



## Farewell 2010 - Hello 2011

Plan year 2011 will be here shortly. Here are some reminders about the new year:

Premiums will change on January 1, 2011, for most members, including those who did not elect any changes during Option Period. Remind your employees when to expect the change in premiums on their pay check.

If you have access to web enrollment, you may download an estimated pre-bill for January to assist with premium amounts.

Age-rated life insurance rates are based on the member's age on January 1st, and do not change during the year.

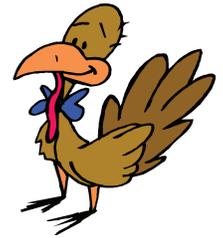
Deductible amounts and out-of-pocket maximums start over January 1.

The HealthChoice High Option office visit copay for primary care physicians will be lowered to \$30. Copay changes for other plans also take effect. Please see the Employee Benefit Options Guide for Plan Year 2011 for details of all the changes.

Members can make a change to benefits during the year only with a recognized qualifying event. Financial hardship is not considered a qualifying

event to change benefits.

Here are the steps for enrollment changes for new employees effective November 1 or December 1, 2010, who selected a plan not offered in 2011:



### If sending forms to OSEEGIB:

- Complete an *Option Period Election/Change Form* selecting the new health or dental plan along with the *Insurance Enrollment Form* until the Option Period web enrollment deadline of November 12, 2010.
- After the deadline, Insurance Coordinators should include an *Insurance Change Form* with an effective date of January 1, 2011, with the member's selection of the new health or dental plan.

### If completing on the web:

- Insurance Coordinators working on the web should use "New Hire Enrollment" for the initial enrollment and then make a second change using "Option Period" for the secondary change until November 12, 2010. After that date, use "Midyear Enrollment/Change" to switch plans effective January 1, 2011.
- If you are a registered web user, you can contact Web Support for assistance.

## Accessing Forms

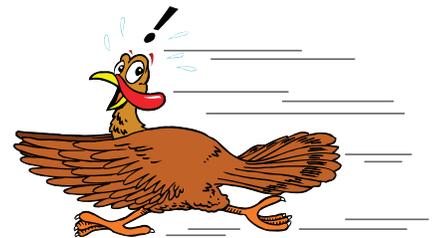
The new OSEEGIB website, [www.sib.ok.gov](http://www.sib.ok.gov) or [www.healthchoiceok.com](http://www.healthchoiceok.com), has been online throughout Option Period. To ensure that specific COBRA forms are only available to Insurance Coordinators, your web enrollment login and password will be needed to access these forms.

If you have been through the web enrollment class but forgot your password or need other assistance, please contact Web Support at 1-405-717-8707 or toll-free at 1-800-543-6044, ext. 8707.

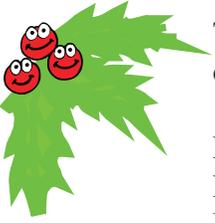
If you need COBRA forms but do not have a login

or password, please contact your Member Service Representative and the forms will be sent to you. For security reasons, an

Insurance Coordinator will have to go through the web enrollment class before a password can be issued. Web enrollment classes will start again in early 2011. Contact Web Support at 1-405-717-8707 or toll-free at 1-800-543-6044, ext 8707 for the availability of classes.



# Holidays and Inclement Weather



The OSEEGIB offices are closed for official state holidays.

**November 11 - Veterans Day**  
**November 25 & 26 - Thanksgiving**  
**December 23 & 24 - Christmas**

**December 31 - New Year's Day**

**January 17 - Martin Luther King Day**

Insurance Coordinators planning on being out of the office or whose offices are closed for an extended

period of time for the holidays might consider notifying employees of instructions for handling insurance issues while you are out. These instructions could include backup Coordinators, email contact information, or emergency phone numbers.

During inclement weather, when state offices in Oklahoma County are closed or open late, OSEEGIB will be closed or open late accordingly.

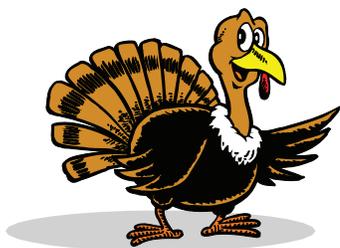
## IC Survey Deadline Looms!

How was this last Option Period? Did you have everything you needed? What can OSEEGIB do to help make your job easier? Is there something you would like to learn in upcoming trainings? We would like to know! OSEEGIB would like all Insurance Coordinators to take our survey for the purpose of feedback on the last Option Period and other areas of interest specifically targeted to Insurance Coordinators. To take the anonymous survey, please go to <http://www.surveymshare.com/survey/take/?sid=110645>, input your email address, and answer the questions. If you wish to have a specific issue resolved, please include your name and entity within the question itself so an OSEEGIB representative can respond to you, since the answers and comments are not linked to your email address. The responses OSEEGIB receives from Insurance Coordinators are reviewed by OSEEGIB Administration, Member Services, Accounting, and Public Information and used to assist in designing future trainings, topics, and materials.



## Green Is In This Season

Green is one of the most festive colors of the holiday season. In keeping with the festive mood, OSEEGIB is expanding its paperless options. Here are some of the ways OSEEGIB is going green:



- All the handbooks for the HealthChoice plans are located on the OSEEGIB website ([www.sib.ok.gov](http://www.sib.ok.gov) or [www.healthchoiceok.com](http://www.healthchoiceok.com)).
- The Coordinator

Newsletter is sent via email to all Insurance Coordinators.

- Members can sign up to receive the HealthVoice newsletter via email.

- All forms used by Insurance Coordinators are available online and are the most up-to-date.
- Instead of mailing updates, the latest information and plan details are listed under the "Current News" section of the OSEEGIB home page.
- The complete Employee Benefit Options Guide was made available online during Option Period and referenced with a list of changes and premium mailed to the members.

Insurance Coordinators and members are encouraged to visit the OSEEGIB website often to get the latest updates on insurance changes. Thank you for helping OSEEGIB be successful in limiting the amount of paper used throughout the year!

# ≡≡≡ 30 Day Enrollment For Dropped Dependents ≡≡≡

As you are aware, The Affordable Care Act (ACA) increases the age dependent children can continue insurance under their parent's plan up to age 26 regardless of the dependent's marital status, employment, student status, residency, or financial dependency upon the plan member. OSEEGIB is sending this reminder that, under the provisions of ACA, employers are legally obligated to give employees 30 days to enroll any dependents who are eligible on January 1, 2011.

This information is located on the Insurance Coordinator section of the OSEEGIB website under **Affordable Care Act Information for Employers Participating in HealthChoice**. You can access the article directly at [http://www.ok.gov/sib/Coordinators/Insurance\\_Coordinator/ACA\\_Info\\_for\\_Employers.html](http://www.ok.gov/sib/Coordinators/Insurance_Coordinator/ACA_Info_for_Employers.html)

A dependent dropped due to marriage before age 26 is eligible and can be covered until age 26. If you have any questions, please contact Member Services at 1-405-717-8780 or toll-free 1-800-752-9475, or you can contact your assigned Member Services Representative.



The Great American Smokeout

## SET YOUR REMINDER

**November 18, 2010**

If you smoke, make a plan to quit. Set the Great American Smokeout as the day you call and enroll in the Oklahoma Tobacco Helpline. A Quit Coach® will help you set a realistic quit date – one based on your individual needs – and prepare you to live your life free from tobacco.

**1.800.QUIT.NOW**  
(1.800.784.8669)

**HealthChoice**