



**PLEASE MAKE SURE THE FOLLOWING ARE INCLUDED WITH THIS APPLICATION TO AVOID IT BEING RETURNED:**

- ✓ **\$40 Application Fee *Receipt* (MUST BE PAID ONLINE)**
- ✓ **Citizenship Affidavit (*Verifying Citizenship or Alien Status*)**
- ✓ **Copy of Driver's License, State ID, or Work Authorization Card (*This must be a clear copy showing both the picture and identifiable information*)**

**INCOMPLETE SUBMISSIONS WILL BE RETURNED TO THE APPLICANT'S ADDRESS PROVIDED ON THE APPLICATION.**

**OKLAHOMA STATE BOARD OF PHARMACY**

2920 N Lincoln Blvd, Ste A, Oklahoma City, OK 73105

Phone: (405) 521-3815 / Fax: (405) 521-3758

www.pharmacy.ok.gov / e-mail: pharmacy@pharmacy.ok.gov

**FEE - \$40.00 (ONLINE ONLY)**<https://pay.apps.ok.gov/OSBP/payments/>  
Application must include:

- Citizenship Affidavit (Option 1 or 2)
- Copy of State or Federal ID

**PHARMACY TECHNICIAN PERMIT APPLICATION**

NAME* [PRINT CLEARLY – exactly as it is to appear on your permit]		<b>FOR OSBP USE ONLY</b>					
MAILING ADDRESS*					PERMIT	ISSUED	EXPIRES
CITY, STATE, ZIP*					RECEIPT	DATE	Affidavit
SSN#*:	Sex (M or F):						
Date of Birth (mm/dd/yyyy):	Phone:						
E-mail:							
*[This information is mandatory pursuant to 56 O.S. § 240.21A.]							

PLEASE ALLOW A MINIMUM OF 21 DAYS FROM DATE OF RECEIPT FOR PROCESSING.  
**PERMIT WILL EXPIRE ANNUALLY ON THE LAST DAY YOUR BIRTH MONTH.**

**A. Pharmacy Employment - [must be employed in a licensed Oklahoma pharmacy and under the immediate and direct supervision of a licensed Oklahoma pharmacist]**

PHARMACY NAME	OK PHARMACY LICENSE #
ADDRESS	PHARMACY PHONE
CITY, STATE, ZIP	

**B. Charges and Convictions**

If YES, have supervising pharmacist (DPH) initial column to the right, complete a Charges & Convictions Addendum and attach to this application. The addendum form that shall be used may be found at: [http://www.ok.gov/OSBP/Forms for Download/Technicians/index.html](http://www.ok.gov/OSBP/Forms%20for%20Download/Technicians/index.html)

1.	Have you ever been arrested, charged, indicted or convicted, or received a deferred sentence for any misdemeanor or felony offense?	___ Yes ___ No	DPH's Initials _____
2.	Do you habitually use alcohol, illegal or habit-forming drugs?	___ Yes ___ No	DPH's Initials _____
3.	Have you ever had any application for a license or permit refused or denied by any licensing authority?	___ Yes ___ No	DPH's Initials _____
4.	Have you ever had a registration issued by any licensing authority revoked, suspended, surrendered, limited, or restricted?	___ Yes ___ No	DPH's Initials _____

**C. Education [must have completed a high school education or G.E.D. equivalence]**

High School Attended / G.E.D. Testing Center	City	State	Date of Graduation/G.E.D.

**D. Swear and Affirm (sign and date)**

I swear and affirm under penalty of perjury pursuant to Title 21 O.S. 491 and/or discipline by the Board of Pharmacy under the pharmacy laws and rules of the State of Oklahoma that all information I have supplied herein is true and complete.

➡ Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

**E. Pharmacist Review and Training Verification (supervising pharmacist must sign and date)**

I have reviewed the application as completed by the applicant, including the **Charges and Convictions**, and I verify that this applicant has met the requirements to become a pharmacy technician and has completed the initial training & exam required by the Board prior to receiving a pharmacy technician permit. I also understand that I am responsible for assuring that this technician remains competent through continuing on-the-job training and that proof of all training must be maintained in the pharmacy and available for inspection.

PRINTED NAME of Supervising Pharmacist: \_\_\_\_\_ D.Ph. # \_\_\_\_\_  
SIGNATURE of Supervising Pharmacist: \_\_\_\_\_ Date \_\_\_\_\_

This form must be completed entirely and notarized. Any applicable attachments must be included as indicated below.

## **CITIZENSHIP AFFIDAVIT**

Affidavit of: \_\_\_\_\_  
(Applicant Name- First, Middle, Last)

STATE OF: \_\_\_\_\_

COUNTY OF: \_\_\_\_\_

\_\_\_\_\_, of lawful age, being duly sworn, upon oath, states,  
under penalty of perjury, as follows: *(PLEASE SELECT ONE OF THE FOLLOWING)*

\_\_\_\_\_ **I am a United States Citizen**

\_\_\_\_\_ **I am a qualified alien under Federal Immigration and Naturalization Act, and I am lawfully present in the United States. (SEE BELOW)**

\_\_\_\_\_  
(Signature of Applicant)

Subscribed and sworn to or affirmed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

By: \_\_\_\_\_  
(Applicant Name)

Notary Signature: \_\_\_\_\_ (NOTARY SEAL)

My Commission Expires: \_\_\_\_\_

### **IF QUALIFIED ALIEN STATUS INDICATED, PLEASE COMPLETE THE FOLLOWING:**

ALIEN REGISTRATION NUMBER: \_\_\_\_\_

COUNTRY OF ORIGIN: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

U.S. SOCIAL SECURITY NUMBER: \_\_\_\_\_

**\*APPLICATION MUST BE ACCOMPANIED BY A COPY OF FRONT AND BACK OF THE FEDERAL DOCUMENT THAT AUTHORIZES APPLICANT TO WORK IN THE UNITED STATES. STUDENTS NOT GAINFULLY EMPLOYED MUST ATTACH A COPY OF I-94 OR I-20, WHICHEVER IS APPLICABLE. ALL COPIES MUST BE LEGIBLE.**



# OKLAHOMA STATE BOARD OF PHARMACY

## Pharmacy Technician Examination

**DO NOT RETURN TO BOARD – KEEP COMPLETED EXAM IN PHARMACY FILE**

**Directions:** Effective April 1, 2012 a pharmacist shall administer this exam as a prerequisite before approving an Oklahoma State Board of Pharmacy technician application. The pharmacist should:

1. Correct the exam,
2. Review incorrect answers with the technician applicant, and
3. Keep the original exam in the technician's training file for review by Board staff during inspections.

The pharmacy policy and procedure training manual should reference this examination. The Board will rely on the pharmacy to determine a successful exam score. The exam may be administered as an open book exam if desired by the pharmacist conducting the technician training. Answers are not provided for the exam as pharmacists should know the answers, but the law book reference(s) which provides the answer is noted by each question.

For this exam:

"Board" means the Oklahoma State Board of Pharmacy or OSBP.

"Technician" means a Board licensed pharmacy technician.

"PTCB" means Pharmacy Technician Certification Board.

"CPhT" means a PTCB Certified Pharmacy Technician.

"DUI" means Driving under the influence.

"OBN" means Oklahoma Bureau of Narcotics.

"DEA" means Drug Enforcement Administration.

O.S. 353 and OAC 535 citations are in the Oklahoma State Board of Pharmacy law book.

OAC 475 citations are Oklahoma Bureau of Narcotics rules in the law book Appendix A.

68 O.S. § 238.1 is an OK statute found at: [www.oar.state.ok.us/viewhtml/710\\_95-9-2.htm](http://www.oar.state.ok.us/viewhtml/710_95-9-2.htm)

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**Instructions: Circle the correct answer. Each question has ONE correct answer.**

1. Which task may NOT be performed by an Oklahoma pharmacy technician:
  - a. prepackage (e.g. unit dose) and properly label medications
  - b. affix the prescription label to the proper container
  - c. affix auxiliary labels to the container as directed by the pharmacist
  - d. provide patient counseling or drug information[OAC 535:15-13-6 & 535:15-13-7]
2. Which task may NOT be performed by an Oklahoma pharmacy technician:
  - a. receive new orally communicated prescriptions from prescribers or their agents
  - b. assist the pharmacist in the annual CDS inventory
  - c. retrieve prescriptions or files as necessary
  - d. count and/or pour medications[OAC 535:15-13-6 & 535:15-13-7]
3. A pharmacy technician may counsel patients regarding medications
  - a. if the patient is in a hospital
  - b. if the pharmacist is not available and the patient does not want to wait
  - c. if the patient calls the pharmacy and the pharmacist is busy
  - d. under NO circumstances as it violates both state and federal law[OAC 535:15-5-7.5 & 535:15-13-7]

4. A pharmacy technician may receive a new phone-in prescription from a physician office:
  - a. if the pharmacist is not available and the doctor's office authorizes it
  - b. only after additional training and approval of the pharmacy manager
  - c. for non-controlled drugs
  - d. under NO circumstances

[OAC 535:15-5-7.5 & 535:15-13-7]
5. A technician may certify a prescription and approve it for sale to a patient:
  - a. if the pharmacist is unavailable and the patient needs it quickly
  - b. if the insurance goes through
  - c. if the patient says it is ok
  - d. under NO circumstances

[OAC 535:15-5-7.5 & 535:15-13-7]
6. A person that has received an Oklahoma State Board of Pharmacy technician permit may:
  - a. be "in charge" of a pharmacy
  - b. supervise licensed pharmacy interns
  - c. work unsupervised if approved by a pharmacist manager
  - d. not provide patient counseling under state and federal law

[OAC 535:15-5-7.5 & 535:15-13-7]
7. A clerk that is NOT a pharmacy technician may do all of the following tasks except:
  - a. apply a prescription label to a vial of medication
  - b. operate the cash register to sell prescriptions certified by a pharmacist
  - c. receive a written prescriptions from customer at the drive-through window
  - d. enter prescription and insurance information into a computer

[OAC 535:15-5-7.3 & 535:15-13-6]
8. After a technician is found guilty of violating a state or federal rule or regulation during a Board administrative hearing, the technician:
  - a. may have their technician permit permanently revoked and be fined up to \$3000 per violation
  - b. may be referred to the courts for civil and criminal prosecution
  - c. will be reported to the Healthcare Integrity and Protection Data Bank (HIPDB)
  - d. all of the above

[59 O.S. § 353.7]
9. Calculations completed by a clerk or technician must always be reviewed and approved by:
  - a. the lead or senior technician
  - b. a PTCB certified pharmacy technician
  - c. a pharmacist
  - d. an Oklahoma permitted technician

[OAC 535:15-5-7.2 & 535:15-13-7]
10. A pharmacist may supervise:
  - a. 2 technicians
  - b. 3 technicians if one is nationally certified
  - c. 3 technicians if one is in phase II of training
  - d. 3 technicians if the pharmacist assumes all responsibility

[OAC 535:15-5-7.2 & 535:15-13-5]

11. A pharmacist intern enrolled in a college of pharmacy may:
  - a. supervise a pharmacy technician
  - b. supervise only a PTCB certified pharmacy technician
  - c. supervise 2 pharmacy technicians
  - d. never supervise a pharmacy technician

[OAC 535:15-5-7.2 & 535:15-13-5]
12. A technician shall notify the Board of an address change:
  - a. in writing within 30 days
  - b. in writing within 10 days
  - c. by telephone or in writing within 20 days
  - d. by telephone or in writing within 10 days

[OAC 535:15-13-10 & 535:25-3-6]
13. A technician shall notify the Board of a change of employment:
  - a. in writing within 30 days
  - b. in writing within 10 days
  - c. by telephone or in writing within 20 days
  - d. by telephone or in writing within 10 days

[OAC 535:15-13-10]
14. A technician shall notify the Board in their application or renewal application of:
  - a. any arrest or charge for any misdemeanor or felony offense of the technician under any federal, state, or local laws
  - b. any plea of nolo contendere, or conviction or deferred sentence for any misdemeanor or felony offense of the technician under any federal, state, or local laws
  - c. any suspension or revocation by federal, state, or local government of any license currently or previously held by the technician
  - d. all of the above.

[OAC 535:15-13-8(b) & 535:25-3-3]
15. A technician is responsible for and may be charged with:
  - a. violating Oklahoma regulations regarding the practice of pharmacy
  - b. a felony if they impersonate a pharmacist and patient harm results
  - c. violating Board of Pharmacy regulations if they work while impaired by drugs
  - d. all of the above.

[59 O.S. 353.17.A; OAC 535:15-5-7.1 & 535:15-13-4]
16. While working as a technician, theft:
  - a. is a violation of the Board's rules and Oklahoma's criminal laws
  - b. is a violation of the Board's rules and Oklahoma's criminal laws only if the theft is of prescription drugs
  - c. is not a violation of the Board's rules and Oklahoma's criminal laws if the theft is for personal use and not for sale or gift to another person
  - d. is not a violation of the Board's rules and Oklahoma's criminal laws if the technician stole because the technician was threatened by another person

[OAC 535:25-9-7]
17. A pharmacy technician must complete Phase II of pharmacy technician training:
  - a. before applying for a pharmacy technician permit
  - b. within thirty (30) days after issuance of a pharmacy technician permit
  - c. within ninety (90) days after issuance of a pharmacy technician permit

[OAC 535:15-13-13(a)(3)(C)]

18. A pharmacy manager that hires a technician that already holds an OSBP pharmacy technician permit must document training of that technician at the pharmacy:
- within ten (10) days of hire at such pharmacy
  - within thirty (30) days of hire at such pharmacy
- [OAC 535:15-13-13(d)]
19. A pharmacist in charge who supervises technicians who participate in the preparation of compounded medications shall certify that:
- the technician has completed a ONLY training program in product preparation
  - the technician has completed a ONLY testing program in product preparation
  - the technician has completed a training and testing program in product preparation
  - no training or testing is required
- [OAC 535:15-10-3(e)(2)]
20. If a technician is found guilty of a violation of a state or federal rule or regulation during a Board administrative hearing, the Board has the authority to:
- permanently revoke the pharmacy technician's permit
  - fine the technician a maximum of \$3,000 per count
  - report the technician to the Healthcare Integrity and Protection Data Bank (HIPDB)
  - all of the above
- [59 O.S. § 353.7]
21. If a court finds a technician guilty of a felony of any kind (such as felony DUI, domestic abuse, or animal cruelty) or a misdemeanor involving a controlled substance (including marijuana and prescription drugs):
- any pharmacy with an OBN license will be required to apply for and receive a waiver from OBN before they will be able to work in that pharmacy
  - it is a violation of Board rules and regulations and the technician may have a compliant filed and be brought before the Board and may have their technician permit revoked and be fined
  - the technician must report information regarding the conviction to the Board even if the technician received a suspended or deferred sentence
  - all of the above
- [59 O.S. § 353.7; OAC 475:20-1-5(g); OAC 535:25-7-6]
22. If a court finds a technician guilty of a felony of any kind involving a controlled substance (including marijuana and prescription drugs)
- any pharmacy with an OBN license will be required to apply for and receive a waiver from OBN before the technician will be able to work in that facility
  - any pharmacy with a DEA license will be required to apply for and receive a waiver from DEA before the technician will be able to work in that facility
  - the technician must report information regarding the conviction to the Board even if the technician received a suspended or deferred sentence
  - all of the above
- [59 O.S. § 353.7; OAC 475:20-1-5(g); 21 CFR 1301.76(a) APPENDIX G]

**[Note: Answers for questions 23 through 26 should be available in a reference book found in the pharmacy library]**

23. A fluid ounce contains approximately:
- 10 milliliters
  - 30 milliliters
  - 100 milliliters
  - 10 cubic centimeters

24. A teaspoon contains approximately:
- a. 5 milliliters
  - b. 15 milliliters
  - c. 30 milliliters
  - d. none of the above

25. One liter is approximately:
- a. 100 milliliters
  - b. one gallon
  - c. 1000 milliliters
  - d. one pint

26. One quart is approximately:
- a. 100 milliliters
  - b. 500 milliliters
  - c. 1000 milliliters
  - d. 120 fluid ounces

**Circle T (True) or F (False):**

27. T F By state law, a technician who does not pay their Oklahoma state income tax may not be allowed to renew his technician permit.  
[68 O.S. § 238.1]
28. T F A misdemeanor conviction in Oklahoma for possession of marijuana fifteen years ago will NOT require a person to get a waiver from the Oklahoma Bureau of Narcotics before being allowed to work in a pharmacy because marijuana is not considered a drug and it is over ten years ago.  
[OAC 475:20-1-5(g)]
29. T F A felony conviction (or a nolo-contendre plea or guilty plea) for a DUI or DWI ten years ago will require a person to get a waiver from the Oklahoma Bureau of Narcotics before being allowed to work in a pharmacy.  
[OAC 475:20-1-5(g)]
30. T F A person who does not answer the questions on a pharmacy technician permit application or renewal application truthfully may be charged with perjury, and may have their technician permit application denied or revoked.  
[59 O.S. § 353.25]
31. T F A technician shall report to the Board any violation of pharmacy laws or regulations that may come to their attention. A technician who fails to report such violations will be subject to Board action against their technician permit.  
[OAC: 535:25-7-6]
32. T F Failure of a technician to timely notify the Board, in writing, of their address change is a violation of the Board's rules and could result in discipline.  
[OAC 535:15-13-10]
33. T F Failure of a technician to timely notify the Board, in writing, of their change of employment is a violation of the Board's rules and could result in discipline.  
[OAC 535:15-13-10]