

PARDON AND PAROLE BOARD

Meeting Minutes January 2012

- I. **Call to Order** – This meeting of the Oklahoma Pardon and Parole Board was convened at 9:02 a.m. on January 24, 2012 at Hillside Community Correctional Center in Oklahoma City, Oklahoma. Notice was given to Secretary of State and an Agenda posted at the Board's Administrative office twenty-four hours prior to meeting pursuant to Title 25 O.S. § 301, et seq.
- II. **Roll Call** - Members present: Currie Ballard, Marc Dreyer, Richard Dugger, Lynnell Harkins, and David Moore.
- III. **Victims/Representatives & District Attorneys** – The Board heard presentations from and conducted interviews with Victims/Representatives and District Attorneys.
- IV. **Offender Personal Appearances** – On Tuesday, January 24, 2012, Chairman Dugger called the meeting to order at 9:02 a.m.

Throughout the Meeting (Tuesday, Wednesday and Thursday), the Board heard presentations from and interviewed offenders who made personal appearances and the delegates accompanying them. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

- V. **Jacket Review Delegations/Voting** – Throughout the meeting, the Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.
- VI. **Business Meeting** – The Business meeting began at 3:40 p.m. on Thursday, January 26, 2012. The following matters were considered by the Board at the Business meeting:

A. Old Business:

1. **Security for Parole Board Meeting** -
 - a. Feedback from Meeting with Cabinet Secretary – Cabinet Secretary shared that at this time, it would be a difficult task to make a State Trooper available at the Pardon and Parole Board Meetings. Mr. Thompson did speak with Sheriff Wetzel, who offered that he may be willing to speak with the Mr. Jenks to discuss what options are available. Mr. Jenks plans to schedule a meeting with Sheriff Wetzel, Mr. Ballard, Mr. Moore, and himself.

B. Current Business:

1. **Approval of December 2011 Regular Meeting Minutes** – Dr. Dreyer moved to approve the November 2011 Meeting Minutes. Mr. Ballard seconded the motion. All Members voted ‘Yes’ - motion carried.
2. **Resolution Concerning Program for Immigrant Offenders** – *Currie Ballard*, Mr. Ballard made presentation and motion suggesting that the Parole Board Members would not consider the participation of illegal immigrants in state-funded programs, when making a determination of whether or not to recommend parole. This resolution could ultimately affect the bottom-line numbers in terms of decreased participation in state-funded programs and slower depletion of those funds. The motion failed for the lack of a second.
3. **Discussion of Board Stipulations/Conditions** – *Reginald Hines & Milt Gilliam, ODOC* – ODOC representatives discussed the situation of limited funds for programs and courses. Mr. Hines and Mr. Gilliam also discussed the impact of recommending programs as stipulations rather than conditions, and vice versa. ODOC representatives agreed to provide information to the Board which would give them quick reference to which facilities have what programs, including various details specific to the facilities and programs.
4. **General Counsel – Quarterly Report** – *Tracy George*, (See Handout.)
5. **Proposed Clemency Hearing Date for Timothy S. Stemple #261686: Friday, February 24, 2012 at 9:00 a.m.**

C. Agency Update

1. Personnel Update
 - a. January 2012 Staff Meeting – The meeting was held in Tulsa. Discussion was held regarding proper protocol for completing investigative reports, and updates were shared. Suggestions were made as to how process could be made more efficient and productive. Dr. Dreyer attended the staff meeting and gave the Board Members his impression. He also stated that he plans to shadow an investigator or two. Mr. Moore stated that he thought that was a good idea and he plans to shadow an investigator as well.
 - b. James Crabtree CC Position – Interviews were held and selections were made, but, for various reasons, none of those worked out. The position announcement will be re-posted and the Agency will hold new interviews and make a selection from the new group.
 - c. Administrative Programs Officer Position – The Agency posted the vacancy ‘in-house’ and did receive 4 applications. The Agency will interview and try to make a selection from this first group.

- d. Brandon Boysen's Promotion to Tulsa District Supervisor – Mr. Boysen will move into his new position beginning February 1, 2012.
 - e. Lawton Correctional Facility Position – The position announcement has been posted. The Agency has received applications and will set up interviews.
 - f. Jess Dunn CC Position – The position announcement has been posted. The Agency has received applications and will set up interviews.
- 2. Legislative Update – Mr. Dugger requested a copy of the Bill involving Budget Reinvestment.
 - 3. Budget Update – Feedback from Meeting with Senate Appropriation Chairperson – Mr. Dugger shared points from this discussion. Mr. Dugger expressed to the Chairperson that this Agency needs additional personnel to help improve the quantity and quality of reports and other relative work. Mr. Dugger believes the Chairperson was receptive.

D. Docket Modifications – J.D. Daniels -

Patricia Spottedcrow's file was discussed during the January 2012 meeting. Ms. Spottedcrow will be placed on the April 2012 Parole Docket.

VII. Business Meeting Adjournment – The business meeting recessed at 5:37 p.m. on January 26, 2012.

VIII. Convene/Adjournment – The monthly meeting of the Oklahoma Pardon and Parole Board was recessed and convened as follows: Tuesday, January 24, 2012, convened at 9:02 a.m. and recessed at 6:11 p.m.; Wednesday, January 25, 2012, convened at 8:00 a.m. and recessed at 6:17 p.m.; and Thursday, January 26, 2011, convened at 8:02 a.m. with final adjournment at 5:37 p.m.

Minutes submitted by Stephanie L. Westbrook