



State of Oklahoma
PARDON AND PAROLE BOARD

PARDON AND PAROLE BOARD
Parole Meeting Minutes
February 2017

Monday, February 6, 2017
10:30 a.m.

MEMBERS PRESENT: Tom Gillert, Chairman, Brett Macy, and William Latimer

MEMBERS ABSENT: Vanessa Price

STAFF: DeLynn Fudge, Melinda Romero, Amy Coker, Kim Cain (on February 7-8), and Melissa Blanton

I. Call to Order – Tom Gillert, Chairman

Chairman Gillert called the Pardon and Parole Board (PPB) Parole Hearing Meeting to order at 11:18 a.m. on Monday, February 6, 2017, at Kate Barnard Corrections Center (KBCC) in Oklahoma City, Oklahoma, following the conclusion of the Pardon and Parole Board Business meeting.

II. Roll Call – Tom Gillert

Melinda Romero announced the meeting. Members present were Tom Gillert, Brett Macy, and William Latimer. A quorum was present. The voting order was set as William Latimer, Tom Gillert, and Brett Macy.

III. Discussion and Possible Action on Jacket Review Dockets: Commutation, SIR Stage 1, Parole Stage 1, Reentry, Medical, and Special Review – Tom Gillert

The Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

The meeting was recessed for lunch at 11:42 a.m. to be reconvened at 1:30 p.m.

IV. Reconvening of the Meeting – Tom Gillert

Chairman Gillert reconvened the meeting at 1:30 p.m. Members present were Tom Gillert, Brett Macy, and William Latimer. A quorum was present.

V. Discussion and Possible Action on Victims/Victims Representatives – Tom Gillert

The Board heard a protest from a victim's representative regarding an offender being considered for parole. The Board took no action on the offender at this time but the appearance

of the victim was noted on the appropriate ballot. The ballot for the offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

VI. Discussion and Possible Action on District Attorney Protests – Tom Gillert

The Board heard protests from a District Attorney Office of the county from which the offender being considered for parole or commutation committed their offenses. The Board took no action on each offender at this time but the appearance of the District Attorney protestor was noted on the appropriate ballots. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

VII. Discussion and Possible Action on Pardon Applicants – Tom Gillert

The Board heard presentations and interviewed pardon applicants. The Board took action, as recorded and reflected on the applicant's ballot. The ballot for each applicant is available for inspection in the Administrative Office in accordance with the Open Records Act.

VIII. Discussion and Possible Action on Personal Interviews with Offenders and Delegates – Tom Gillert

The Board took action on jacket reviews for offenders who did not make a personal appearance and interviewed any delegates that requested to be heard. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

IX. Discussion and Possible Action on Jacket Review Dockets: Commutations, S.I.R. Stage I, Parole Stage I, Reentry, Medicals, and Special Review – Tom Gillert

The Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

The Board recessed for the day at 3:24 p.m. to be reconvened on Tuesday, February 7, 2017, at 8:30 a.m. at Kate Barnard Correctional Facility, in Oklahoma City.

**Agenda
Tuesday, February 7, 2017
8:30 a.m.**

X. Reconvening of the Meeting – Tom Gillert

The meeting of the Oklahoma Pardon and Parole Board was reconvened by Chairman Gillert on Tuesday, February 7, 2017, at 8:30 a.m.

XI. Roll Call – Tom Gillert

Melinda Romero announced that members present were Tom Gillert, Brett Macy, and William Latimer. A quorum was present.

XII. Discussion and Possible Action on Jacket Reviews of Offenders and Delegates – Tom Gillert

The Board took action on jacket reviews for offenders who did not make a personal appearance and interviewed any delegates that requested to be heard. The Board took action on each

offender, as recorded and reflected on each offender's ballot. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

XIII. Discussion and Possible Action on Personal Appearances with Offenders and Delegates – Tom Gillert

The Board heard presentations and interviewed offenders who made personal appearances along with any delegates accompanying them. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

The Board took a break at 9:15 a.m. to be reconvened at 9:30 a.m. The meeting was reconvened at 9:31 a.m.

Due to being ahead of the docket schedule, the Board took a short break at 10:16 a.m. and reconvened at 10:28 a.m.

The meeting was recessed for lunch at 11:18 a.m. to be reconvened at 1:30 p.m. The Board was reconvened at 1:30 p.m. and members present were Tom Gillert, Brett Macy, and William Latimer. A quorum was present.

XIV. Discussion and Possible Action on Consolidated Docket Jacket Reviews: Parole Stage I & II, Parole, Medical, S.I.R. Stage I & II, Re-Entry, and Special Review – Tom Gillert

The Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

The meeting was recessed for the day at 2:34 p.m. to be reconvened on Wednesday, February 8, 2017, at 8:30 a.m.

**Agenda
Wednesday, February 8, 2017
8:30 a.m.**

XV. Reconvening of the Meeting – Tom Gillert

The meeting of the Oklahoma Pardon and Parole Board was reconvened by Chairman Gillert on Wednesday, February 8, 2017, at 8:32 a.m.

XVI. Roll Call – Tom Gillert

Melinda Romero announced that members present were Tom Gillert, Brett Macy, and William Latimer. A quorum was present.

XVII. Discussion and Possible Action on Personal Interviews with Offenders and Delegates – Tom Gillert

The Board heard from and interviewed offenders who made personal appearances along with any delegates accompanying them. The Board took action on each offender, as recorded and

reflected on each offender's ballot. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

XVIII. Continuation of Discussion and Possible Action on Consolidated Docket Jacket Reviews: Parole Stage I & II, Parole, Medical, S.I.R. Stage I & II, Re-Entry, and Special Review – Tom Gillert

The Board took action on offenders who did not make a personal appearance. The Board took action on each offender, as recorded and reflected on each offender's ballot. The ballot for each offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

XIX. Adjournment – Tom Gillert

All votes were declared final at the adjournment of the meeting on Wednesday, February 8, 2017, at 12:28 p.m.

All ballots reflecting each offender voted upon and each individual Board Member vote will be available for inspection in the Administrative Office in accordance with the Open Records Act upon verification of the accuracy of the votes.

Respectfully Submitted,


DeLynn Fudge
Executive Director

The minutes for the February 2017 Pardon and Parole Board Meeting - Parole Meeting were approved by a majority vote on the 27th day of March 2017.