

## **Public Notice on Data Collection**

The Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors (OKPELS) may collect personally identifiable data in the course of its duties, as supplied by employees, applicants, licensees, vendors, or other individuals doing business with or interacting with the agency. "Personally identifiable data" means information which can identify an individual including, but not limited to, name, birth date, place of birth, mother's maiden name, biometric records, Social Security number, official state- or government-issued driver license or identification number, alien registration number, government passport number, employer or taxpayer identification number, or any other information that is linkable to an individual, such as medical, educational, financial, or employment information. 74 O.S., § 3106.4. Personally identifiable data is stored securely in accordance with Oklahoma law, as well as the State of Oklahoma's Information Security Policies, Procedures, and Guidelines, available at Policy, Standards & Publications: ([oklahoma.gov](http://oklahoma.gov))

OKPELS shares personally identifiable data with the following entities: National Council of Examiners for Engineering and Surveying (NCEES) and pertinent Oklahoma State agencies. OKPELS is also subject to and complies with the Oklahoma Open Records Act, 51 O.S., §§ 24A.1 – 24A.33. In accordance with said law, some agency records must be made available for review and copying upon request. Where required or allowed by law, particular elements of personally identifiable data will be redacted before making the records available. Agency will also share personally identifiable data in response to a properly issued court order or subpoena.