



STATE OF OKLAHOMA  
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD  
November 18, 2016

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m., on Friday, November 18, 2016, at the Attorney General's Office, 313 NE 21<sup>st</sup> Street, Oklahoma City, OK.

In attendance were: P. Fischer, Ph.D., Chair of the Board; Susan Howard, Ph.D., Member of the Board; K. Ward, Ph.D., Member of the Board; R. Randleman, Ph.D., Member of the Board; B. Frizzell, Member of the Board; T. O'Connor, Member of the Board; J. Shirley, Assistant Attorney General; S. Balzer, Assistant Attorney General Special Advisor; T. Rose, Executive Officer of the Board.

Board members not present: S. Roberson, Ph.D., Vice-Chair of the Board

**Announcement and Introduction:**

Dr. Fischer announced that a quorum was present to conduct business. She confirmed with Ms. Rose that the meeting was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

**Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:**

Dr. Fischer announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

**Minutes:**

Board members reviewed the minutes of the September 23, 2016, meeting presented by Ms. Rose. *Mr. Frizzell made a motion to approve the minutes of the September 23, 2016, meeting. Dr. Randleman seconded the motion, and the motion passed. Frizzell, Howard, O'Connor, Ward, Randleman, and Fischer voted for the motion.*

**Status of Current Request for Inquiries:**

Ms. Rose provided status updates on the following:

**RFI 16-7;** an investigator has been appointed.

**Miscellaneous Complaint Issues, Orders and Status Reports:**

**BC 15-6 Joann Ondrovik, Ph.D.:**

Dr. Fischer presided as Chair; Ms. Balzer, Assistant Attorney General, sat in as the Hearing Advisor; Mr. Jonathan Shirley, Assistant Attorney General, appeared as Prosecutor for the Board; and Attorney David Hamilton appeared on behalf of the Respondent who was not present.

**Motion to Associate Counsel and Order Admitting to Practice:**

*Dr. Ward made a motion to approve the Motion to Associate Counsel and Order Admitting to Practice. Mr. Frizzell seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman, and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard recused.*

**Waiver of OBA Rule 5 O.S. Ch. 1, App. Q, Art II(B)(5) requiring local counsel signature on all pleadings and local counsel's personal appearance at all proceedings before the Board:**

*Mr. Frizzell made a motion to waive OBA Rule 5 O.S. Ch.1, App. Q, Art II(B)(5). Dr. Randleman seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman, and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard recused.*

**Motion and Affidavit to Disqualify Board Member:**

Board members reviewed the Respondent's Motion and Affidavit to Disqualify Board Member Howard, and the State's Response to Respondent's Motion to Disqualify Board Member. Oral arguments were presented by Mr. Hamilton and Mr. Shirley. *Dr. Randleman made a motion to deny Respondent's Motion and Affidavit to Disqualify Board Member Howard. Mr. O'Connor seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard recused.*

As a member of the Probable Cause Committee, Dr. Howard agreed to leave the room during any further proceedings regarding Respondent.

**Respondent's Request for Board to Consider Proposed Fact Findings and Conclusions of Law Proposed by the Respondent:**

Board members reviewed the Respondent's Request for Board to Consider Proposed Fact Findings, the Proposed Fact Findings and Conclusions of Law and the State's Response to Respondent's Request for Board to Consider Proposed Fact Findings and Conclusions of Law. Oral arguments were presented by Mr. Hamilton and Mr. Shirley. *Dr. Randleman made a motion to deny the request of accepting the individual facts from Mr. Hamilton. The motion died for lack of a second.*

*Dr. Randleman made a motion to enter into Executive Session, Pursuant to Title 25, Section 307(B) (8), for deliberation of an individual proceeding pursuant to Article II of the Administrative Procedures Act. Dr. Ward seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

*Mr. O'Connor made a motion to enter into Open Session. Mr. Frizzell seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

*Dr. Randleman made a motion to deny the request of the individual facts presented by Mr. Hamilton, but will consider objections. Dr. Ward seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

**Respondent's Statement of Clarification: Limitations-Laches, etc.:**

Board members reviewed the Respondent's Statement of Clarification and the State's Response to Respondent's Statement of Clarification. Oral arguments were presented by Mr. Hamilton and Mr. Shirley. *Mr. Frizzell moved to deny Respondent's Statement of Clarification: Limitation – Laches, Etc. Dr. Randleman seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and*

*Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

**Proposed Order Denying Respondent's Motion to Dismiss Complaint BC15-6:**

Board members reviewed the Respondent's Proposed Order Denying Respondent's Motion to Dismiss Complaint BC 15-6. Oral arguments were presented by Mr. Hamilton and Mr. Shirley. After discussion, Mr. Shirley and Mr. Hamilton agreed on the following changes to the Findings and Facts and Conclusions of Law: strike #1; revisions to #8, #9 and #16; Mr. Hamilton objects to #10, #19, #21, #22, and #24.

*Dr. Randleman made a motion to enter into Executive Session, Pursuant to Title 25, Section 307(B) (8), for deliberation of an individual proceeding pursuant to Article II of the Administrative Procedures Act. Mr. Frizzell seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

*Mr. O'Connor made a motion to enter into Open Session. Mr. Frizzell seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

Dr. Ward presented revisions to item #21 for Mr. Shirley and Mr. Hamilton. *Dr. Ward made a motion; with regard, to Proposed Order Denying Respondent's Motion to Dismiss Complaint BC 15-6 for lack of Jurisdiction, Abandonment, Statutory Exception, Statutory Reciprocity, Legislative Preemption and Limitations, and moved as follows: strike paragraph three (3) and replace with the following: "The Board filed complaint BC 15-6 against the Respondent, Respondent filed a motion to dismiss, Proposed Order Denying Respondent's Motion to Dismiss Complaint BC 15-6 for lack of Jurisdiction, Abandonment, Statutory Exception, Statutory Reciprocity, Legislative Preemption and Limitations". Under findings of fact and conclusions of law: strike item #1; item #8 - accept the proposed language changes, striking "indicate that the" and replace with "reference" and strike the word "retains"; item #9 - accept the change to add after the word time "after any payment of penalty and proof of continuing education"; item #10 - deny Mr. Hamilton's objection and adopt the paragraph as proposed; item #16 - accept the proposed language changes and strike "claims that she"; item #19 - deny Mr. Hamilton's objection; item #21 - strike the language as written and replace with "neither 1353.1 or 1353.9 are Reciprocity provisions of Law"; item #22 - deny Mr. Hamilton's objection; item #24 - deny Mr. Hamilton's objection. Mr. Hamilton objected to the revised language in item #21 and the objection was denied. Dr. Randleman seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

**Respondent's Motion for More Definite Statement:**

Board members reviewed Respondent's Motion for a More Definite Statement, and the State's Response to Respondent's Motion for a More Definite Statement. Oral arguments were presented by Mr. Hamilton and Mr. Shirley. *Dr. Ward made a motion to deny Respondent's Motion for More Definite Statement. Mr. O'Connor seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

*Dr. Randleman made a motion to move the hearing date to Friday, March 24, 2017. Mr. Frizzell seconded the motion and the motion passed. Frizzell, O'Connor, Ward, Randleman and Fischer voted for the motion. As a member of the Probable Cause Committee, Dr. Howard was not present.*

**BC 16-1; Kathy Lively, Ph.D.**

Order of Continuance; Mr. Shirley informed Board members that a Motion to Continue was filed by the Respondent because her legal counsel's inability to appear on the scheduled hearing date due to a previously scheduled trial. An Order of Continuance was granted Dr. Fischer. The new hearing date is January 20, 2017.

**Revisions and/or additions to the Rules of the Board:**

Ms. Rose informed Board members of the timelines for the upcoming Rule Changes.

**Attorney General's Opinion:**

Board members reviewed the Attorney General's Opinion: 2016-682A; UC 16-1 Letter of Concern to a Licensed Professional Counselor.

**Agreement for Shared Services Between the Oklahoma Office of Management and Enterprise Services and the Board of Examiners of Psychologists:**

Board members reviewed the agreement. *Mr. O'Connor made a motion to accept the agreement as presented. Dr. Ward seconded the motion and the motion passed. Frizzell, Howard, O'Connor, Ward, Randleman, and Fischer voted for the motion.*

**Applications approved by the Application Review Committee September - October 2016:**

*Dr. Randleman made a motion to ratify the applications approved by the review committee for September – October 2016. Mr. Frizzell seconded the motion, and the motion passed. Frizzell, Howard, O'Connor, Ward, Randleman, and Fischer voted for the motion.*

**Executive Officer's P-Card Statements for Review and Approval (September – October 2016):**

*Dr. Randleman made a motion to approve the September - October 2016 P-Card Statement. Dr. Howard seconded the motion, and the motion passed. Frizzell, Howard, O'Connor, Ward, Randleman, and Fischer voted for the motion.*

**Administrative Issues:**

**Monthly Budget/Revenue/Expense Report;** The Board reviewed the monthly Budget/Revenue/Expense report. *Dr. Howard made a motion to accept the report as presented. Mr. O'Connor seconded the motion, and the motion passed. Frizzell, Howard, O'Connor, Ward, Randleman, and Fischer voted for the motion.*

**Probable Cause Committee (PCC) Procedures for Board Members;** Mr. Shirley educated Board members on the appropriate procedures during agenda items related to discipline for Board members serving on the probable cause committee. In the future, best practice would be for Board members serving on the probable cause committee to leave the room during any part of an agenda item related to that complaint with which he or she was involved to avoid even the appearance of bias or impropriety.

**ASPPB Annual Meeting Report;** Dr. Fischer and Ms. Rose provided information regarding the ASPPB meeting attended October 2016.

**ASPPB April 2017 Midyear Meeting Travel Requests;** *Dr. Howard made a motion to approve Dr. Fischer and Ms. Rose attending the ASPPB meeting in April 2017. Dr. Ward seconded the motion and the motion passed. Frizzell, Howard, O'Connor, Ward, Randleman, and Fischer voted for the motion.*

**OSBEP 2017 Meeting Schedule;** *Dr. Ward made a motion to accept the 2017 meeting schedule. Mr.*

*Frizzell seconded the motion and the motion passed. Frizzell, Howard, O'Connor, Ward, Randleman, and Fischer voted for the motion.*

**2016 Annual Report;** Board members reviewed the 2016 Annual Report submitted to the Governor.

**Legislative Updates;** Ms. Rose informed Board members of the Interim Study Examining Agency Boards and Commissions Relating to Executive Order 2015-33.

**New Business;** no new business was addressed.

**Adjournment;** *Dr. Ward made a motion to adjourn. Dr. Howard seconded the motion, and the motion passed. Frizzell, Howard, O'Connor, Ward, Randleman, and Fischer voted for the motion.*

The meeting adjourned at 1:00 p.m.

Respectfully Submitted,



Teanne Rose  
Executive Officer

**Oklahoma State Board of Examiners of Psychologists  
Application Review Committee Approvals  
September – October 2016**

**Psychological Technicians:**

**Psychologist:**

Sarah Jones, Ph.D.

**Psychological Technician:**

Hilary Hughes

**Continuing Professional Education (CPE) Approvals:**

**Ethical Considerations in Cultural, Occupational, and Social Media;** Sponsor: Eastern Oklahoma VA Healthcare System; 3 CPE hours; December 13, 2016.

**Applications to sit for Licensure Examinations and/or Practice Under Supervision Agreements**

**Approvals:**

**Applicant:**

Marcy Elise Elder, Ph.D.  
Avina Khiatani, Ph.D.  
Virginia Burk, Psy.D.  
Eileen Parker, Ph.D.  
Elizabeth A. Kendrick, Ph.D.  
Craig Spiel, Ph.D.  
Brad Foltz, Ph.D.  
Hilary Hughes, Ph.D.  
Sheena Mehta, Ph.D.  
Rebecca M. Wallace, Psy.D.  
Pamela Sue A. Counts, Psy.D.  
Seraphim Mork, Ph.D.  
Aaron Michelle Jennings, Ph.D.

**Approval for:**

Approval of Postdoc and HSP for licensure  
Approval to sit for licensure exams  
Approval for PPUS and to sit for licensure exams  
Approval of PPUS and sit for licensure exams  
Approval of Postdoc and HSP for licensure  
Approval of PPUS and sit for licensure exams  
Approval to sit for licensure exams  
Approval of PPUS and sit for licensure exams  
Approval of PPUS and sit for licensure exams  
Approval of Postdoc and HSP for licensure  
Approval to sit for licensure exams  
Approval of PPUS and sit for licensure exams  
Approval to sit for licensure exams

**Licensed Health Service Psychologists September – October 2016:**

Elizabeth A. Kendrick, Ph.D.	License# 1271	Issue Date: 09/27/2016
Rebecca M. Wallace, Psy.D.	License # 1272	Issue Date: 10/20/2016