



MINUTES OF THE MEETING OF THE BOARD March 28, 2014

A Meeting of the Board of Examiners of Psychologists was held at 9:00 a.m. on Friday, March 28, 2014, at the Attorney General's Office, 313 NE 21st Street, Oklahoma City, OK.

In attendance were: M. Cohn, Chair of the Board; S. Beasley, Jr., Ph.D., Vice-Chair of the Board; R. Hand, Ph.D., Member of the Board; P. Fischer, Ph.D., Member of the Board; T. Bourdeau, Ph.D., Member of the Board; B. Harris, Member of the Board; S. Turner, Member of the Board. M. Lane, Assistant Attorney General; T. Rose, Executive Officer of the Board.

Announcement and Introduction:

Dr. Cohn announced that a quorum was present to conduct business. She confirmed with Ms. Rose that the meeting was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

Hearing:

Report from Executive Officer regarding compliance in accordance with Secretary of State permanent rule making process for hearing.

Promulgation and Adoption of Permanent Rule Changes with Board action and possible vote.

The board reviewed the Permanent Rule Changes:

575:10-1-2. Requirements to become licensed as a psychologist.

575:10-1-3. Private Practice Under Supervision.

575:10-1-5. Psychologists' licenses; license status; public inquiries.

575:10-1-9. Fees after becoming licensed as a psychologist.

Dr. Beasley made a motion to adopt the Permanent Rule Changes. Mr. Harris seconded the motion and the motion passed. Turner, Beasley, Fischer, Hand, Bourdeau, Harris and Cohn voted for the motion.

Minutes:

The Board reviewed the minutes of the February 21, 2014 meeting presented by Ms. Rose.

Dr. Beasley made a motion to approve the minutes of the February 21, 2014 meeting. Dr. Hand seconded the motion and the motion passed. Turner, Beasley, Fischer, Hand, Bourdeau, and Cohn voted for the motion. Harris abstained.

Status of Current Request for Inquiries:

RFI 13-4; Pending Investigation.

RFI 14-1; An Investigator is being appointed.

RFI 14-2; An Investigator is being appointed.

RFI 14-3; Pending receipt of clarification.

Reports of Miscellaneous Complaint Issues, Orders and Tutorials:

BC 12-4 Neal; Ms. Lane reported an update that the case remains in District Court.

BC 12-7 Turnock; No action.

**BC 12-11 Martin; Dr. Martin's request to end probationary period
Possible Executive Session, Pursuant to Title 25, Section 307(B) (8)**

Dr. Beasley recused.

Ms. Balzer served as an adviser to the board.

Dr. Martin presented a request to the board to terminate his probation. Dr. Martin reported he completed six months of psychotherapy, meetings with a monitor and paid the costs of \$6,627.70 as required in the consent order and requested his probation be terminated.

Dr. Fischer made a motion to enter into Executive Session pursuant to Title 25, Section 307(B) (8). Dr. Bourdeau seconded the motion and the motion passed. Turner, Fischer, Hand, Bourdeau, Harris and Cohn voted for the motion. Beasley was not present.

The Board entered into Executive Session.

The Board returned from Executive Session.

Dr. Hand made a motion to return to Open Session. Dr. Bourdeau seconded the motion and the motion passed. Turner, Fischer, Hand, Bourdeau, Harris and Cohn voted for the motion. Beasley was not present.

Dr. Hand made a motion to make the following findings: that Dr. Martin has satisfactorily completed the therapeutic requirement of this consent order; Dr. Martin has paid his fine in full; Dr. Martin has completed seven (7) months of monitoring. The board moves to stay the remaining nine (9) months of probation; conditional on Dr. Martin's agreement to continue with nine (9) months of professional consultation and submit monthly proof of one hour face to face consultation meetings. Failure to complete that consultation will result in automatic reinstatement of the remaining nine (9) months of probation under the consent order. Dr. Martin will personally appear before the board at the end of the nine (9) months of consultation to discuss the results of the consultation and the consent order may be considered fully completed and the complaint dismissed at that time. Proof of consultation will consist of a letter from the consultant to verify that Dr. Martin and the consultant met and a brief summary of the discussions signed by the consultant. The consultant will be a licensed psychologist outside of Dr. Martin's office with a license in good standing. Dr. Dana Foley and Dr. Ray McCaffrey are acceptable consultants. Any other person must be approved by the board chair. Mr. Turner seconded the motion and the motion passed. Turner, Hand, Bourdeau, Harris and Cohn voted for the motion. Fischer abstained. Beasley was not present.

BC 12-12 Talley; Ms. Lane reported a Board Complaint is drafted and will be filed this week.

BC12-20 Talley; No action.

BC 13-2 Baumann; Ms. Lane reported BC was filed March 20, 2014 and set for hearing at the April meeting

Applications to sit for Licensure Examinations:

Robert B. Perna, Ph.D.; *Dr. Beasley made a motion to approve Dr. Perna's application by CPQ and HSP for licensure after successful completion of the Jurisprudence Examination. Dr. Hand seconded the motion and the motion passed. Turner, Beasley, Fischer, Hand, Bourdeau and Cohn voted for the motion. Harris was absent for the vote.*

Miscellaneous Requests:

The Board reviewed the following miscellaneous requests for approval:

Request for approval of applications for Internship and Postdoctoral Practice Under Supervision at OUHSC for:

Sara Rhoades-Kerswill

Kirstine Carter

Sally Vogel

Chris Copeland

Ellen Terry

Adam Parks

Dr. Beasley made a motion to approve the request. Dr. Fischer seconded the motion and the motion passed. Hand, Fischer, Bourdeau, Beasley and Cohn voted for the motion. Turner, Beasley, Fischer, Hand, Bourdeau and Cohn voted for the motion. Harris was absent for the vote.

Administrative Issues:

Monthly Budget/Revenue and Expense Report; the board reviewed the monthly budget/revenue and expense report provided by Ms. Rose.

Administrative updates; No action.

QMRP Committee Report; No action.

BIS document scanning services; *Dr. Beasley made a motion to authorize agreement with BIS for all licensee files and all past applications. Dr. Fischer seconded the motion and the motion passed. Turner, Beasley, Fischer, Hand, Bourdeau, Harris and Cohn voted for the motion.*

Record Archiving – request for electronic records to become the permanent record; *Mr. Harris made a motion to approve the request. Mr. Turner seconded the motion and the motion passed. Turner, Beasley, Fischer, Hand, Bourdeau, Harris and Cohn voted for the motion.*

Revenue report – Mr. Harris; Mr. Harris reported that he reviewed the annual revenue reports with Ms. Rose. After reviewing these reports he recommends the board discuss and consider prioritizing following:

- 1) What is the target dollar figure that is an appropriate carryover cash reserve for the agency?
- 2) What are, if any, are onetime cash needs? If so, what are they and what are the amounts?
- 3) The forecast of forward expenses on contracts or consulting if needed.
- 4) Does the board desire to have an annual surplus?
- 5) Is the board comfortable with an annual deficit? If so, how much?
- 6) Amount of fee relief if any the board would want to approve based on the answers of the five previous questions.

The board discussed keeping a six month reserve and what the onetime cash needs are including an informational and interactive website.

Renewal fees; No action.

Directory; The Board discussed the format of a directory.

Investigator Training; No action.

Oral Examiners Training and Exam Committee; *Dr. Fischer made a motion to approve board members to receive the same number of CE as other committee members. Dr. Bourdeau seconded the motion and the motion passed. Turner, Beasley, Fischer, Hand, Bourdeau, Harris and Cohn voted for the motion.*

Wall Certificates; No action.

Dr. Stewart Beasley appointment; Dr. Beasley announced he accepted an appointment with another board.

ASPPB Midyear Meeting April 2014; No action.

ASPPB PLUS Application update; Dr. Fischer provided an update that ASPPB will provide a discounted fee of \$50.00 for Oklahoma applicants beginning July 1, 2014 through December 31, 2014. *Dr. Bourdeau made a motion to accept the discounted fee of \$50.00 and make the PLUS application optional to applicants. Dr. Cohn seconded the motion and the motion passed. Turner, Beasley, Fischer, Bourdeau, Harris and Cohn voted for the motion. Hand was absent from the vote.*

PT Application; No action.

2014 Renewal Report; Ms. Rose presented the board with the 2014 renewal report.

Appointing Committees to approve Continuing Education Sponsor Request and Applications for Internship and Postdoctoral Practice Under Supervision applications;

The board appointed Dr. Bourdeau to approve Applications for Internship and Postdoctoral Practice Under Supervision.

The board appointed Dr. Cohn to offer a psychologist 6 CE hours a year for review and approval of CE sponsor requests.

Approval of FY2014 contract with the Attorney General's office; *Mr. Turner made a motion to approve the FY 2014 contract. Mr. Harris seconded the motion and the motion passed.*

Turner, Beasley, Fischer, Bourdeau, Harris and Cohn voted for the motion. Hand was absent from the vote.

Office Space; Ms. Rose provided an update that the floor plans are being drawn.

Performance Review Committee; No action.

Board Database; No action.

Adjournment

Dr. Bourdeau made a motion to adjourn. Mr. Harris seconded the motion and the motion passed. Turner, Beasley, Fischer, Bourdeau, Harris and Cohn voted for the motion. Hand was absent from the vote.

The meeting adjourned at 2:15 p.m.

Respectfully Submitted,



Teanne Rose
Executive Officer