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## PARDON AND PAROLE BOARD

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### AGENDA PARDON AND PAROLE BOARD MEETING July 2013

**Monday, July 15, 2013, Kate Barnard Community Corrections Center - 9:00 A.M., 3300 Martin Luther King Ave., Oklahoma City, OK, 405-425-2900**

- I. Opening of Meeting**
  - A. Moment of Silence/Prayer
  - B. Pledge of Allegiance
  - C. Assurance of Compliance with Open Meetings Act

- II. Business Meeting 9:00 a.m.**

- A. Old Business

- 1. Security Update**

**David Moore**

- a. Tracy George (Acting Executive Director for PPB) gave out cost analysis information: Staying at KBCC- 1900.00 a month with security, going to MBCC – 2589.68 a month, going to JHCC 2869.92 a month.
    - b. David Moore (Vice-Chairman of the Board for PPB) met with Dr. Laura Pittman (who is over all female facilities and halfway houses) and David Parker (Head over all other Institutions for DOC) to clarify issues and questions about the letter sent and other concerns. Mr. Moore clarified to them that DOC will not bear cost for security at KBCCC; DOC does not want that type of security at a community level. MBCC is no longer an option. The option is to wither go to JHCC or keep things the way they are at KBCCC. The consensus is to continue with the same procedure and not move to JHCC.
    - c. Tracy George and all Board Members discussed other possible options for moving the hearings elsewhere. Mr. Moore states that he is still looking for alternatives.

- 2. Update on Parole Conditions**

**Tracy George**

- a. No objections on new conditions. The new conditions will be effective starting the July parole certificates. Board members will receive a copy.

- 3. Investigative Report format**

**Tracy George**

- a. Tracy George had a meeting with ok.gov concerning report issues and what needs to be fixed. All changes will not be effective until

*Names of offenders being considered for pardon, parole or commutation may be found at [www.ppb.state.ok.us](http://www.ppb.state.ok.us) or by calling (405) 602-5863 and requesting a copy of the docket. Persons needing accommodations should contact the PPB ADA Coordinator at (405) 602-5863.*

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September. Effective changes – there will be a line on each entry, make font all one size, spell out yes and no for personal appearances, fix detainer state and county, PRD and CRD will be on the report, Added clemency to options, and misconducts will have date of last and within the past year.

- b. Tracy George is working on CS Case issues and recommendations with investigators. Clarified that the recommendation should only be factual evidence of why they voted yes or no.
- c. Lawton has started interviewing offenders. Investigators have also started interviewing all offenders.
- d. Currie Ballard (Board Member for PPB) expressed his concern about PPB not receiving DA narrative and what action the Board Members will take to resolve this issue. Dr. Marc Dreyer (Chairman of the PPB) said that they will emphasize the importance to the DAC that PPB needs the narratives.

#### B. Current Business

- 1. Approval of June 2013 Regular Meeting Minutes  
(**Discussion/Action or Subsequent Vote**)
- 2. Discussion regarding community level/work release stipulation  
(**Discussion/Action or Subsequent Vote**)  
Milt Gilliam  
Deborah Romine
- 3. Executive staffing during search period  
(**Discussion/Action or Subsequent Vote**)  
Dr. Dreyer  
Tracy George
- 4. Report on APAI convention attendance  
(**Discussion and Questions**)  
Tracy George  
David Moore

#### C. Agency Update

- 1. Personnel Update  
OSP Investigator Position  
Lawton Investigator Position  
Executive Assistant to the Director
- 2. Legislative Update  
None
- 3. Budget Update  
Computer purchases  
Audio/recording equipment purchases  
Investigator position hiring

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D. New Business - Any new business not known about or which could not have been reasonably foreseen before the time of posting of the agenda.

E. Adjourn Business Meeting

**LUNCH BREAK**

**I. Open of Parole Board Meeting (following adjournment of Business Meeting)**

**II. Victims/Victims Representatives and District Attorney 1:00 p.m.  
Discussion/Action or Subsequent Vote**

**III. Pardon Applicants 2:00 p.m.  
Discussion/Action or Subsequent Vote**

**IV. Discussion/Action or Subsequent Vote on Jacket Review dockets: Pardon and Medical.**

**Tuesday, July 16, 2013, Kate Barnard Community Corrections Center, Oklahoma City, OK, 8:00 A.M.**

**V. Jacket Review Delegations 8:00 a.m.  
Discussion/Action or Subsequent Vote**

**LUNCH BREAK**

**VI. Discussion/Action or Subsequent Vote on Personal Interviews with Offenders and Delegates from:**

**FACILITY:**

**Kate Barnard Community Corrections Center (Video Host Facility)**

Clara Waters Community Corrections Center

Union City Community Corrections Center

Center Point Halfway House

Drug Recovery (DRI)

Oklahoma City Community Corrections Center

Oklahoma Halfway House

Carver Halfway House

**VII. Discussion/Action or Voting on Consolidated Docket Jacket Reviews to include: Parole, Pass Parole, Supp/Parole, Stage II, SER, and Re-Entry, and Special Review.**

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**Wednesday, July 17, 2013, Kate Barnard Community Correctional Center, Oklahoma City, OK, 8:00 A.M.**

**VIII. Discussion/Action or Subsequent Vote on Personal Interviews with Offenders and Delegates from:**

**FACILITY:**

**Mabel Bassett Correctional Center (Video Host Facility)**  
**Joseph Harp Correctional Center (Video Host Facility)**  
Madill (Marshall) Community Work Center  
Carter County Community Work Center (formerly Healdton CWC)  
Ardmore Community Work Center  
Davis Correctional Facility  
**Dick Conner Correctional Facility (Video Host Facility)**  
Cimarron Correctional Facility

**LUNCH BREAK**

**Jackie Brannon Correctional Center (Video Host Facility)**  
Earl Davis Community Work Center  
**Oklahoma State Reformatory (Video Host Facility)**  
Altus Community Work Center  
Elk City Community Work Center  
Frederick Community Work Center  
Hobart Community Work Center  
Hollis Community Work Center  
Mangum Community Work Center  
Sayre Community Work Center  
Walters Community Work Center  
Waurika Community Work Center  
Lawton Community Corrections Center  
Lawton Correctional Facility

**IX. Continuation of Discussion/Action or Voting on Consolidated Docket Jacket Reviews to include: Parole, Pass Parole, Supp/Parole, Stage II, SER, and Re-Entry and Special Review.**

**Thursday, July 18, 2013, Kate Barnard Community Correctional Center, Oklahoma City, OK, 8:00 A.M.**

**X. Discussion/Action or Subsequent Vote on Personal Interviews with Offenders and Delegates from:**

**FACILITY:**

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**James E. Hamilton Correctional Center (Video Host Facility)**  
**Mack Alford Correctional Center (Video Host Facility)**  
**Charles “Bill” Johnson Correctional Center (Video Host Facility)**  
**Lexington Correctional Center (Video Host Facility)**  
**Tulsa D2CWC – Avalon, Center Point, Riverside, & Turley (VHF)**

**LUNCH BREAK**

**John Lilley Correctional Center (Video Host Facility)**  
**Dr. Eddie Warrior Correctional Center (Video Host Facility)**  
**Northeast Oklahoma Correctional Center (Video Host Facility)**  
**William S. Key Correctional Center (Video Host Facility)**  
Beaver Community Work Center  
**Oklahoma State Penitentiary (Video Host Facility)**  
**Howard McLeod Correctional Center (Video Host Facility)**  
Idabel Community Work Center  
**Jess Dunn Correctional Center (Video Host Facility)**  
**James Crabtree Correctional Center (Video Host Facility)**  
Enid Community Corrections Center

- XI. Continuation of Discussion/Action or Voting on Consolidated Docket Jacket Reviews to include: Parole, Pass Parole, Supp/Parole, Stage II, SER, and Re-Entry, Ties and Special Review.**
- XII. Adjournment.**