



STATE OF OKLAHOMA
Board of Examiners of Psychologists

MINUTES OF THE MEETING OF THE BOARD
May 20, 2016

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m., on Friday, May 20, 2016, at the Attorney General's Office, 313NE 21st Street, Oklahoma City, OK.

In attendance were: R. Hand, Ph.D., Chair of the Board; P. Fischer, Ph.D., Vice-Chair of the Board; S. Roberson, Ph.D., Member of the Board; S. Howard, Ph.D., Member of the Board; K. Ward, Ph.D., Member of the Board; B. Harris, Member of the Board; J. Shirley, Assistant Attorney General; S. Balzer, Assistant Attorney General Special Advisor; T. Rose, Executive Officer of the Board.

Members not present: T. O'Connor, Member of the Board.

Announcement and Introduction:

Dr. Hand announced that a quorum was present to conduct business. He confirmed with Ms. Rose that the meeting was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

Statement of the Mission of the Oklahoma State Board of Examiners of Psychologists:

Dr. Hand announced the mission of the Oklahoma State Board of Examiners of Psychologists is to protect the public by regulating the practice of psychology in Oklahoma to ensure that only properly qualified psychologists practice psychology in the state and that the psychology profession as a whole is conducted in the public's best interest.

Minutes:

The Board reviewed the minutes of the March 25, 2016 meeting presented by Ms. Rose. *Dr. Fischer made a motion to approve the minutes of the March 25, 2016 meeting as presented. Dr. Ward seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

Status of Current Request for Inquiries:

Ms. Rose provided status updates on the following:

RFI 15-5; investigation is pending.

RFI 15-6; investigation is pending.

RFI 16-1; an investigator has been appointed.

RFI 16-2; an investigator will be appointed.

RFI 16-3; an investigator will be appointed.

RFI 16-4; an investigator will be appointed.

RFI 16-5; an investigator will be appointed.

RFI 16-6; an informal meeting will be scheduled.

Reports of Miscellaneous Complaint Issues, Orders, Status Reports:

BC 15-3; John Schoell, Ph.D.; A new Consent Order for BC 15-3 was presented to the Board. *Pursuant to Title 25, Section 307(B)(8) Dr. Roberson made a motion to enter into executive session. Dr. Howard seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion. Dr. Ward recused from Executive Session.*

Dr. Roberson made a motion to return to open session. Dr. Howard seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.

Dr. Roberson made a motion to approve the revised Consent Order BC 15-3. Dr. Fischer seconded the motion and the motion passed. Roberson, Fischer, Howard, Harris and Hand voted for the motion. Dr. Ward recused.

Discussion regarding records retention:

Lori Holquist-Day, Ph.D. and Jonathan Shirley provided information regarding record retention. *No action was taken.*

Moore Counseling Center (MCC) Internship; Gant Ward, Ph.D.:

Board members reviewed the Moore Counseling Center internship information provided by Dr. Gant Ward. Dr. Hand informed Dr. Ward that he and Dr. Tobin reviewed the internship brochure and indicated that, after initial review, it appears to meet the requirements for Oklahoma. This is not an opinion of the Board but rather a review of the criteria.

Investigations and Investigator Training:

Ms. Rose provided information regarding the Investigator Training which was held May 13, 2016. *Dr. Ward made a motion to encourage shadowing as a part of the Investigator Training. Dr. Roberson seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

List of Continuing Professional Education Recognized Sponsors:

Dr. Roberson and Dr. Ward provided information regarding the List of Continuing Professional Education Recognized Sponsors. The Board reviewed the information and made amendments to the list. *Mr. Harris made a motion to accept the list as amended and post for public comment. Dr. Roberson seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

Applications approved by the Application Review Committee March – April 2016:

Dr. Harris made a motion to ratify the applications approved by the review committee for March and April 2016. Dr. Ward seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.

Submission of Executive Officer's March – April 2016 P-Card Statements:

Dr. Harris made a motion to approve the March and April 2016 P-Card Statement. Dr. Ward seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.

Oklahoma State Auditor and Inspector's audit for the period of July 1, 2013 through December 31, 2015:

Board members reviewed the audit invoices which exceed the \$5,000 amount budgeted. *Mr. Harris made a motion to approve payment for up to \$15,000, as estimated from the Oklahoma State Auditor, for the audit period of July 1, 2013 through December 31, 2015. Dr. Roberson seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

Administrative Issues:

Monthly Budget/Revenue/Expense Report; The Board reviewed the monthly Budget/Revenue/Expense report. *Dr. Roberson made a motion to reduce the 2017 licensure renewal fee to \$300.00. Mr. Harris seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

Mr. Harris made a motion to approve the purchase of a desktop computer for the Executive Officer. Dr. Ward seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.

ASPPB PLUS invoice for July 1, 2015 – September 30, 2015; Ms. Rose requested approval to pay the July 1, 2015 – September 30, 2015 ASPPB PLUS Application invoice for \$2,800 with the P-Card as the current transaction limit was originally approved for \$2,500. *Dr. Roberson made a motion to pay the \$2,800 invoice with the P-card. Dr. Ward seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

ASPPB Meeting Report; Ms. Rose provided updates from the May 2016 meeting.

OMES FY2017 Shared Financial Services through ABS; Board members reviewed the OMES FY2017 ABS contract. *Mr. Harris made a motion to accept the FY2017 contract. Dr. Howard seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

FY 2017 Budget; Board members reviewed the FY2017 Budget provided by Ms. Rose. *Mr. Harris made a motion to approve the budget as presented. Dr. Roberson seconded the motion and the motion passed. Roberson, Fischer, Howard, Harris and Hand voted for the motion. Dr. Ward was absent from the discussion and abstained from the vote.*

Legislative Updates; Ms. Rose informed the Board that the statute changes were signed by the Governor and will become effective November 1, 2016.

Administrative Updates; Dr. Roberson and Mr. O'Connor are working together on a performance review form.

New Business; no new business was addressed.

Adjournment; *Mr. Harris made a motion to adjourn. Dr. Howard seconded the motion and the motion passed. Roberson, Fischer, Howard, Ward, Harris and Hand voted for the motion.*

The meeting adjourned at 12:05 p.m.

Respectfully Submitted,



Teanne Rose
Executive Officer

ATTACHMENT TO THE AGENDA

**Oklahoma State Board of Examiners of Psychologists
Application Review Committee Approvals from March – April 2016**

Psychological Technicians:

Psychologist:	Psychological Technician:
D. Gant Ward, Ph.D.	Susan Wyant
Steven Sternlof, Ph.D.	Heather Diaz

Continuing Professional Education (CPE) Approvals:

Normal vs. Inappropriate Sexual Behavior and Responses; sponsor: Parkside Psychiatric Hospital and Clinic; 3 CPE hours; April 22, 2016.

Integrating Faith Issues in Treatment; sponsor: Jerry Duncan, Ph.D.; 3 CPE hours; April 29, 2016.

Detoxifications from Alcohol & Drugs - New Insights; sponsor: Parkside Psychiatric Hospital and Clinic; 3 CPE hours; May 6, 2016.

Back to the Future: Evolution of Ethical Practice; sponsor: Hope Springs; 3 CPE hours; May 20, 2016.

Heroes Don't Exist: Competent, Collaborative and Ethic Supervision; sponsor: Hope Springs; 3 CPE hours; May 20, 2016.

Why Do I Hurt Me? Perspectives on the Treatment of Self Injury; sponsor: Parkside Psychiatric Hospital and Clinic; 3 CPE hours; May 20, 2016.

Trauma, Comorbid Disorders and Recovery: Road to Resilience; sponsor: Parkside Psychiatric Hospital and Clinic; 6 CPE hours; June 3, 2016.

Psychopharmacology in Treating Eating Disorders & Co-occurring Psychiatric Illnesses; sponsor: Hope Springs; 3 CPE hours; July 15, 2016.

Applications to sit for Licensure Examinations and/or Practice Under Supervision

Agreements Approvals:

Applicant	Approval for:
Edward Garfield Hunt, Psy.D.	Application to sit for licensure exams.
Jessica M. Brody, Ph.D.	Approval of Postdoc and HSP for licensure.
Cari L. Krawiec, Ph.D.	Approval to sit for licensure exams, Postdoc and HSP for licensure.
Deanna Gallavan, Ph.D.	Approval of Postdoc and HSP for licensure.

Licensed Health Service Psychologists March – May 2016:

Ise D. Carrizales, Ph.D.	License # 1258 and HSP 03/02/2016
Alexis V. Arczynski, Ph.D.	License # 1259 and HSP 03/09/2016
Jessica M. Brody, Ph.D.	License # 1260 and HSP 03/16/2016
Jessica Lynn Larsen, Ph.D.	License # 1261 and HSP 04/06/2016