

**BOARD OF LICENSED SOCIAL
WORKERS MEETING MINUTES
July 23rd, 2021**

The Board of Licensed Social Workers met on July 23rd, 2021, at the office of the Chief Medical Examiner, 921 N.E. 23rd St., Oklahoma City, Oklahoma. The meeting was held in accordance with the Administrative Procedures Act and Open Meeting Act of Oklahoma.

Members Present:

Sharolyn Wallace, Ph.D., LCSW, Vice-Chair
Angela Dickson, LCSW, Secretary
Clark Grothe, LCSW
Deborah Johnson, Ph.D., LMSW
Joel Harder, Ph.D., LMSW

Members Absent:

Beverly Coon, LMSW, LCSW – Board Chair
Megan Doke, B.S. – Public Member

Also Present:

Karl Kramer, Assistant Attorney General
James Marks, Executive Director
Jinna Dreessen, Administrative Assistant

Agenda Item 2. Review and Approval of Minutes:

Mr. Grothe made the motion to approve the minutes of the meeting held May 21st, 2021. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

Agenda Item 3. Personal Appearance by Charity Green requesting approval for the LMSW Provisional license.

After discussion among board members and with Ms. Green, Dr. Johnson made the motion to approve Ms. Green for the LMSW Provisional License. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

Agenda Item 4. Personal Appearance by Christel Plogger requesting approval for the LMSW Provisional license.

After discussion among board members and with Ms. Plogger, Dr. Johnson made the motion to approve Ms. Plogger for the LMSW Provisional License. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 5. Personal Appearance by Jase Scott requesting approval for the LMSW Provisional license, pending receipt of an official transcript.

After discussion among board members and with Mr. Scott, Dr. Harder made the motion to approve Mr. Scott for the LMSW Provisional License, pending receipt of an official transcript. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

Agenda Item 6. Personal Appearance by Lee Gingery requesting approval for the LMSW license.

After discussion among board members and with Gingery, Dr. Harder made the motion to approve Ms. Gingery for the LMSW License. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

Agenda Item 7 (A)(i). Discussion and possible action: Complaint 2021-04:

Dr. Harder made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

Agenda Item 7 (A)(ii). Discussion and possible action: Complaint 2021-07:

Dr. Johnson made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint without prejudice. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 7 (A)(iii). Discussion and possible action: Complaint 2021-08:

Dr. Harder made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint. Seconded by Dr. Johnson. The vote was unanimous in the affirmative.

Agenda Item 7 (A)(iv). Discussion and possible action: Complaint 2021-09:

Dr. Johnson made the motion to approve the Complaint Committee's recommendation to dismiss the citizen complaint. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 7 (B). Mr. Kramer presented the Complaint Log to the Board.

Agenda Item 8. Discussion: OSBLSW update regarding Thentia project and automation upgrades to the agency website (possible demonstration to the Board of Directors).

Director Marks informed the Board that the final mockups for the agency website had been submitted to Thentia at the end of April. Marks advised that the testing date had been moved back to August due to Thentia upgrading their system. The upgraded system will give the agency an easier path to make needed changes to the website. No action.

Agenda Item 9. Discussion and Possible Action: Government Technology Review Board – Passing portal fee and credit card transaction costs to licensees/applicants.

Marks informed the Board that he attended the Governmental Technology Review Board (GTARB) in June 2021. Marks advised that based on his research and discussion with other State Agencies, he found the Board the Oklahoma State Board of Licensed Social Workers (OSBLSW) is the only State Agency absorbing merchant and portal fees when licensees/consumers pay for services using the online payment portal system or pay by credit card. Marks advised the Board of Directors that the OSBLSW was approved to pass merchant and portal fees along to the consumer for credit card transactions. Marks advised the Board of Directors this was not fee increase to licensees or the consumer, rather the licensee/consumer will absorb the 2.5% merchant fee and \$2.00 portal fee, rather than the agency paying those fees.

An example. Licensure Renewal with a cost of \$100.00, the licensee would be billed \$104.50 total for the renewal, e.g, \$100.00 for the renewal fee, \$2.50 for the 2.5% merchant fee, and \$2.00 for the portal fee.

After discussion among board members and Mr. Marks, Mr. Grothe made the motion to pass portal and merchant fees to licensees/consumers. Seconded by Dr. Harder. Vote was unanimous in the affirmative.

Agenda Item 10. Discussion and Possible Action: State issued voicemail and email contact for each board member.

Marks informed the Board that per an Executive Order during the Fallin Administration and honored by the Stitt Administration, licensing agencies were required to set up direct points of contact for each board member so the general public had direct access to the Board of Directors. Marks advised that each board member's contact information had been updated. Marks informed the board members that the unintended consequence of this arrangement relates to the processing complaints. Mr. Marks advised the board that if they were contacted by a social worker for who we have a pending complaint, the board member would be required to recuse on any matters regarding that social worker moving forward. After discussion among board members and Mr. Marks, Dr. Harder made the motion to accept the recommendation of Mr. Marks for agency staff to screen both voicemail and email communications prior to sending to the Board of Directors Members. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

Agenda Item 11. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Dickson:

Board Member Dickson made the motion to approve applications numbers 11.1 through 11.15 noted under Agenda Item Number 11. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

Agenda Item 12. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Grothe:

Board Member Grothe made the motion to approve applications numbers 12.1 through 12.15 noted under Agenda Item Number 12. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 13. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Johnson:

Board Member Johnson made the motion to approve applications numbers 13.1 through 13.14 noted under Agenda Item Number 13. Seconded by Ms. Dickson. The vote was unanimous in the affirmative.

Agenda Item 14. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Harder:

Board Member Harder made the motion to approve applications numbers 14.1 through 14.15 noted under Agenda Item Number 14. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

Agenda Item 15. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Doke:

Board Member Dickson recused herself and left the room regarding the approval of the application submitted by Alexis Mayfield, agenda item 15.1. Dr. Wallace made the motion to approve application number 15.1 noted under Agenda Item Number 15. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Board Member Dickson return to the room.

Dr. Wallace made the motion to approve applications numbers 15.2 through 15.14 noted under Agenda Item Number 15. Seconded by Dr. Harder. The vote was unanimous in the affirmative.

Agenda Item 16. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Coon:

Board Member Wallace made the motion to approve applications numbers 16.1 through 16.15 noted under Agenda Item Number 16. Seconded by Ms Dickson. The vote was unanimous in the affirmative.

Chair responsibilities transferred to Board Secretary Dickson.

Agenda Item 17. Discussion and Possible Action: Applications for Licensure – Applications reviewed by Board Member Wallace:

Dr. Wallace made the motion to approve applications numbers 17.1 through 17.14 noted under Agenda Item Number 17. Seconded by Mr. Grothe. The vote was unanimous in the affirmative.

Secretary Dickson returned Chair responsibilities to Vice-Chair Wallace.

Agenda Item 18. Mr. Marks presented the Executive Director’s report. The report included the following:

- a. ASWB Meetings – Moving back to “in-person”.
 - i. Marks – Assigned to the Regulations and Standards Committee
 - ii. Fall Meeting – Location is New Orleans
 - iii. Board Member Training Opportunities

Agenda Item 19. New Business

None

Agenda Item 20. Adjournment

Dr. Harder made the motion to adjourn. Dr. Johnson seconded. Adjournment at 11:57a.m.