

OKPSBN Weekly Status Report

Oklahoma Office of Management & Enterprise Services (OMES) – OKPSBN

Status Meeting Agenda

Status on 28 December 2015	Prior Status	Green	Current Status	Green
Green	The project is within 20% variance of the currently approved baseline for budget and schedule, and is expected to substantially meet all of the business objectives established in the startup report.			
Yellow	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.			
Red	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.			
<p>Attendees/Invitees:</p> <ul style="list-style-type: none"> ○ OKPSBN Steering Committee: Ben Gherezgiher, Nikki Cassingham, Juana Riley, David Baisden, Jason Mitchusson, Nick Carrao, Bill Scott, Ralph Suter ○ Televate: David Fein, Rick Burke, Ian Ross, Matthew Plache <p>Agenda:</p> <ul style="list-style-type: none"> ➤ Governance Plan- Matthew ➤ Workgroups document for review – David Fein ➤ Update for ongoing tasks ➤ Discussion and future tasks 				
December 21st- December 25th Tasks		December 28th- January 1st Tasks		
Schedule incomplete coverage reviews 4/Week		Schedule incomplete coverage reviews 4/Week High Focus on Tribes		
Progress towards 100% survey completion		Progress towards 100% survey completion		
UserPOP Email Blast Prep/Stakeholder List Update		UserPOP Email Blast Prep		
Complete Governance Document		Newsletter		
FN State Plan Evaluation Process – Planning and Identifying Work Groups		FN State Plan Evaluation Process – Planning and Identifying Work Groups		

State of Oklahoma State and Local Implementation Grant Program

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Oklahoma PSBN Project Weekly Status Call Action Item Register					
Action Item	Owner	Date Assigned	Due Date	Priority (H, M, L)	Comments
Coverage Review Scheduling Assistance	Captain Baisden	12/28/2015	As needed	H	Phone calls for select counties
Association and Conference Calendar	Ian and Juana	11/30/2015	Updated Periodically	H	
ODOT Public Works 8 field divisions Personnel/Vehicle Counts	Ralph	11/30/2015	12/30/2015	H	Reassign
Statewide Agencies to Include in coverage reviews and userpop	OKPSBN Team	8/3/2015	8/3/2015	H	
Completed Action Items					
LMR coverage GIS files	Nick	6/29/2015	7/13/2015	H	
Homeland Security Regional Coordinators	Ian	8/24/2015	8/27/2015	H	Will Schedule Coverage Reviews

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Governance Draft Document	David Fein/ Rick	8/24/2015	8/27/2015	H	Review and Provide OKPSBN
Homeland Security Regional Coordinators	Nikki	8/24/2015	8/27/2015	H	Complete
Oklahoma Email Blast	Juana Riley	8/24/2015	8/24/2015	H	Complete
Governance Draft Document	Mathew Plache	8/24/2015	8/27/2015	H	Complete
Critical Infrastructure	Ben G/ Personnel	6/22/2015	7/13/2015	H	
OKC and Tulsa outreach and education meetings letters sent and date set	OKPSBN Team	6/22/2015	7/13/2015	H	Official Dates Set?
Statewide incident data	Ben G/ Personnel	6/22/2015	7/13/2015	H	
<ul style="list-style-type: none"> ○ Invoices and Deliverables <ul style="list-style-type: none"> ○ None at this time ○ Upcoming Events, Travel, New Business: <ul style="list-style-type: none"> ○ 					

