

# OKPSBN Weekly Status Report

Oklahoma Office of Management & Enterprise Services (OMES) - OKPSBN

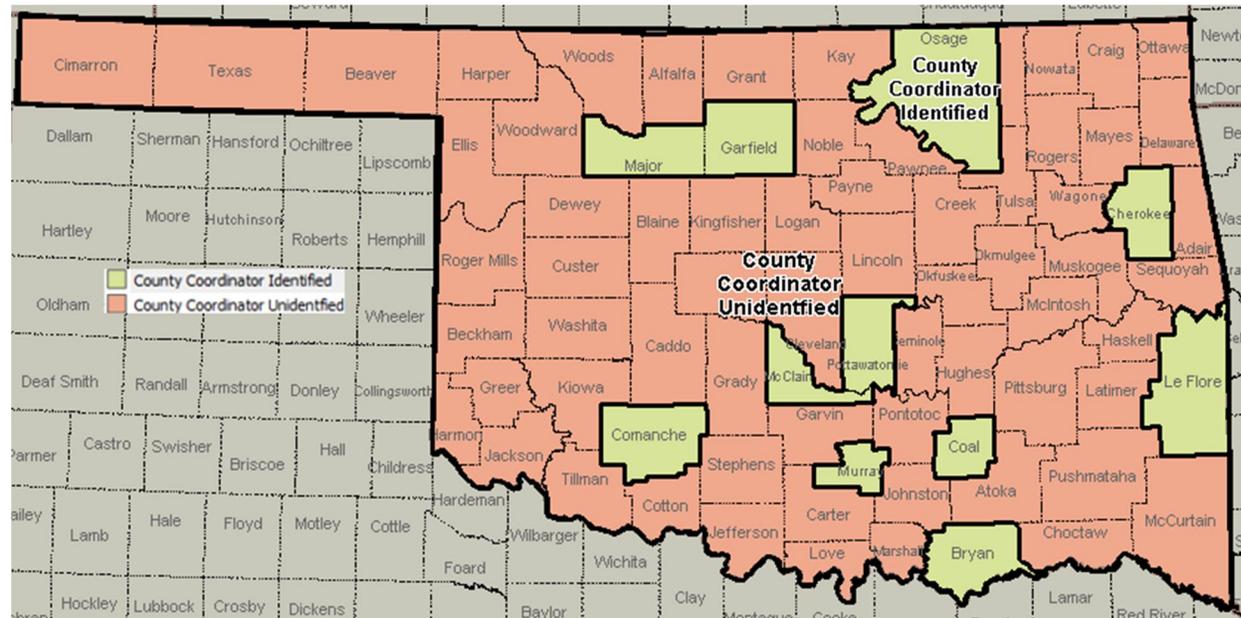
## Status Meeting Agenda

|  |   |  |                       |              |
|--|---|--|-----------------------|--------------|
| <b>Status on 4 June 2015</b>   | <b>Prior Status</b>   | <b>Green</b>                           | <b>Current Status</b> | <b>Green</b> |
| <b>Green</b>   | The project is within 20% variance of the currently approved baseline for budget and schedule, and is expected to substantially meet all of the business objectives established in the startup report.      |  |                       |              |
| <b>Yellow</b>  | The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report. |  |                       |              |
| <b>Red</b>   | The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.   |  |                       |              |
| <p><b>Attendees/Invitees:</b></p> <ul style="list-style-type: none"> <li>○ OKPSBN Steering Committee: Ben Gherezgiher, Nikki Cassingham, Juana Riley, David Baisden, Jason Mitchusson, Nick Carrao, Bill Scott</li> <li>○ Televate: David Fein, Rick Burke, Ian Ross, Matthew Plache</li> </ul> <p><b>Agenda:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Completed and upcoming tasks</b></li> <li>➤ <b>Update for ongoing tasks</b></li> <li>➤ <b>Discussion and future tasks</b></li> </ul> |   |  |                       |              |
| <b>May 28th- June 4th Tasks</b>  |   | <b>June 4th- June 11th Tasks</b>       |                       |              |
| News Letter Release  |   | Quick Start County UserPOP Focus       |                       |              |
| ITEMC Prep   |   | ITEMC Conference                       |                       |              |
| Delegated Survey Emails Continued  |   | Delegated Survey Emails Continued      |                       |              |
| County Coordinator Follow Up Continued   |   | County Coordinator Follow Up Continued |                       |              |
| Governance Initial Report  |   | Quick Start County Coordinator Focus   |                       |              |
| Highway Police Incorporation Call  |   | CAD/ Critical Infrastructure           |                       |              |
| Military Incorporation Call  |   | OEM- Albert Ashwood Conversation       |                       |              |
| PSE Verification   |   | Coverage Review Prep                   |                       |              |

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○ Task 5 Stakeholder Survey and Entity List



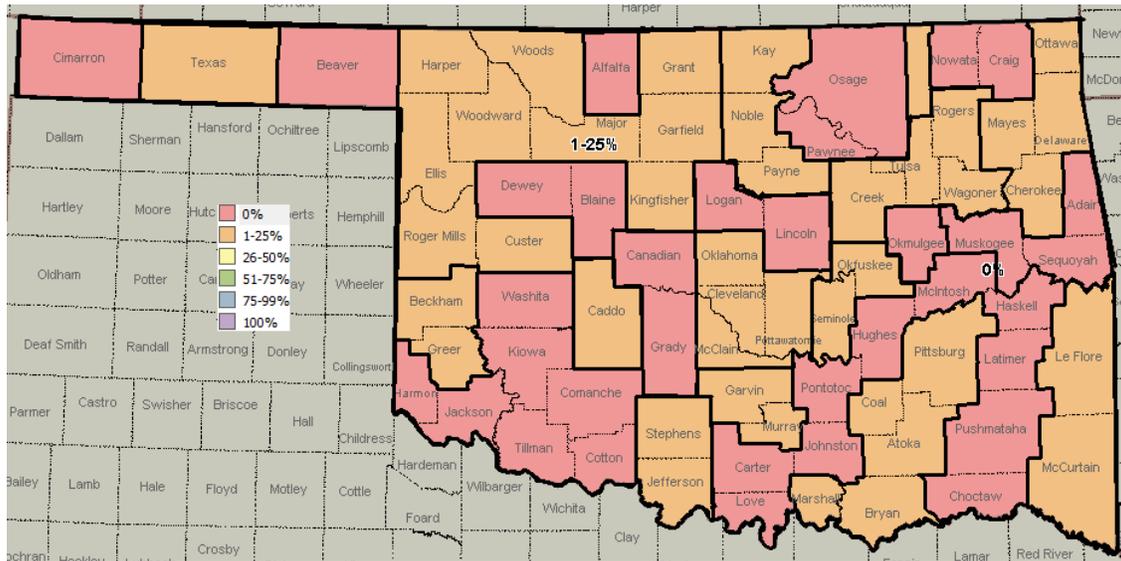
**Updated: County Coordinator**

This map depicts the Public Safety Entities (PSEs) from each county that have provided a county coordinator contact.

- County coordinator strategy: Emergency Manager, PSAP Manager, then Sheriff
  - County coordinator request emails sent 5/11
  - 11 county coordinators have accepted invitation
  - 3 county coordinators have provided an updated contact list for their county
  - 4 quick start county coordinators identified

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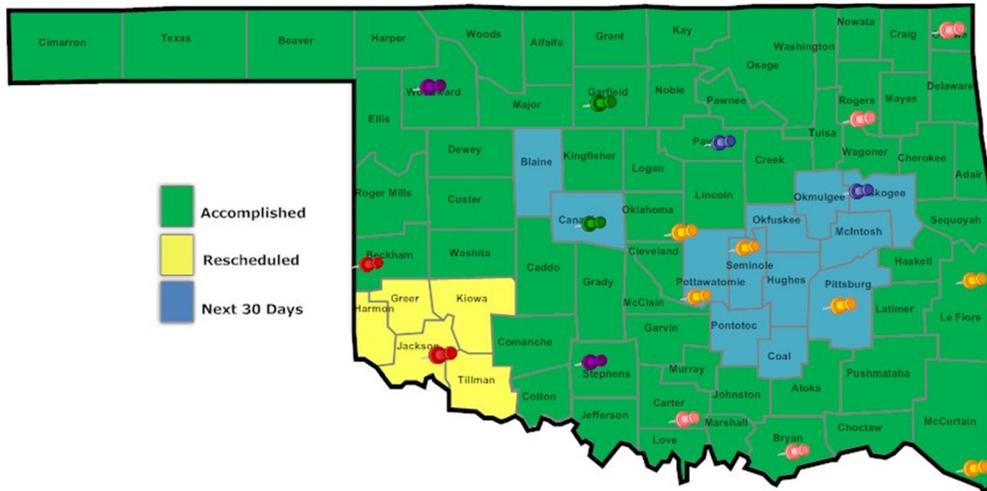
**UPDATE: User Population Survey**

This map depicts the number of Public Safety Entities (PSEs) from each county that have completed the User Population Survey.

- Strategy for accelerated data gathering to meet the FirstNet September 30th deadline for input to the RFP
  - Survey released by Juana via email
  - 150+ surveys submitted with 70 responses completed
  - 110 with personnel and vehicle counts

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- **Task 4 – Education and Outreach:**
  - Final Newsletter sent out
  - Update on Outreach Meetings conducted.
    - David Fein assisted with 5/5 Outreach meeting in Stillwater
    - David Fein conducted 5/19 Outreach meeting in Miami
    - David Fein conducted 5/20 Outreach meeting in Owasso
    - Rick Burke conducted 5/26 Outreach meeting in Woodward
    - Tribal Conference scheduled for June 9<sup>th</sup>- 11<sup>th</sup>
    - Upcoming Association meetings (none scheduled at this time)
    - OKC and Tulsa meeting dates Set 6/3
  - Web Site recommendations - review and comment
  - Organize Working Groups
    - Steering Committee leads effort - determine participation level and size
    - Recommended Working Groups
      - Service Area/ Coverage

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- Security/ System
- Devices
- Applications

- **Task 2 – Governance :**
  - Reviewing documents, initial report provided 6/4
- **Task 3 Tribal Participation**
  - Tribal Leadership Letter Status
  - Tribal Liaison meeting 5/12 on site meeting rescheduled for 7/2.
  - ODOT Tribal Liaison
- **Action Items**

## Oklahoma PSBN Project Weekly Status Call Action Item Register

| Action Item                                      | Owner                    | Date Assigned | Due Date | Priority (H, M, L) | Comments |
|--|--------------------------|---------------|----------|--------------------|----------|
| Weekly Status Meeting Schedule Change Discussion | OKPSBN Project Team      |               | 6/2/2015 | H                  |          |
| Newsletter Distribution                          | Ian Ross/<br>Juana Riley |               | 6/3/2015 | H                  |          |
| ITEMC Preparation Discussion                     | Ian Ross/<br>Juana Riley | 6/1/2015      | 6/3/2015 |                    |          |
| Requested GIS Layers                             | Ben Gherezgiher          | 5/28/2015     |          |                    |          |

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| <b>OKC and Tulsa outreach and education meetings Discussion</b> | Ben Gherezgiher/<br>Nikki Cassingham  | 5/28/2015 | 6/1/2015       | H     | Meeting set to take place June 1st                  |
| <b>Remaining outreach and education locations booked</b>        | Ian Ross  | 5/2/72015 |                |       | Meeting invites to be sent out by 6/6               |
| <b>Governance Initial Report</b>                                | Matthew Plache  | 5/28/2015 | 6/4/2015       |       |   |
| <b>Recommendation for dataless area extrapolation</b>           | Rick Burke  | 5/7/2015  |                |       |   |
| <b>County Coordinators</b>                                      | Ian Ross  | 5/7/2015  |                |       | Update on Progress                                  |
| <b>Emergency Association Email Blast</b>                        | Ian Ross/<br>Captain Baisden  | 5/7/2015  |                |       | Emergency Associations call for UserPop email blast |
| <b>Purchase Order Status</b>                                    | Ben Gherezgiher   |           |                | H     | Update on Progress                                  |
| <b>Issue Communication Plan using Ben's example</b>             | Ben Gherezgiher   | 3/12/2015 | 5/4/2015       | H     | Obtain during Meeting 5/4                           |
| <b>Completed Action Items</b>                                   |   |           |                |       |   |
| <b>Emergency Association Email Blast</b>                        | Ian Ross/<br>Captain Baisden  | 5/7/2015  |                |       | Complete  |
| <b>ODOT Tribal Liaison</b>                                      | Jason Mitchusson/<br>Ralph Suter  | 5/7/2015  |                |       | Complete  |
| <b>Pre-Consultation Package Review</b>                          | David Fein  | 3/12/2015 | 3/22/2015      | M     | Complete  |
| <b>ODOT GIS Layers</b>  | Jason Mitchusson  | 5/14/2015 |                |       | Complete  |
| <b>News Letter Launch</b>                                       | Juana Riley   | 5/7/2015  | 5/7/2015       | H     |   |

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| Website materials and update  | David Fein  | 5/7/2015  | 5/7/2015       | H     | Reviewed Website, Presented Samples for update, |
| Intertribal Summit Speaking Opportunity with Silvia   | Juana Riley   | 5/7/2015  | 5/7/2015       |       | Complete  |
| Survey Launch   | Juana Riley   | 4/30/2015 | 5/7/2015       | H     | Complete  |
| FN PN#2 Response proposal   | Rick Burke  | 3/12/2015 | 3/27/2015      | M     | No longer needed                                |
| Region Development and Renaming   | David Fein  | 3/12/2015 | 3/27/2015      | M     | Complete  |
| Develop accelerated data gathering plan and targeted list of respondents in support of FN 7/31 request  | David Fein  | 3/12/2015 | 3/27/2015      | H     | Complete  |
| <ul style="list-style-type: none"> <li>○ <b>Invoices and Deliverables</b> <ul style="list-style-type: none"> <li>○ None at this time</li> </ul> </li> <li>○ <b>Upcoming Events, Travel, New Business:</b> <ul style="list-style-type: none"> <li>○ Oklahoma Tribal Summit June 9<sup>th</sup> -11<sup>th</sup></li> <li>○ Televate arrives in Shawnee June 8<sup>th</sup> for ITEM Rick departs June 10<sup>th</sup> and Ian and David depart June 11<sup>th</sup></li> </ul> </li> </ul> |   |           |                |       |   |