

PARDON AND PAROLE BOARD

Meeting Minutes

April 2011

- I. Call to Order – This meeting of the Oklahoma Pardon and Parole Board was convened at 9:00 a.m. on April 19, 2011 at Hillside Community Correctional Center in Oklahoma City, Oklahoma. Notice was given to Secretary of State and an Agenda posted at the Board's Administrative office twenty-four hours prior to meeting pursuant to Title 25 O.S. § 301, et seq.
- II. Roll Call - Members present: Currie Ballard, Marc Dreyer, Richard Dugger, Lynnell Harkins and David Moore.
- III. District Attorneys – The Board heard presentations from and conducted interviews with District Attorneys.
- IV. Business Meeting – The Business meeting began at 10:48 a.m. The following matters were considered by the Board at the Business meeting:
 - A. Approval of March 2011 Regular Meeting Minutes – Dr. Dreyer moved to approve the March 2011 Meeting Minutes. Ms. Harkins seconded the motion. All Members voted 'Yes' -- motion carried.
 - B. Training on Open Meetings/Open Records Act – Gay Abston Tudor, Assistant Attorney General Chief, General Counsel Section – (See Handouts).

** (See Below)

The Business Meeting reconvened on Thursday, April 21, 2011, at 8:00 a.m.

- C. Quarterly Report of Business Manager – Penny Sprague - (See Handout).
- D. Quarterly Report of General Counsel – Tracy George - (See Handout).
- E. Clemency Hearings Held at the Oklahoma State Penitentiary (OSP)- After discussion, Dr. Dreyer moved to have clemency hearings held at OSP. Mr. Ballard seconded the motion. Members Harkins, Moore, and Dugger voted 'No'. The motion failed.

**Dr. Dreyer made motion to postpone Items II – 3 through III (on Agenda) until Thursday, April 21, 2011. Mr. Moore seconded the motion. All Members voted 'Yes'. The motion carried.

F. Fee Structure for Pardon Applicants – Discussion was held regarding the cost-effectiveness of implementing a fee schedule for pardon applications. Discussion also covered rules and regulations that would be attached to the change. Mr. Moore made a motion to begin charging a fee. Mr. Ballard seconded the motion. Member Dreyer voted 'Yes', while Members Harkins and Dugger voted 'No' - the motion carried.

2. As a result of the aforementioned, a fee amount must be set. Dr. Dreyer moved to set the fee at \$25.00 per application. After some discussion, Dr Dreyer withdrew his motion. Mr. Moore moved to set the fee at \$50.00. Mr. Ballard seconded the motion. More discussion ensued and following, Dr. Dreyer and Mr. Moore withdrew their motion and second. Ms. Harkins moved to Continue discussion regarding the fee schedule for pardon applications to the May 2011 Board Meeting. Mr. Moore seconded the motion. All Members voted 'Yes' – motion carried.

G. Jacket Review Offenders Assigned to Oklahoma County Jail, – Mr. Daniels informed the Board that DOC Deputy Director, Reginald Hines, stated that DOC could no longer bring Medium Security Male Offenders to the Parole Board Meeting at Hillside CCC, a female Community Residential Facility. Mr. Daniels asked the Board to Jacket Review these offenders for their parole consideration. After a lengthy discussion, Dr. Dreyer stated he would concede to the Jacket Review but the County Jail Offenders should be encouraged to have delegations to speak on their behalf. That appeared to be the general sentiment of the remaining board members, no vote taken.

H. Security for Pardon and Parole Board Meetings - Terry Jenks asked for feedback from the Board after they had a chance to review the new security proceedings at the Board Meeting. Board Members still had concerns - especially with the unlocked front door. After lengthy discussion, the Board asked for a DOC Representative to discuss their concerns.

I. Proposed Change to Pardon and Parole Board Meetings Dates - Dr. Dreyer moved to change the listed meeting dates to the dates proposed. Ms. Harkins seconded the motion. All Members voted 'Yes'. The motion carried and the following date changes were made effective:

JUNE 2011: June 21 - 24, 2011;
JULY 2011: July 19 - 22, 2011;
SEPT 2011: Sept 12 - 15, 2011.

V. Agency Update

A. Personnel Update – The Agency has hired a temporary employee (Ms. Deidra Concepcion, a former employee, to work in the administrative office.

- B. Budget/Legislative Update – Mr. Jenks, Ms. George and Mr. Ballard attended a meeting in the Governor's office to discuss the agency budget. Mr. Dugger offered his apologies because he forgot about the meeting. The end result of the meeting was that the Agency was assured it would not have the 23.8% budget cut that was in the Governor's Proposed Budget. The Agency would sustain cuts similar to the other Criminal Justice Agencies - between 3 to 7%.

VI. Docket Modifications – J. D. Daniels, Deputy Director

Gordon Lewis #590737 was considered for early docketing. Mr. Ballard moved to place Mr. Lewis on an earlier docket. Dr. Dreyer seconded the motion. All Members voted 'Yes'. Mr. Lewis will be placed on the July 2011 Parole Docket.

- VII. Victims/Victims' Representatives - The Board heard presentations from and conducted interviews with victims/victims' representatives.

- VIII. Business Meeting Adjournment – The business meeting recessed at 11:45 a.m. on April 19, 2011.

- IX. Jacket Review Delegations/Voting – Throughout the meeting, the Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

- X. Offender Personal Appearances – On Tuesday, April 19, 2011, Chairman Dugger called the meeting to order at 9:00 a.m. All Members were present.

Throughout the Meeting (Tuesday, Wednesday, and Thursday), the Board heard presentations from and interviewed offenders who made personal appearances and the delegates accompanying them. The Board took action on each offender, as recorded in and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

- XI. Convene/Adjournment – The monthly meeting of the Oklahoma Pardon and Parole Board was recessed and convened as follows: Tuesday, April 19, 2011, convened at 9:00 a.m. and recessed at 7:27 p.m.; Wednesday, April 20, 2011, convened at 8:09 a.m. and recessed at 7:42 p.m.; and Thursday, April 21, 2011, convened at 8:03 a.m. with final adjournment at 4:40 p.m.