

**OKLAHOMA STATE BOARD OF LICENSURE FOR
PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

Regular Meeting Held by Webex Videoconference

Thursday, September 17, 2020 9:00 a.m.

held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, 301 et seq. signed into law by Governor Stitt on March 18, 2020. See SB661, 2020 O.S.L. 3, 3

Meeting number: 146 801 5530 Password: fwFHMVrj252

<https://pelsok.webex.com/pelsok/j.php?MTID=m6a0a6c871e9d053aab1b874dae472014>

Join by video system

Dial [1468015530@pelsok.webex.com](tel:1468015530)

You can also dial 173.243.2.68 and enter your meeting number.

Join by phone

+1-408-418-9388 United States Toll

Access code: 146 801 5530

AGENDA

Call meeting to order - declare quorum present.

“The State Board of Licensure for Professional Engineers and Land Surveyors are meeting pursuant to letter notice issued by the Executive Director on the instruction of the Chair. Written notice of the meeting was filed with the Secretary of State and the Agenda posted outside the Board Offices twenty four hours prior to the meeting setting forth thereon the date, time, place and business for the meeting.

Board Members participating via the Webex conferencing platform by videoconference: Aaron Morris, P.L.S.; Chuck Darr, P.E.; Chris Ramseyer, P.E.; David Page, P.L.S.; Glen W. Smith, P.E., P.L.S.; Richard Willoughby, P.E.; Patrick Adams, Public Member

Thursday, September 17, 2020

9:00 a.m.

◆ **Oath of Office to Richard Willoughby, P.E. as a board member for the term of June 29, 2020 to June 28, 2026**

◆ **Enforcement** (Consent orders may be presented in lieu of a scheduled hearing)

Executive Session Proposed for each of the enforcement cases listed below pursuant to 25 O.S. Supp. 2018, Section 307(B)(8).

1. Vote to convene in Executive Session -

(Open Video-conference Meeting will pause as authorized attendees of the Executive Session log in for a separate Zoom Executive Session)

2. Executive Session Discussion.

3. Rejoin Open Video-conference Meeting and Announce return from Executive Session.

4. Vote on motions

Enforcement Cases:

2019-091 Site Design Group, Inc. / James A. Lane, PE 21884

2019-096 Don Ray Sharp, PE 29401

2019-100 Real-World Forensic Engineering, LLC / Dr. Jahan Rasty Consent

2020-015 Madsen, Kneppers and Associates, Inc., CA 5180 / Nathan A. Seifert Consent

◆ **Proposed Letters of Caution:** [VIEW HERE](#)

◆ **Current Case List:** [VIEW HERE](#)

◆ **Administrative Fines Spreadsheet:** [VIEW HERE](#)

◆ **Discussion and possible action concerning reports and recommendations made by the Complaint Review Committee:**

Update on J.R. Donelson Appeal

Discussion and possible action regarding the following agenda items

◆ Approval of [June 25, 2020 Board Minutes](#)

◆ Executive Director Report on the board response to the COVID-19 situation and on-going activities

◆ Nomination of William McVey, Jr., P.E., who served 3 terms as a board member (2002-2020) as an Emeritus Member of the Board and NCEES.

- ◆ Scholarship Report - Thank You Notes from scholarship recipients 2020-2021
- ◆ Proposed rule changes effective November 1, 2020 OAC:245 Chapter 2 Chapter 15
- ◆ Standing Committee Appointments FY 21
- ◆ Special Committee Appointments FY 21-FY22: Southern/Central Zone Meeting April 2022 - Oklahoma City
- ◆ Appointment of other Subcommittees FY 21
- ◆ Financial Report
 1. Financial Statements - June, July, August 2020
 2. Claims and P-Card Purchases - June 2020 July 2020 August 2020
- ◆ Approval of Principal Assistant's Report.
- ◆ Board review and action regarding Chris Ramseyer, PE, SE application 20860

- ◆ Board review and action regarding PE Re-licensure application for James A. Clancy, P.E. 22914
- ◆ **Surveying Committee Report**
 - Oklahoma Law and Surveying Exam
 - Proposed Corner Record Audit Review Committee
 - Professional Land Surveyor Continuing Education and Audit Committee - Response to COVID-19
- ◆ **Professional Engineer Committee Report**
 - Oklahoma Law and Engineering Exam
 - Professional Engineer Continuing Education and Audit Committee - Response to COVID-19
- ◆ NCEES General discussion and committee reports

Chris Ramseyer, P.E. elected as Southern Zone Secretary Treasurer.
- ◆ Board general discussion regarding professional engineering or surveying topics

◆ Consent Agenda - Application Action Items (Pursuant to OAC 245:15-3-4)

1. Board ratification of the following based up approval by the Principal Assistant, Executive Director or the Board's designee in between board meetings:

a. PE applications, (including MLE PE's, Re-licensure, and other qualifying PE applications) and CA's

b. PE applications - early admittance to the PE examination prior to obtaining the required experience, based upon education and passing the FE examination

c. PLS applications - early admittance to the PS examination prior to obtaining the required experience, based upon education and passing the FE examination

d. Temporary License applications as follows:

e. Engineer Intern Certifications

f. Land Surveyor Intern Certifications

g. Amended Certificate of Authorization Applications

h. Name Change Applications as follows:

2. Board consideration of applications reviewed and approved by the Principal Assistant, Executive Director or the Board's designee for initial licensure, who applied to take the PE examination prior to obtaining all requisite experience. (These applicants have now passed the P.E. examination and obtained all requisite experience.)

3. Board consideration of applications reviewed and approved by the Principal Assistant, Executive Director or the Board's designee for admission to the P.E. examination and, when examination is successfully passed, granted initial P.E. licensure.

4. Board consideration of applications reviewed and approved by the Principal Assistant, Executive Director or the Board's designee for admission to the P.S. and/or O.L.S. examination and, when the examination(s) are successfully passed, granted initial P.L.S. licensure.

5. Board consideration of applications reviewed and approved by the Principal Assistant, Executive Director or the Board's designee for admission to the P.S. and/or O.L.S. examination and, when the examination(s) are successfully passed, granted comity P.L.S. licensure.

6. P.E., S.E. Designation Applications reviewed and approved by the Board's designee:

a. Board consideration of comity applicants applying for the S.E. designation by way of experience [Statutory provision expires 10-31-20]

b. Board consideration of Oklahoma P.E.'s applying for the S.E. designation by way of experience [Statutory provision expires 10-31-20]

c. Board consideration of Oklahoma P.E.'s applying for the S.E. designation by way of examination and education with special circumstances

d. Board consideration of Oklahoma P.E.'s applying to take the P.E. examination and requesting to obtain the S.E. designation based upon the P.E. examination, education, and experience. [Statutory provision expires 10-31-20]

◆ **Next Board Meeting: November 19-20, 2020** - Request Board input as to whether this date should be revised or should be a face-to-face or videoconference meeting

Modified Open Meeting Act in effect until November 15, 2020

◆ **New Business** –

Motion to adjourn.