

# OKPSBN Weekly Status Report

Oklahoma Office of Management & Enterprise Services (OMES) - OKPSBN

## Status Meeting Agenda

<b>Status on 25 January 2016</b>	<b>Prior Status</b>	<b>Green</b>	<b>Current Status</b>	<b>Green</b>
<b>Green</b>	The project is within 20% variance of the currently approved baseline for budget and schedule, and is expected to substantially meet all of the business objectives established in the startup report.			
<b>Yellow</b>	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.			
<b>Red</b>	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.			
<p><b>Attendees/Invitees:</b></p> <ul style="list-style-type: none"> <li>○ OKPSBN Steering Committee: Ben Gherezgiher, Nikki Cassingham, Juana Riley, David Baisden, Jason Mitchusson, Nick Carrao, Bill Scott, Ralph Suter</li> <li>○ Televate: David Fein, Rick Burke, Ian Ross, Matthew Plache</li> </ul> <p><b>Agenda:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Board Meeting Review</b></li> <li>➤ <b>Work Groups</b></li> <li>➤ <b>Governance Interviews</b></li> <li>➤ <b>Round 2 Outreach and Education</b></li> <li>➤ <b>Website Refresh</b></li> <li>➤ <b>Update for ongoing tasks</b></li> <li>➤ <b>Discussion and future tasks</b></li> </ul>				
<b>January 4th - January 22nd Tasks</b>		<b>January 25th - January 29th Tasks</b>		
Schedule incomplete coverage reviews 4/Week (Tribal Agencies Called)		Schedule incomplete coverage reviews 4/Week High Focus on Tribes		
Progress towards 100% survey completion/ UserPOP Email Blast Prep		Progress towards 100% survey completion/ UserPOP Email Blast Prep		
News Letter Completion		Outreach and Education Presentation		
Website Refresh Completion		Newsletter Send Off		









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<ul style="list-style-type: none"> <li>○ Governance document review and recommendations have been provided to governing board at January 21<sup>st</sup> quarterly meeting Possible issues- tribal representation of tribes on board, representation of local jurisdictions adequate, representation of regions adequate, limitations on use of onenet, can FirstNet commercial partner use onenet.</li> <li>○ <b>Task 3 Tribal Participation</b> <ul style="list-style-type: none"> <li>○ Follow up with FN tribal team, assign action items.</li> <li>○ Tribal Webinar Conducted 6/25 by David Fein</li> <li>○ Tribal Leadership Letter Status</li> <li>○ Tribal Liaison meeting 5/12 on site meeting rescheduled for 7/2.</li> <li>○ ODOT Tribal Liaison contacted</li> <li>○ Tribes contact by Ian January 25<sup>th</sup>. 6 coordinators identified and 2 coverage reviews scheduled.</li> </ul> </li> <li>○ <b>Action Items</b></li> </ul>										
<h2 style="margin: 0;">Oklahoma PSBN Project Weekly Status Call Action Item Register</h2> <table border="0" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Action Item</th> <th style="width: 15%;">Owner</th> <th style="width: 15%;">Date Assigned</th> <th style="width: 15%;">Due Date</th> <th style="width: 10%;">Priority (H, M, L)</th> <th style="width: 20%;">Comments</th> </tr> </thead> </table>					Action Item	Owner	Date Assigned	Due Date	Priority (H, M, L)	Comments
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State of Oklahoma State and Local Implementation Grant Program

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<b>Coverage Review Scheduling Assistance</b>	Captain Baisden	12/28/2015	As needed	H	Phone calls for select counties
<b>Association and Conference Calendar</b>	Ian and Juana	11/30/2015	Updated Periodically	H	
<b>ODOT Public Works 8 field divisions Personnel/Vehicle Counts</b>	Ralph	11/30/2015	12/30/2015	H	Update Required
<b>Statewide Agencies to Include in coverage reviews and userpop</b>	OKPSBN Team	8/3/2015	8/3/2015	H	
<b>Completed Action Items</b>					
<b>LMR coverage GIS files</b>	Nick	6/29/2015	7/13/2015	H	
<b>Homeland Security Regional Coordinators</b>	Ian	8/24/2015	8/27/2015	H	Will Schedule Coverage Reviews
<b>Governance Draft Document</b>	David Fein/ Rick	8/24/2015	8/27/2015	H	Review and Provide OKPSBN
<b>Homeland Security Regional Coordinators</b>	Nikki	8/24/2015	8/27/2015	H	Complete

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<b>Oklahoma Email Blast</b>	Juana Riley	8/24/2015	8/24/2015	H Complete
<b>Governance Draft Document</b>	Mathew Plache	8/24/2015	8/27/2015	H Complete
<b>Critical Infrastructure</b>	Ben G/ Personnel	6/22/2015	7/13/2015	H
<b>OKC and Tulsa outreach and education meetings letters sent and date set</b>	OKPSBN Team	6/22/2015	7/13/2015	H Official Dates Set?
<b>Statewide incident data</b>	Ben G/ Personnel	6/22/2015	7/13/2015	H
<ul style="list-style-type: none"> <li>○ <b>Invoices and Deliverables</b> <ul style="list-style-type: none"> <li>○ Work Approval Form outstanding</li> </ul> </li> <li>○ <b>Upcoming Events, Travel, New Business:</b> <ul style="list-style-type: none"> <li>○ Osage Nation Tribal Meeting 1/27/16</li> </ul> </li> </ul>				