

PARDON AND PAROLE BOARD

Meeting Minutes

March 2012

- I. **Call to Order** – This meeting of the Oklahoma Pardon and Parole Board was convened at 9:00 a.m. on March 20, 2012 at Hillside Community Correctional Center in Oklahoma City, Oklahoma. Notice was given to Secretary of State and an Agenda posted at the Board's Administrative office twenty-four hours prior to meeting pursuant to Title 25 O.S. § 301, et seq.
- II. **Roll Call** - Members present: Currie Ballard, Marc Dreyer, Richard Dugger, Lynnell Harkins, and David Moore.
- III. **Victims/Representatives & District Attorneys** – The Board heard presentations from and conducted interviews with Victims/Representatives and District Attorneys.
- IV. **Offender Personal Appearances** – On Tuesday, March 20, 2012, Chairperson Harkins called the meeting to order at 9:00 a.m.

Throughout the Meeting (Tuesday, Wednesday and Thursday), the Board heard presentations from and interviewed offenders who made personal appearances and the delegates accompanying them. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

- V. **Jacket Review Delegations/Voting** – Throughout the meeting, the Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.
- VI. **Business Meeting** – The Business meeting began at 4:30 p.m. on Thursday, March 20, 2012. The following matters were considered by the Board at the Business meeting:

A. Old Business:

1. **Security for Parole Board Meeting** -
 - a. Meeting between PPB Director, Board Members and Sheriff Wetzel was cancelled, as they do not have the personnel to help provide security at the Board Meeting.

B. Current Business:

1. **Approval of February 2012 Regular Meeting Minutes** – Dr. Dreyer moved to approve the February 2012 Meeting Minutes. Mr. Ballard seconded the motion. All Members voted ‘Yes’ - motion carried.
2. **Draft of Policy Regarding Clemency Hearings 004-13** – Mr. Dugger moved to approve the draft of the policy after discussion was held and suggestions were made to improve the draft. Dr. Dreyer seconded the motion. The time frames were changed to allow each side one hour for their presentation. All Members voted ‘Yes’ - motion carried. (See Handout.)
3. **Propose How Information is Received to Parole Board Members from District Attorneys** – This item was continued to the April 2012 Board Meeting, due to a conflict with the District Attorneys’ representative’s schedule.
4. **Discussion of Interview Criteria Change for Investigators** – Chairperson Harkins presented information and suggestions regarding this item. Dr. Dreyer moved to suspend the requirement to interview offenders who are scheduled to make a personal appearance before the Board. The Board may extend or discontinue the suspension at a later date. Mr. Jenks did state that with the addition of the new investigators and the expected hiring of two more investigators, the problem should be resolved.
5. **Proposed Clemency Hearing Date for Michael B. Selsor #91854: Monday, April 16, 2012 at 12:30 p.m.** – The Board agreed with the date and Clemency Hearing will be scheduled for Mr. Michael B. Selsor.

C. Agency Update

1. Personnel Update
 - a. James Crabtree CC Position – Ms. Erika Dunigan was selected to take this position. Ms. Dunigan will begin on March 26, 2012.
 - b. Lawton Correctional Facility Position – Ms. Gina Gibson was selected to take this position. Ms. Gibson will begin on April 4, 2012.
2. Legislative Update –
 - a. Justice Reinvestment Act Bill – Ms. Tracy George presented information and spoke about various points of interest. Ms. George expressed that she will be watching the Bill very closely for updates.
 - b. SJR 25 – Taking the Governor Out of Parole Process for Non-Violent Offenders – this bill is proceeding through the Legislature.
3. Budget Update – No update.

D. Docket Modifications – J.D. Daniels -

Marlene Chambers' (#566933) file was discussed during the March 2012 Meeting. Mr. Dugger moved to give Ms. Chambers early consideration. Ms. Harkins seconded the motion. All Members voted 'Yes'. Ms. Chambers will be placed on the June 2012 Parole Docket.

Stephen Chancellor's (#522176) file was discussed during the March 2012 Meeting. Mr. Moore moved to give Mr. Chancellor early consideration. Mr. Ballard seconded the motion. All Members voted 'Yes'. Mr. Chancellor will be placed on the June 2012 Parole Docket.

Rocky McKinley's (#608810) file was discussed during the March 2012 Meeting. Mr. Moore moved to give Mr. McKinley early consideration. Mr. Ballard seconded the motion. All Members voted 'Yes'. Mr. McKinley will be placed on the June 2012 Parole Docket.

VII. Business Meeting Adjournment – The business meeting recessed at 6:00 p.m. on March 22, 2012.

VIII. Convene/Adjournment – The monthly meeting of the Oklahoma Pardon and Parole Board was recessed and convened as follows: Tuesday, March 20, 2012, convened at 9:00 a.m. and recessed at 6:37 p.m.; Wednesday, March 21, 2012, convened at 8:00 a.m. and recessed at 5:51 p.m.; and Thursday, March 22, 2012, convened at 8:02 a.m. with final adjournment at 6:00 p.m.