
PARDON AND PAROLE BOARD

Policy 100 – Establishment of Policies

POLICY:

It is the policy of the Pardon and Parole Board (PPB) that policies and/or policies by rulemaking will be established which direct the process by which pardons, paroles, commutations, and clemencies will be implemented by the Board as well policies which impact the functioning of the agency. Policies shall be proposed by a member of the Board or the Executive Director. New and/or revised policies will be approved in open meeting in accordance with the Open Meeting Act and by a majority of the board. Policies will form the basis for procedures to be established by the Executive Director.

Procedures will establish administrative policies and comply with all relevant law. Procedures will be prepared and amended by the Executive Director after review by the Chairman of the Pardon and Parole Board and the Staff Attorney.

Policies and procedures will be maintained in the Pardon and Parole Board Policy and Procedures Manual and posted on the website.

Established: September 7, 2007
Revised: December 14, 2015
Revised: June 13, 2016, Replaces Policy 001