



State of Oklahoma  
**PARDON AND PAROLE BOARD**

**PARDON AND PAROLE BOARD**  
**Parole Meeting Minutes**  
**November 2017**

**Monday, November 6, 2017**  
**10:30 a.m.**

**MEMBERS PRESENT:** Tom Gillert, Chairman, Brett Macy, Vice-Chairman, Allen McCall, Kris Steele, and Robbie Fullerton

**MEMBERS ABSENT:** None

**STAFF:** Melinda Romero, DeLynn Fudge, Melissa Blanton (on 11/6/17 and 11/7/17), Amber Briggs (on 11/6/17), Amy Coker (on 11/7/17), and Sasha Eronini (on 11/8/17)

**GUESTS:** None

**I. Call to Order – Tom Gillert, Chairman**

Chairman Tom Gillert called the Parole Meeting of the Pardon and Parole Board (PPB) to order at 1:34 p.m. at Kate Barnard Corrections Center (KBCC) in Oklahoma City following the Pardon and Parole Board Business meeting and a lunch break.

**II. Roll Call – Tom Gillert**

Melinda Romero, Deputy Director, announced the members in attendance as Tom Gillert, Brett Macy, Allen McCall, Kris Steele, and Robbie Fullerton. A quorum was present. The voting order was announced during the Business Meeting as Kris Steele, Robbie Fullerton, Tom Gillert, Allen McCall, and Brett Macy.

**III. Discussion and Possible Action on Jacket Review Dockets: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, and Special Reviews – Tom Gillert**

Due to a scheduling issue, the Board took action on an inmate who had jacket review. The vote of the Board was recorded and is reflected on the inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

**IV. Reconvening of the Meeting – Tom Gillert**

The Board continued with the meeting since the meeting did not convene until after the lunch break.

**V. Discussion and Possible Action on Victims/Victims Representatives – Tom Gillert**

The Board heard a protest from a victim regarding an offender being considered for parole. The Board took no action on the offender at this time but the appearance of the victim was noted on the appropriate ballot. The ballot for the offender is available for inspection in the Administrative Office in accordance with the Open Records Act.

**VI. Discussion and Possible Action on District Attorney Protests – Tom Gillert**

The Board heard a protest from a District Attorney Office for which an inmate was being considered for parole. The Board took no action at this time but the appearance of the District Attorney was noted on the appropriate ballots. The ballot for each inmate is available for inspection in the Administrative Office in accordance with the Open Records Act.

**VII. Discussion and Possible Action on Pardon Applicants – Tom Gillert**

The Board heard presentations and interviewed pardon applicants. The Board took action, which was recorded and is reflected on the applicant's ballot. The ballot for each applicant is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board took a brief break at 3:40 p.m. and reconvened at 3:58 p.m.

**VIII. Discussion and Possible Action on Jacket Review Dockets: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, and Special Reviews – Tom Gillert**

The Board took action on inmates who had a jacket review. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board recessed at 4:46 p.m. to be reconvened on Tuesday, November 7, 2017, at 8:30 a.m. at Kate Barnard Correctional Facility in Oklahoma City.

**Agenda  
Tuesday, November 7, 2017  
8:30 a.m.**

**IX. Reconvening of the Meeting – Tom Gillert**

Chairman Gillert reconvened the meeting at 8:30 a.m.

**X. Roll Call – Tom Gillert**

Melinda Romero announced that members present were Tom Gillert, Brett Macy, Allen McCall, Kris Steele, and Robbie Fullerton. A quorum was present.

**XI. Discussion and Possible Action on Jacket Reviews of Offenders and Delegates – Tom Gillert**

The Board heard presentations from delegates and took action on inmates who had a jacket review. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

**XII. Discussion and Possible Action on Personal Interviews with Offenders and Delegates – Tom Gillert**

The Board heard presentations and interviewed inmates who made personal appearances along with any delegates. The Board took action on each inmate, as recorded and reflected on each inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

Brett Macy left the room at 10:51 a.m. He returned at 10:52 a.m. Robbie Fullerton left the room at 10:50 a.m. She returned at 10:52 a.m.

The Board took a lunch break at 12:00 p.m. to be reconvened at 1:30 p.m. The Board reconvened at 1:30 p.m.

The Board continued to conduct personal appearances with offenders and delegates.

**XIII. Discussion and Possible Action on Jacket Review Dockets: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, and Special Reviews (continued) – Tom Gillert**

The Board continued action on inmates who had a jacket review. The vote of the Board was recorded and is reflected on each inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

The Board recessed at 3:17 p.m. to be reconvened on Wednesday, November 8, 2017, at 8:30 a.m. at Kate Barnard Correctional Facility in Oklahoma City.

**Agenda  
Wednesday, November 8, 2017  
8:30 a.m.**

**XIV. Reconvening of the Meeting – Tom Gillert**

Chairman Gillert reconvened the meeting at 8:30 a.m.

**XV. Roll Call – Tom Gillert**

Melinda Romero announced that members present were Tom Gillert, Brett Macy, Allen McCall, Kris Steele, and Robbie Fullerton. A quorum was present.

**XVI. Discussion and Possible Action on Personal Interviews with Offenders and Delegates (Continued) – Tom Gillert**

The Board heard presentations and interviewed inmates who made personal appearances along with any delegates. The Board took action on each inmate, as recorded and reflected on each inmate's ballot. The ballot for each inmate is available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act.

Allen McCall stepped out the room at 9:56 a.m. and returned at 9:57 a.m.

The Board took a lunch break at 10:59 a.m. to be reconvened at 1:00 p.m. The Board reconvened at 1:02 p.m.

Due to being ahead of schedule, the Board took a short break at 1:30 p.m. to be reconvened at 1:35 p.m. The Board reconvened at 1:39 p.m.

Due to being ahead of schedule, the Board took a short break at 2:00 p.m. to be reconvened 2:10 p.m. the Board reconvened at 2:14 p.m.

Allen McCall stepped out of the room at 3:24 p.m. and returned at 3:25 p.m.

**XVII. Discussion and Possible Action on Jacket Review Dockets: Commutations, S.I.R. Stage I, Parole, Parole Stage I, Reentry, Medicals, and Special Reviews – Tom Gillert**

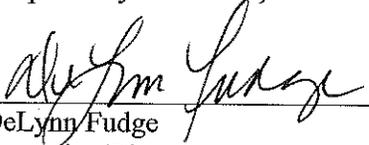
The Board completed all actions for this agenda item on Tuesday, November 7, 2017.

**XVIII. Adjournment – Tom Gillert**

All votes were declared final at the adjournment of the meeting on Wednesday, November 8, 2017, at 3:40 p.m.

All ballots reflecting each inmate voted upon and each individual Board Member vote will be available for inspection at the Administrative Office of the PPB in accordance with the Open Records Act upon verification of the accuracy of the votes. The meeting was adjourned.

Respectfully Submitted,

  
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DeLynn Fudge  
Executive Director

The minutes for the November 2017 Pardon and Parole Board Meeting - Parole Meeting were approved by a majority vote on the 11<sup>th</sup> day of December, 2017.