Possible Action: Applications for Licensure – Applications  
reviewed by Board Member Grothe:**

Board Member Grothe made the motion to approve applications numbers 9.01 – 9.16, noted under Agenda Item Number 9. Seconded by Ms. Doke. The vote was unanimous in the affirmative.

**Agenda Item 10. Discussion and Possible Action: Applications for Licensure – Applications  
reviewed by Board Member Johnson:**

Board Member Johnson made the motion to approve applications numbers 10.01 – 10.17, noted under Agenda Item Number 10. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Chair responsibilities transferred to Board Vice Chair Wallace.**

**Agenda Item 11. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Harder:**

Board Chair Coon made the motion to approve applications numbers 11.01 – 11.17, noted under Agenda Item Number 11. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

**Agenda Item 14. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Coon:**

Board Member Coon made the motion to approve applications numbers 14.01 – 14.17 noted under Agenda Item Number 14. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

**Vice Chair Wallace returned Chair responsibilities to Board Chair Coon.**

**Agenda Item 12. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Doke:**

Board Member Doke made the motion to approve applications numbers 12.01 – 12.16, noted under Agenda Item Number 12. Seconded by Dr. Wallace. The vote was unanimous in the affirmative.

**Agenda Item 13. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Wallace:**

Board Member Wallace made the motion to approve applications numbers 13.1 – 13.17, noted under Agenda Item Number 13. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

**Agenda Item 15. Proposed 2022 Board Meeting Dates:**

- a. January 21<sup>st</sup>, 2022
- b. March 4<sup>th</sup>, 2022
- c. May 20<sup>th</sup>, 2022
- d. July 22<sup>nd</sup>, 2022
- e. September 23<sup>rd</sup>, 2022
- f. November 4<sup>th</sup>, 2022

No Action.

**Agenda Item 16. Mr. Marks presented the Executive Director’s report. The report included the following:**

- a. Renewal Season Has Begun
- b. ASWB Fall Meeting – Changed to Virtual
- c. Phone Messages/Emails for Board Members – No Updates

**Agenda Item 17. New Business**

None

**Agenda Item 18. Adjournment**

Dr. Wallace made the motion to adjourn. Ms. Dickson seconded. Adjournment at 11:40am.