

PARDON AND PAROLE BOARD

Meeting Minutes

August 2011

- I. **Call to Order** – This meeting of the Oklahoma Pardon and Parole Board was convened at 9:01 a.m. on August 16, 2011 at Hillside Community Correctional Center in Oklahoma City, Oklahoma. Notice was given to Secretary of State and an Agenda posted at the Board's Administrative office twenty-four hours prior to meeting pursuant to Title 25 O.S. § 301, et seq.
- II. **Roll Call** - Members present: Currie Ballard, Marc Dreyer, Richard Dugger, Lynnell Harkins and David Moore.
- III. **Victims/Representatives & District Attorneys** – The Board heard presentations from and conducted interviews with District Attorneys. There were no Victims/Representatives present.
- IV. **Business Meeting** – The Business meeting began at 9:54 a.m. The following matters were considered by the Board at the Business meeting:

Old Business:

None

Current Business:

- A. **Approval of July 2011 Regular Meeting Minutes** – Mr. Dugger moved to approve the July 2011 Meeting Minutes. Ms. Harkins seconded the motion. All Members voted 'Yes' -- motion carried.
- B. **Reminder: September Parole Board Meeting begins on Monday, September 12, 2011.**
- C. **Agency Update**
 - a. **Personnel Update**
 1. Bob Carreiro's up-coming Retirement – There was a brief discussion regarding how this Agency will operate, remain functional, and become efficient even with the decrease in staff size.
 2. Office of State of Finance – OSF is on board with taking care of this Agency's business office matters.
 - b. **Legislative Update**
 - c. **Budget Update** - The Agency is still paying Ms. Sprague until the end of her Administrative Leave.

E. Docket Modifications – J. D. Daniels, Deputy Director -
None

VII. Business Meeting Adjournment – The business meeting recessed at 10:30 a.m. on August 16, 2011.

VIII. Jacket Review Delegations/Voting – Throughout the meeting, the Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

IX. Offender Personal Appearances – On Tuesday, August 16, 2011, Chairman Dugger called the meeting to order at 9:01 a.m. All Members were present.

Throughout the Meeting (Tuesday, Wednesday, and Thursday), the Board heard presentations from and interviewed offenders who made personal appearances and the delegates accompanying them. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

X. Convene/Adjournment – The monthly meeting of the Oklahoma Pardon and Parole Board was recessed and convened as follows: Tuesday, August 16, 2011, convened at 9:01 a.m. and recessed at 5:35 p.m.; Wednesday, August 17, 2011, convened at 8:00 a.m. and recessed at 6:10 p.m.; Thursday, August 18, 2011, convened at 8:02 a.m. with final adjournment at 5:13 p.m.