OKPSBN Weekly Status Report

Oklahoma Office of Management & Enterprise Services (OMES) – **OKPSBN**

Status Meeting Agenda

Status on 21 May 2015	Prior Status	Green	Current Status	Green

Green	The project is within 20% variance of the currently approved baseline for budget and schedule, and is expected to substantially meet all of the business objectives established in the startup report.
Yellow	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.
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Attendees/Invitees:

- OKPSBN Steering Committee: Ben Gherezgiher, Nikki Cassingham, Juana Riley, David Baisden, Jason Mitchusson
- Televate: David Fein, Rick Burke, Ian Ross, Matthew Plache

Agenda:

- **Completed and upcoming tasks**
- **Update for ongoing tasks**
- **Discussion and future tasks**

May 14th- May 21st Tasks	May 21st- May 28th Tasks
Delegated Survey Emails	Second UserPOP Blast
County Coordinator Follow Up	Second County Coordinator Blast
GIS Layers List Provided	News Letter Release

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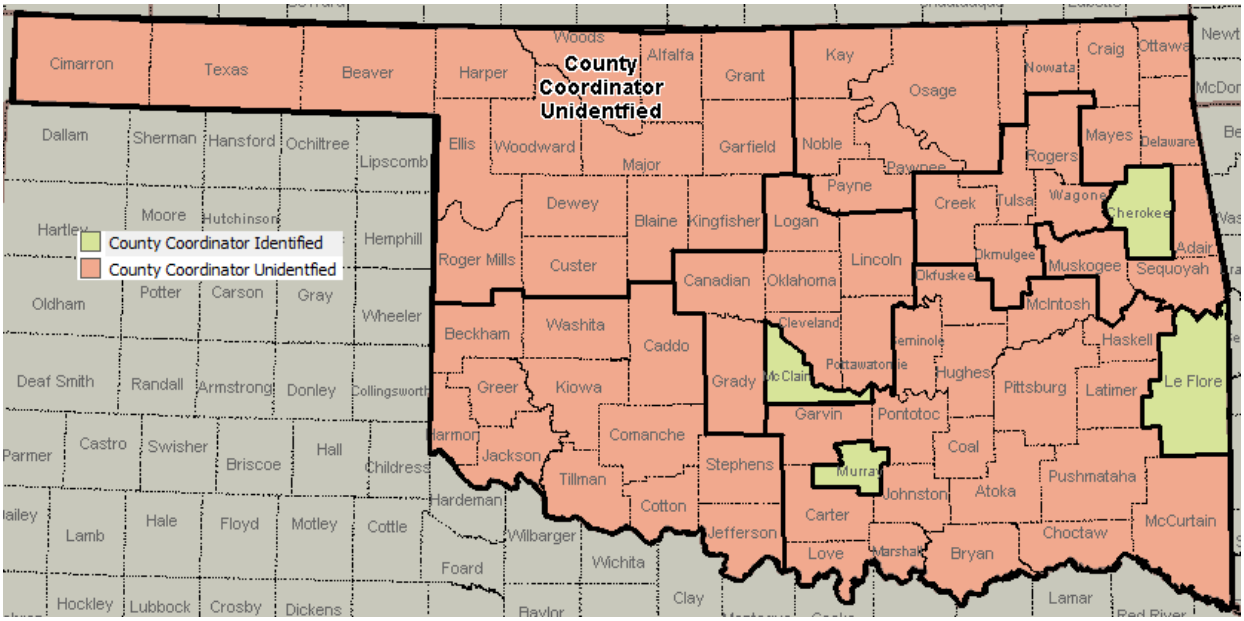
- **Task 5 Stakeholder Survey and Entity List**



Updated: County Coordinator

This map depicts the Public Safety Entities (PSEs) from each county that have provided a county coordinator contact.

- County coordinator strategy: Emergency Manager, PSAP Manager, then Sheriff
  - County coordinator request emails sent
  - Four county coordinators have accepted invitation
  - One county coordinator has provided an updated contact list for their county

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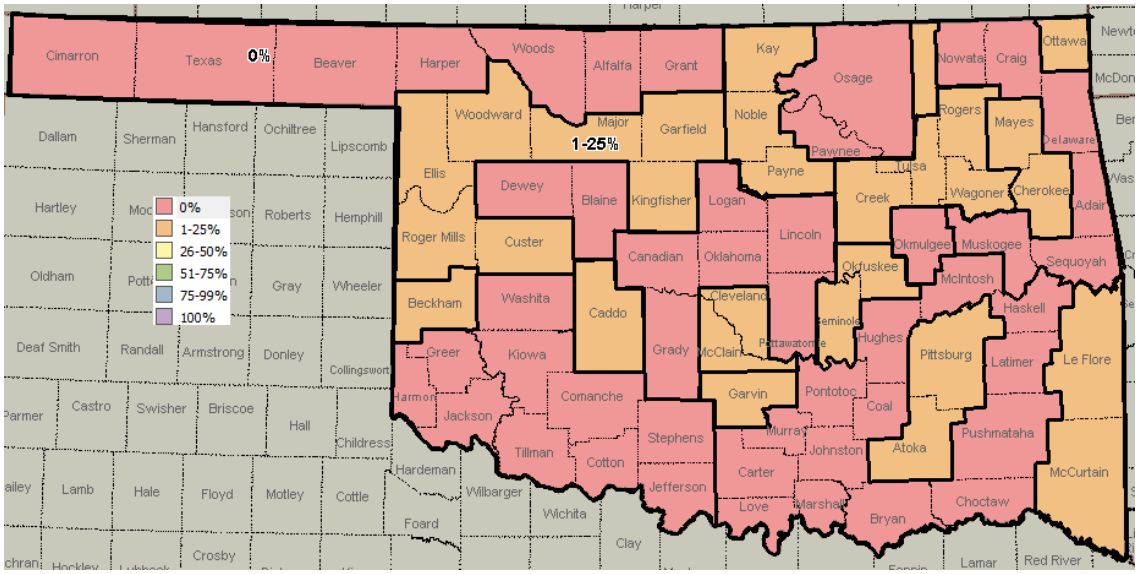

UPDATE: User Population Survey

This map depicts the number of Public Safety Entities (PSEs) from each county that have completed the User Population Survey.

- Strategy for accelerated data gathering to meet the FirstNet September 30th deadline for input to the RFP
  - Survey released by Juana via email
  - 77+ surveys submitted with 38 responses completed
  - 65 with personnel and vehicle counts

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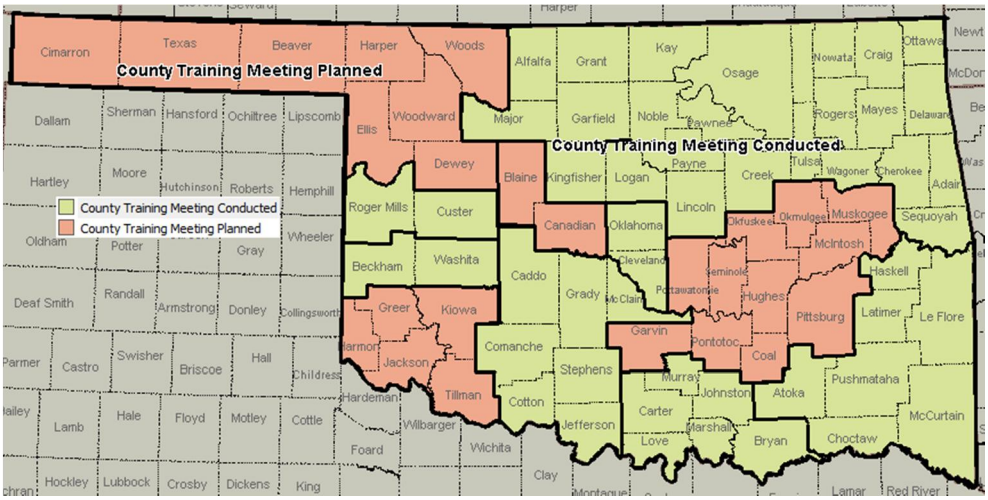

- **Task 4 – Education and Outreach:**
  - Final Newsletter in limbo with PIO's office, (to be posted on website)
  - Update on Outreach Meetings conducted.
    - David Fein assisted with 5/5 Outreach meeting in Stillwater
    - David Fein conducted 5/19 Outreach meeting in Miami
    - David Fein conducted 5/20 Outreach meeting in Owasso
    - Tribal Conference scheduled for June 9th- 11th
    - Upcoming Association meetings (none scheduled at this time)
  - Web Site recommendations - review and comment
  - Organize Working Groups
    - Steering Committee leads effort - determine participation level and size
    - Recommended Working Groups
      - Service Area/ Coverage
      - Security/ System
      - Devices
      - Applications

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- **Task 2 – Governance :**
  - Reviewing materials provided

- **Task 3 Tribal Participation**
  - Tribal Leadership Letter Status
  - Tribal Liaison meeting 5/12 on site meeting rescheduled for 7/2.
  - ODOT Tribal Liaison
- **Action Items**

Oklahoma PSBN Project Weekly Status Call Action Item Register

Action Item	Owner	Date Assigned	Due Date	Priority (H, M, L)	Comments
Recommendation for dataless area extrapolation	Rick Burke	5/7/2015			In progesss
ODOT Tribal Liaison	Jason Mitchusson/ Ralph Suter	5/7/2015			
County Coordinators	Ian Ross	5/7/2015			Update on Progress
Emergency Association Email Blast	Ian Ross/ Captain Baisden	5/7/2015			On hold
PIO News Letter Review					
Purchase Order Status	Ben Gherezgiher			H	Update on Progress
Pre-Consultation Package Review	David Fein	3/12/2015	5/22/2015	M	Prepare proposal for review
Issue Communication Plan using Ben's example	Ben Gherezgiher	3/12/2015	5/4/2015	H	Obtain during Meeting 5/4

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Completed Action Items					
News Letter Launch	Juana Riley	42124	42131	H	
Website materials and update	David Fein	42075	42139	H	Reviewed Website, Presented Samples for update,
Intertribal Summit Speaking Opportunity with Silvia	Juana Riley	5/7/2015	5/7/2015		Complete
Survey Launch	Juana Riley	4/30/2015	5/7/2015	H	Complete
FN PN#2 Response proposal	Rick Burke	3/12/2015	3/27/2015	M	No longer needed
Region Development and Renaming	David Fein	3/12/2015	3/27/2015	M	Complete
Develop accelerated data gathering plan and targeted list of respondents in support of FN 7/31 request	David Fein	3/12/2015	3/27/2015	H	Complete

- **Invoices and Deliverables**
  - None at this time
- **Upcoming Events, Travel, New Business:**
  - Oklahoma Tribal Summit June 9th -11th
  - Televate arrives in Shawnee June 8th for ITEMC Rick departs June 10th and Ian and David depart June 11th