

PARDON AND PAROLE BOARD

Meeting Minutes JANUARY 2013

- I. **Call to Order** – This meeting of the Oklahoma Pardon and Parole Board was convened at 9:02 a.m. on January 22, 2013 at Hillside Community Correctional Center in Oklahoma City, Oklahoma. Notice was given to Secretary of State and an Agenda posted at the Board's Administrative office twenty-four hours prior to meeting pursuant to Title 25 O.S. § 301, et seq.
- II. **Roll Call** - Members present: Currie Ballard, Marc Dreyer, Richard Dugger, Lynnell Harkins, and David Moore.
- III. **Victims/Representatives & District Attorneys** – The Board heard presentations from and conducted interviews with Victims/Representatives and District Attorneys.
- IV. **Business Meeting**
 - A. Old Business
 1. Review of Oklahoma's parole conditions in comparison with other paroling authorities conditions – Dr. Marc Dreyer
 - Dr. Dreyer asked that this item be placed on the February 2013 business meeting agenda.
 2. Progress report on changes that have been implemented or that may be in progress concerning the openness and transparency of the Parole Board Meeting – Terry Jenks
 - a. Investigator report format
 - i. Possible late January release of the new investigative report format.
 - ii. Beta testing should be ready in a week to two weeks.
 - iii. Website could be ready by February.
 - iv. Communications through the website should begin by March.
 - b. Validation of risk assessment instrument
 - i. Follow up call will be made, due to no communications from Ms. Bratcher.
 - c. Information submitted to the Board via email
 - i. Communications will began as soon as website is in full working order.
 - d. Operating system upgrade and website
 - e. Consolidation of dockets
 - i. The docket will be alphabetical.
 - ii. Reports will be in order of the docket.

B. Current Business

1. Approval of December 2012 regular meeting minutes
 - a. Mr. Ballard made a motion to approve the minutes. Mr. Moore 2nd the motion. Motion carried with a unanimous vote.
2. Nomination of Board Member(s) and /or staff alternate to attend National Parole Resource Center training in conjunction with the APAI annual meeting in Rhode Island.
 - a. Mr. Moore made a motion to nominate Dr. Dreyer. Mr. Ballard 2nd the motion. Motion carried with a unanimous vote.
 - b. Dr. Dreyer made a motion to nominate Mr. Moore for the alternative if it is available. Ms. Harkins 2nd the motion. Motion carried with a unanimous vote.
3. Proposed Clemency Hearing date(s) for Stephen Ray Thacker D.O.C. #437398.
 - a. February 22, 2013 at 9:00 a.m. was discussed as the best date, with the option of using the afternoon for jacket reviews if needed.
 - b. Mr. Dugger made a motion to have the clemency hearing on February 22nd. Mr. Moore 2nd the motion. Motion carried with a unanimous vote.

C. Agency Update

1. Personnel Update
 - a. Interviews for Administrative Technician III position.
 - i. Interviews will be held on January 31, 2013.
 - ii. A 999 has been selected to begin at the first of February.
2. Legislative Update
 - a. None
3. Budget Update
 - a. None

D. New Business

- a. None

V. **Business Meeting Adjournment** – The business meeting was concluded at 12:20 p.m. on January 22, 2013.

VI. **Offender Personal Appearances** – Throughout the Meeting (Wednesday and Thursday), the Board heard presentations from and interviewed offenders who made personal appearances and the delegates accompanying them. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

VII. **Jacket Review Delegations/Voting** – Throughout the meeting (Tuesday, Wednesday, Thursday and Friday), the Board took action on offenders who did not make a personal

appearance. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is documented as a part of these minutes.

VIII. Convene/Adjournment – The monthly meeting of the Oklahoma Pardon and Parole Board was recessed and convened as follows: Tuesday, January 22, 2013, reconvened at 9:02 a.m. and recessed at 5:47 p.m.; Wednesday, January 23, 2013, reconvened at 8:01 a.m. and recessed at 5:21 p.m.; Thursday, January 24, 2013, reconvened at 8:00 a.m. and recessed at 7:03 p.m.; Friday, January 25, 2013, reconvened at 8:10 a.m. and adjourned at 11:16 a.m.

Minutes submitted by Kathy Kelly Walden