

PARDON AND PAROLE BOARD

Meeting Minutes August 2013

- I. **Call to Order** – This meeting of the Oklahoma Pardon and Parole Board (Herein after PPB) Meeting was convened at 9:07 a.m. on August 12, 2013 at Kate Barnard Community Correctional Center (KBCCC) in Oklahoma City, Oklahoma. Notice was given to Secretary of State and an Agenda posted at the Board’s Administrative office twenty-four hours prior to meeting pursuant to Title 25 O.S. § 301, et seq.
- II. **Roll Call** - Members present: Dr. Marc Dreyer (Chairman), David Moore (Vice-Chairman) Currie Ballard, Richard Dugger, and Lynnell Harkins.
- III. **Business Meeting**
 - A. **Old Business**
 - B. **Current Business**
 1. Approval of July 2013 Regular Meeting Minutes
(Discussion/Action or Subsequent Vote)
 - a. Pass to September.
 2. Update on Mental Health Options Available for Offenders
(Discussion and Questions)
 - a. Dr. Morgan and Donna Vaughn, DOC employees for mental health, discussed with the Board Members re-entry services for mentally ill offenders and process. 50% of inmates in the Oklahoma prison population have mental health issues and need treatment.
 - b. HIPPA guidelines require offenders to give consent before medical information can be released and competency of inmates.
 - c. Dr. Morgan and Ms. Vaughn also discussed release levels of inmates, having the PPB investigator discuss at time of interview mental health, specialized training, and workshops.
 3. Victim Services Presentation Coordinator
(Discussion and Questions)
 - a. Moved to September.
 4. September and November Meeting Alternative Dates
(Discussion/Action or Subsequent Vote)

- a. Motion to Exceed into Friday, September 20, 2013. 1st Motion – Lynnell Harkins, 2nd Motion – David Moore, All other Board Members – Yeah.
- b. New September Dates – September 16-20, recess on the 18th at 11:30 a.m., and add Friday, September 20, 2013.
- c. New dates for November, November 4-7. 1st motion – Richard Dugger, 2nd Motion- Lynnell Harkins, all other Board Members – Yeah.

C. Agency Update

1. Personnel Update
 - a. PPB will have an interim Deputy Director, Rick Parish, to help manage staff. Mr. Parish will start October 1, 2013.
2. Legislative Update
None
3. Budget Update
 - a. Purchased all video and audio equipment, and digital recorder.
 - b. Still waiting on OMES for new computers.

D. New Business - Any new business not known about or which could not have been reasonably foreseen before the time of posting of the agenda.

E. Adjourn Business Meeting - The monthly meeting of the Oklahoma Pardon and Parole Board business meeting was convened, recessed, reconvened and adjourned as follows: Monday, August 12, 2013, convened at 9:07 a.m., and was adjourned at 10:50 a.m., on August 12, 2013.

IV. Call to Order The Parole Board Meeting.

1. The monthly meeting of the Oklahoma Pardon and Parole Board was convened, recessed, reconvened, and adjourned as follows: Monday, August 12, 2013, was convened at 1:03 p.m. and recessed at 5:22 p.m.; was reconvened Tuesday, August 13, 2013, at 8:13 a.m. and recessed at 7:35 p.m.; was reconvened Wednesday, August 14, 2013 at 8:08 a.m. and recessed at 8:23 p.m.; was reconvened Thursday, August 15, 2013 at 8:20 a.m., and adjourned at 7:52 p.m. The board declared all votes final at the adjournment of the meeting on August 15, 2013 at 7:52 p.m.

V. Offender Personal Appearances – Throughout the Meeting (Tuesday, Wednesday, and Thursday), the Board heard presentations from and interviewed offenders who made personal appearances and the delegates accompanying them. The Board took action on each offender, as recorded and reflected on each offender’s ballot. The ballot for each offender is documented as a part of these minutes.

- VI. Jacket Review, Delegations, and Voting** – Throughout the meeting (Monday, Tuesday, Wednesday, and Thursday), the Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded and reflected on each offender’s ballot. The ballot for each offender is documented as a part of these minutes.
- VII. Adjournment** –The board declared all votes final at the adjournment of the meeting on August 15, 2013 at 7:52 p.m.

Minutes submitted by Amber Croom