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## PARDON AND PAROLE BOARD

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### AGENDA PARDON AND PAROLE BOARD MEETING March 2013

**Tuesday, March 19, 2013, Hillside Community Corrections Center - 9:00 A.M., 3300 Martin Luther King Ave., Oklahoma City, OK, 405-425-2900** (All members of the Pardon and Parole Board: Dr. Marc Dreyer, Chairman, David Moore, Vice-Chairman, Lynnell Harkins, Currie Ballard and Richard Dugger will be present at the Hillside Community Corrections Center.)

- I. Opening of Meeting**
  - A. Moment of Silence/Prayer
  - B. Pledge of Allegiance
  
- II. Victims/Victims Representatives and District Attorney**
  
- III. Business Meeting 9:30 a.m.**

#### **Discussion/Action or Subsequent Vote**

##### **A. Old Business**

- 1. Review of Oklahoma's Parole Conditions in Comparison With Other Paroling Authorities Conditions – Tracy George – passed to March 2013.
- 2. Progress Report on Changes That Have Been Implemented or That May Be In Progress Concerning the Openness and Transparency of the Parole Board Meeting – Tracy George
  - a. Investigator Report Format
  - b. Validation of Risk Assessment Instrument
  - c. Information Submitted to the Board Via Email
  - d. Operating System Upgrade and Website
  - e. Consolidation of Dockets

##### **B. Current Business**

- 1. Approval of February 2013 Regular Meeting Minutes
- 2. Termination of legal contract with Mr. Martin
- 3. Proposal for Board Meeting structure (administrative staff duties, Board Chair duties, number of days, agenda item structure, etc.) – Tracy George

*Names of offenders being considered for pardon, parole or commutation may be found at [www.ppb.state.ok.us](http://www.ppb.state.ok.us) or by calling (405) 602-5863 and requesting a copy of the docket. Persons needing accommodations should contact the PPB ADA Coordinator at (405) 602-5863.*

*The order in which the Board will take up agenda items is subject to change during the meeting.*

4. Appointment of subcommittee to determine and begin search process for Executive Director – Dr. Marc Dreyer
5. National Parole Resource Center Self-Assessment Tool – Dr. Marc Dreyer
6. Technical Assistance auditor visit – Tracy George
7. Department of Corrections assessment process for education of offenders – D.O.C.
8. Review of Policy 010 & Procedures 010-1, 010-2, 010-3, 010-4 (security procedures for parole board meetings) – Mr. David Moore

C. Agency Update

1. Personnel Update  
Posting of Investigator Position at Lawton Correctional Facility
2. Legislative Update  
List of Bills still in process after deadlines
3. Budget Update  
Feedback from Appropriations meeting – Tracy George

D. New Business - Any new business not known about or which could not have been reasonably foreseen before the time of posting of the agenda.

**IV. Discussion/Action or Voting on Jacket Review dockets: Parole, Supp/Parole, Medical, Stage II, Pardon, SER, and Re-Entry.**

**LUNCH BREAK**

**V. Jacket Review Delegations**

**VI. Continuation of Discussion/Action or Voting on Jacket Review dockets: Parole, Supp/Parole, Medical, Stage II, Pardon, SER, and Re-Entry.**

**Wednesday, March 20, 2013, Hillside Community Corrections Center, Oklahoma City, OK, 8:00 A.M.**

**VII. Discussion/Action or Voting on Personal Interviews with Offenders and Delegates from:**

**FACILITY:**

**James E. Hamilton Correctional Center (Video Host Facility)**  
**Mabel Bassett Correctional Center (Video Host Facility)**  
**Joseph Harp Correctional Center (Video Host Facility)**  
Madill (Marshall) Community Work Center  
Carter County Community Work Center (formerly Healdton CWC)

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Ardmore Community Work Center  
Davis Correctional Facility  
**Dick Conner Correctional Facility (Video Host Facility)**  
Cimarron Correctional Facility  
**William S. Key Correctional Center (Video Host Facility)**  
Beaver Community Work Center  
**Oklahoma State Reformatory (Video Host Facility)**  
Altus Community Work Center  
Elk City Community Work Center  
Frederick Community Work Center  
Hobart Community Work Center  
Hollis Community Work Center  
Mangum Community Work Center  
Sayre Community Work Center  
Walters Community Work Center  
Waurika Community Work Center  
Lawton Community Corrections Center  
Lawton Correctional Facility

**LUNCH BREAK**

**Mack Alford Correctional Center (Video Host Facility)**  
**Charles “Bill” Johnson Correctional Center (Video Host Facility)**  
**Lexington Correctional Center (Video Host Facility)**  
**Tulsa D2CWC – Avalon, Center Point, Riverside, & Turley (VHF)**  
**John Lilley Correctional Center (Video Host Facility)**

**VIII. Continuation of Discussion/Action or Voting on Jacket Review dockets:  
Parole, Supp/Parole, Medical, Stage II, Pardon, SER, and Re-Entry.**

**Thursday, March 21, 2013, Hillside Community Correctional Center, Oklahoma City, OK,  
8:00 A.M.**

**IX. Discussion/Action or Voting on Personal Interviews with Offenders and  
Delegates from**

**FACILITY:**

**Dr. Eddie Warrior Correctional Center (Video Host Facility)**  
**Northeast Oklahoma Correctional Center (Video Host Facility)**  
**Jackie Brannon Correctional Center (Video Host Facility)**  
Earl Davis Community Work Center  
**James Crabtree Correctional Center (Video Host Facility)**

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Enid Community Corrections Center  
**Oklahoma State Penitentiary (Video Host Facility)**  
**Howard McLeod Correctional Center (Video Host Facility)**  
Idabel Community Work Center  
**Jess Dunn Correctional Center (Video Host Facility)**  
**Hillside Community Corrections Center (Video Host Facility)**  
Clara Waters Community Corrections Center  
Kate Barnard Community Corrections Center  
Union City Community Corrections Center  
Center Point Halfway House  
Drug Recovery  
Oklahoma City Community Corrections Center  
Oklahoma Halfway House  
Carver Halfway House

**LUNCH BREAK**

- X. Personal Appearances for Pardon Applications.**
- XI. Continuation of Discussion/Action or Voting on Jacket Review dockets: Parole, Supp/Parole, Medical, Stage II, Pardon, SER, and Re-Entry.**
- XII. Adjournment.**