

PARDON AND PAROLE BOARD

Meeting Minutes

December 2011

- I. **Call to Order** – This meeting of the Oklahoma Pardon and Parole Board was convened at 9:07 a.m. on December 6, 2011 at Hillside Community Correctional Center in Oklahoma City, Oklahoma. Notice was given to Secretary of State and an Agenda posted at the Board's Administrative office twenty-four hours prior to meeting pursuant to Title 25 O.S. § 301, et seq.
- II. **Roll Call** - Members present: Currie Ballard, Marc Dreyer, Richard Dugger, Lynnell Harkins, and David Moore.
- III. **Victims/Representatives & District Attorneys** – The Board heard presentations from and conducted interviews with Victims/Representatives and District Attorneys.
- IV. **Offender Personal Appearances** – On Tuesday, December 6, 2011, Chairman Dugger called the meeting to order at 9:07 a.m.

Throughout the Meeting (Tuesday, Wednesday and Thursday), the Board heard presentations from and interviewed offenders who made personal appearances and the delegates accompanying them. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

- V. **Jacket Review Delegations/Voting** – Throughout the meeting, the Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.
- VI. **Business Meeting** – The Business meeting began at 1:57 p.m. on Thursday, December 8, 2011. The following matters were considered by the Board at the Business meeting:
 - A. **Old Business:**
 1. **Security for Parole Board Meeting** - This item was passed to the January 2012 Meeting to give Terry Jenks, Currie Ballard and David Moore and opportunity to report back from their meeting with the Cabinet Secretary, Mr. Thompson.
 - B. **Current Business:**
 1. **Approval of November 2011 Regular Meeting Minutes** – Dr. Dreyer moved to approve the November 2011 Meeting Minutes. Mr. Ballard seconded the motion. All Members voted 'Yes' - motion carried.

2. OSF Quarterly Report – *Riley Shaw, CFO, Oklahoma Office of State Finance* (See Handout).
3. Scheduling of Parole Board Meetings – (Item withdrawn by Mr. Ballard.)
4. Impact of Conditions/Stipulations for Offenders with CS cases – *Patty Davis, DOC*. Ms. Davis expressed the potential problem of placing offenders in programs while programs are limited. Also, there could be an issue of the eligibility of offenders due to their projected release dates.

C. Agency Update

- a. Personnel Update – Interviews for the Parole Investigator position at James Crabtree CC will begin on 12/12/2011. Agency will look to fill Juanita Lozier's position in the OKC office. The position can't be filled until February 1, 2012, which is Ms. Lozier's official retirement date.
- b. Legislative Update – N/A
- c. Budget Update – Meeting with the Legislative Chairman of Government Modernization – Suggestion was made to approach Mr. Alex Pettit about updating the Agency's computers, databases, systems, and/or operations.

D. Docket Modifications – *J.D. Daniels* -

None

VII. Business Meeting Adjournment – The business meeting recessed at 2:55 p.m. on December 6, 2011.

VIII. Convene/Adjournment – The monthly meeting of the Oklahoma Pardon and Parole Board was recessed and convened as follows: Tuesday, December 6, 2011, convened at 9:07 a.m. and recessed at 5:37 p.m.; Wednesday, December 7, 2011, convened at 8:05 a.m. and recessed at 6:02 p.m.; and Thursday, December 8, 2011, convened at 8:01 a.m. with final adjournment at 2:59 p.m.