

# PARDON AND PAROLE BOARD

## Meeting Minutes

April 2012

- I. **Call to Order** -- This meeting of the Oklahoma Pardon and Parole Board was convened at 9:03 a.m. on April 17, 2012 at Hillside Community Correctional Center in Oklahoma City, Oklahoma. Notice was given to Secretary of State and an Agenda posted at the Board's Administrative office twenty-four hours prior to meeting pursuant to Title 25 O.S. § 301, et seq.
- II. **Roll Call** - Members present: Currie Ballard, Marc Dreyer, Richard Dugger, Lynnell Harkins, and David Moore.
- III. **Victims/Representatives & District Attorneys** -- The Board heard presentations from and conducted interviews with Victims/Representatives and District Attorneys.
- IV. **Offender Personal Appearances** -- Throughout the Meeting (Tuesday, Wednesday and Thursday), the Board heard presentations from and interviewed offenders who made personal appearances and the delegates accompanying them. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.
- V. **Jacket Review Delegations/Voting** -- Throughout the meeting (Tuesday, Wednesday and Thursday), the Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.
- VI. **Business Meeting** -- The Business meeting began at 6:15 p.m. on Thursday, April 19, 2012. The following matters were considered by the Board at the Business meeting:
  - A. **Old Business:**
    1. **Security for Parole Board Meeting**

A lengthy discussion was held among the Board members regarding the proposals put forth in the memo from Mr. Moore. The memo summarized the options which came from the meeting between Mr. Moore, Ms. Harkins, Mr. Jenks and DOC Director Jones. (See attached memo). Ultimately Mr. Moore made a motion to pursue funding for the FY 2014 budget year to provide for security at the Board Meeting. The motion was seconded by Mr. Ballard. The vote was as follows:  
Currie Ballard -- Yes  
Marc Dreyer -- No  
Richard Dugger -- No

Lynnell Harkins – Yes

David Moore – Yes

The motion carried; however, the Board reserved the right to utilize any additional funding for other purposes depending on need.

2. **Proposal for How Information is Received to Parole Board Members from District Attorneys**

This item was passed to the May 2012 Board meeting.

B. **Current Business:**

1. **Approval of March 2012 Regular Meeting Minutes**

Mr. Dugger moved to approve the March 2012 Meeting Minutes. Dr. Dreyer seconded the motion. All Members voted Yes - motion carried.

2. **OSF Quarterly Report for Pardon and Parole Board Agency**

This item was passed to the May 2012 Board meeting.

3. **General Counsel Quarterly Report**

This item was passed to the May 2012 Board Meeting.

4. **Proposal for Reduction in Parole Board Monthly Meeting**

Mr. Ballard discussed his proposal for meeting eleven times per year. Ms. Tracy George passed out memo regarding this issue. (See attached memo). After a discussion among the Board Members regarding the proposal and the concern over not being paid (per state statute) if a meeting was not held each month, Mr. Ballard made a motion to request an Attorney General's opinion regarding the pay issue. The motion died for lack of a second.

5. **Proposed Change of the September 2012 and October 2012 Meeting dates from September 11-14 to September 18-21 and October 9-12 to October 16-19**

Dr. Dreyer made a motion to change the September and October meeting dates to the above listed dates. Mr. Moore seconded the motion. All Members voted Yes -- motion carried.

C. **Agency Update:**

1. **Personnel Update**

a. **Reminder to File Statement of Financial Interest with the Ethics Commission**

The Board was reminded to file their statements with the Ethics Commission and the forms to file were distributed. The forms must be filled by May 15, 2012.

b. Announcement of Investigator Positions for Oklahoma City and Jess Dunn CC

This item was passed to the May 2012 Board meeting.

2. Legislative Update

a. SJR 25 – Taking the Governor Out of Parole Process for Non-Violent Offenders

This item was passed to the May 2012 Board meeting.

3. Budget Update

No update

D. Docket Modifications – J.D. Daniels

Easker Brooks, III, DOC #456389 - this file was discussed during the April 2012 Meeting. Mr. Dugger moved to place Mr. Brooks on a docket for early consideration. Dr. Dreyer seconded the motion. All Members voted Yes – motion carried. Mr. Brooks will be placed on the July 2012 Parole Docket.

VII. Business Meeting Adjournment – The business meeting was recessed at 7:07 p.m. on April 19, 2012.

VIII. Convene/Adjournment – The monthly meeting of the Oklahoma Pardon and Parole Board was recessed and convened as follows: Tuesday, April 17, 2012, convened at 9:03 a.m. and recessed at 6:31 p.m.; Wednesday, April 18, 2012, convened at 8:03 a.m. and recessed at 6:15 p.m.; and Thursday, April 19, 2012, convened at 8:06 a.m. with final adjournment at 7:07 p.m.

Minutes submitted by Terry Jenks