

CITY OF WAGONER
REGULAR BUSINESS MEETING
231 CHURCH STREET
OCTOBER 3, 2011
7:30 PM

JAMES JENNINGS, MAYOR
LARRY MORGAN, SUPERINTENDENT
KEN HICKS, ATTORNEY
KELLY GROOMS, FIRE CHIEF

RHONDA K HASH, CITY CLERK
MARIE MORGAN, TREASURER
BOB HALEY, CHIEF OF POLICE
JIM ROBERTS, EMS DIRECTOR

Paula Templeton
Terry Crawford
Mary Jane Whisnant
Shane North

Dianna Cantrell
Bob Vanbrunt
Larry Abernathy
Max Sanders

Meeting tape recorded by Rhonda K Hash, City Clerk
Agenda Posted September 30, 2011 at 4:00 P.M.

THE CITY OF WAGONER REGULAR CALLED BUSINESS MEETING FOR OCTOBER 3, 2011 WAS CALLED TO ORDER AT 7:30 P.M. BY MAYOR JAMES JENNINGS. ALL COUNCIL MEMBERS WERE PRESENT.

1. Invocation

The Invocation was given by Paula Templeton.

2. Pledge of Allegiance

3. Approval or corrections to minutes: September 6 and 12, 2011

Motion by Councilor, Mary Jane Whisnant, second by Councilor, Paula Templeton to approve minutes of September 6 and 12, 2011.

VOTE: Templeton, yes, Crawford, yes, Whisnant, yes, North, yes, Sanders, yes, Abernathy, yes, Vanbrunt, yes, Cantrell, yes,

MOTION CARRIED

4. Approval or denial of claims: City to include # 61-# 79 manual warrants
EMS to include # 23- # 35 manual warrants
EDF Fund # 02 -# 04
Christmas Fund #01
Insurance Reserve Fund # 02

Motion by Councilor, Max Sanders, second by Councilor, Mary Jane Whisnant, to approve claims submitted.

VOTE: Templeton, yes, Crawford, yes, Whisnant, yes, North, yes, Sanders, yes, Abernathy, yes, Vanbrunt, yes, Cantrell, yes,

MOTION CARRIED

Claims List: Taken from Purchase Order Receipt Report – Manual Warrants listed first

61	HEALTHCARE SERVICE	18,318.61	61726	VICTORY APPLIANCE SERV	375.19
62	DELTA DENTAL	1,229.79	61730	WINDSTREAM	1,274.84
63	VISION SERVICE PLAN	574.72	61731	WINDSTREAM	123.18
64	FORT DEARBORN LIFE	302.30	61734	WINDSTREAM	3,171.16
65	AT & T MOBILITY	151.77	61736	FIVE STAR OFFICE SUPPLY	321.16
66	DISBURSEMENT FUND	92,149.17	61739	CONTINENTAL BATTERY CO	532.80
67	CAROLYN SANDERS	250.00	61743	TYLER TECHNOLOGIES	250.00
68	DISBURSEMENT FUND	79,677.03	61744	STAPLES CREDIT PLAN	558.13
69	EDF	35,482.19	61746	BLAIR'S SMALL ENGINE	5.00
70	THOMAS CUMMINS	1,035.91	61750	AMERICAN STAMP & MARKING	83.91
71	LARRY MORGAN	39.62	61752	ONG	302.50
72	JAMES JENNINGS	44.00	61755	HAYES PLUMBING SUPPLY	90.00
73	WAGONER EMS	223.59	61758	HARRISON TIRE & SUPPLY	1,863.52
74	KHP FLEET SALES	28,300.00	61760	ROWETEC	100.00
75	PERRY OGLE	2,589.83	61761	KEMP STONE	249.40
76	DISBURSMENT FUND	74,208.43	61765	OKLAHOMA POLICE SUPPLY	1,078.90
77	NENA	85.00	61766	UNIFIRST CORPORATION	1,203.80
78	PUBLIC SAFETY CONF	90.00	61768	M & B FARM AND FEED	35.75
79	OMCCA	55.00	61769	DUANE O'DELL	46.00
61411	WORKPLACEPRO	110.40	61771	ONG	44.81
61414	WATER PRODUCTS OF OKLA	156.00	61776	LOVE BOTTLING	114.75
61492	FIVE STAR OFFICE SUPPLY	379.83	61777	FUELMAN	8,725.59
61551	HELENA CHEMICAL CO	1,088.00	61780	AUTOZONE	12.79
61554	CONTINENTAL RESEARCH	562.70	61781	ALL MAINTENANCE SUPPLY	51.80
61559	NORTHERN SAFETY CO	164.46	61782	TRAFFIC SIGNALS INC	1,330.00
61636	OACP	500.00	61783	AUDIOGO	32.92
61639	HENSON ELECTRIC	222.80	61784	BOOKSAMILLION	1,122.83
61640	DUNHAM'S ASPHALT	346.28	61785	CENTER POINT PUBLISHING	119.22
61641	ZEP MANUFACTURING CO	138.11	61786	CROSSINGS	19.98
61647	PERFECTION AUTO BODY	69.95	61787	GALE	139.72
61652	GAYLORD BROTHERS	108.59	61788	INGRAM LIBRARY SERVICES	309.47
61655	FIVE STAR OFFICE SUPPLY	504.28	61789	MICROMARKETING ASSOC	1,308.32
61656	LAKE REGION ELECT	184.74	61790	TULSA CITY-COUNTY LIBRARY	17.00
61658	SADLER PAPER COMPANY	75.58	61791	XEROX	471.69
61660	ALL MAINTENANCE	129.15	61792	COVENANT COMPUTER SERVICE	200.00
61661	BRAD HARDING	75.00	61793	MAILFINANCE	99.87
61662	KEVIN GROVER OLDS GMC	85.38	61794	AMERICAN LIBRARY ASSOC	180.00
61663	HOGLE COMPANY	8.60	61795	LEILA FRISBY	8.60
61664	DAVID L WEATHERFORD	312.00	61796	SABINE HALL	54.46
61666	OKLA DEPT OF PUBLIC SAF	350.00	61797	KEMKOOL	744.93
61667	BAKER'S SMALL ENGINE	23.68	61799	JANIE BARNETT	3,226.77
61669	SIGNAL TEK, INC	145.00	61800	WAL-MART COMMUNITY	1,864.16
61673	ORIENTAL TRADING INC	847.05	61804	O'REILLY AUTOMOTIVE	469.90
61676	LOVE BOTTLING	55.80	61808	CHUPP IMPLEMENT CO	93.33
61677	RHEUBEN NORMAN	391.89	61809	GRISSOM IMPLEMENT CO	146.86
61681	JEFF HAMILTON	140.00	61812	LARRY'S TRACTOR SERVICE	65.00
61682	PERFECTION AUTO BODY	18.00	61814	MARY ELLEN RITCH	142.57
61683	CLOTHIER AND CO	2,887.00	61817	SADLER PAPER COMPANY	57.96
61686	MONITORING OK ALARM	130.00	61818	COMPSOURCE OKLA	9,646.00

61690	BANDY'S BUSINESS FORMS	130.50	61824	WAGONER LUMBER CO	225.57
61692	BANDY'S BUSINESS FORMS	92.43	61826	BONNIE'S FLOWERS	30.00
61693	INFOPRINT SOLUTIONS CO	1,440.00	61827	GRAND LAKE SANITATION	871.00
61698	HENSON ELECTRIC INC	52.00	61829	WAGONER COUNTY TREASURER	1,243.33
61700	KEMP STONE	3,228.11	61830	CHAMBER OF COMMERCE	300.00
61701	J & J AUTOMOTIVE	65.00	61832	FORT GIBSON LAKE	600.57
61703	ALL MAINTENANCE SUPPLY	59.15	61833	CHAMBER OF COMMERCE	600.57
61707	ANYTHIME COSTUMES INC	704.91	61836	WPWA GROSS REVENUE FUND	8,256.43
61710	UPSTART	436.42	61841	LIZ MCMAHAN	75.00
61711	ORIENTAL TRADING	107.99	61843	KAMAN INDUSTRIAL TECH	84.39
61712	APAC-CENTRAL, INC	440.83	61844	ONG	227.00
61714	FRONTIER INTERNATIONAL	273.53	61845	HICKS & JOHNSON	735.00
61716	SCHAEFFER MFG CO	217.92	61846	GARY'S TIRE COMPANY	220.00
61719	TULSA HOSE & FITTINGS CO	68.89	61853	WHEELER METALS	40.00
61720	UNITED FORD	745.91	61854	VERIZON COMMUNICATIONS	18.30
61721	INTERNATIONAL CODE COUNCIL	401.00	61855	ANIMAL CLINIC OF WAGONER	820.00
61724	SAM'S CLUB	76.40	61856	CITY OF WAGONER/ CEM RES	348.75

Ambulance Claims: Taken from Purchase Order Receipt Report – Manual Warrants listed first:

23	HEALTHCARE SERVICE	4,544.86	61657	HUMANA	88.77
24	DELTA DENTAL	265.32	61668	LOVE BOTTLING	45.15
25	VISION SERVICE PLAN	127.08	61697	AIRGAS MID SOUTH, INC.	496.78
26	FORT DEARBORN LIFE	66.64	61717	SCHAEFFER MFG CO	108.96
27	AT & T MOBILITY	320.00	61733	WINDSTREAM	303.00
28	DISBURSEMENT FUND	21,520.48	61735	WINDSTREAM	40.69
29	DISBURSEMENT FUND	24,688.27	61751	SUPERIOR LINEN SERVICE	36.99
30	THOMAS CUMMINS	227.27	61762	PROFESSIONAL AMBULANCE	151.42
31	DISBURSMENT FUND	20,691.12	61774	AIRGAS MID SOUTH, INC	77.40
32	PERCOM	200.00	61779	FUELMAN	2,385.76
33	MEDICLAIMS, INC	3,786.50	61802	WALMART COMMUNITY	302.84
34	NAEMT	30.00	61806	O'REILLY AUTOMOTIVE INC	139.65
35	JIM ROBERTS	70.87	61807	KEVIN GROVER OLDS-GMC	221.70
61049	BOUND TREE MEDICAL	1,292.97	61820	COMPSOURCE OKLAHOMA	3,346.00
61229	BOUND TREE MEDICAL	2,527.81	61838	WPWA GROSS REVENUE	907.73
61455	BOUND TREE MEDICAL	2,101.04	61842	DR. JULES MERENDA	200.00
61643	MAYES COUNTY MEDICAL CENT	74.00			

Claims List: Economic Development Fund

02	City of Wagoner Christmas Celebration	15,000.00	04	Wagoner Industrial Dev Authority	60,000.00
03	Garver	57,468.00			

Claims List: Christmas Celebration Fund

1	Five Star Office Supply	326.67			
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Claims List: Insurance Reserve Fund

02	Snowden Engineering	750.00			
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5. Discussion and possible action – To set date, time, etc for “Trick or Treat” in the City

Discussion was held as to the time for "Trick or Treat" in the city. Mayor Jennings suggested a time of 6:30 – 9:00 on October 31. Discussion was held as to whether 9:00 p.m. was too late for this activity.

Motion by Councilor Crawford, second by Councilor Whisnant to set time for "Trick or Treat" from 6:30 p.m. until 9:00 p.m. on October 31, 2011. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

6. Discussion and possible action – To purchase employee dental insurance

Roger presented information to the Council about the dental insurance renewal. He advised that there was a change in the wording in the policy and that a procedure that was restricted will not be allowed at all. He further stated that this was a rare procedure according to Delta Dental. The renewal rates will stay the same - \$22.11 for employee only and \$62.15 for employee plus family.

Motion by Councilor Sanders, second by Councilor Vanbrunt to purchase employee dental insurance from Delta Dental. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

7. Discussion and possible action – To purchase employee vision insurance

Roger advised the Council that the rates for vision insurance were staying the same as the previous two years - \$10.59 per employee and \$22.76 for employee and family. The coverage will remain the same. He told the Council that this renewal was for a two year term beginning on 11-1-2011 and ending on 10-31-2013. This is the same time period our prior renewals with VSP have been.

Motion by Councilor Crawford, second by Councilor Sanders to purchase employee vision insurance from VSP. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

8. Discussion and possible action – To purchase fleet, equipment and general liability insurance

Rhonda addressed the Council in reference to this insurance renewal. She advised the Council that the premium was \$2165.87 less than last year. This renewal is through OMAG which has been our insurance company for a number of years.

Motion by Councilor Whisnant, second by Councilor Sanders to purchase fleet, equipment and general liability insurance from OMAG. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

9. Discussion and possible action – To approve donation of sick leave to employee – Janna Metzger

Roger addressed the Council about this matter. He advised that Janna is having surgery and will be off work from 4-6 weeks. She may or may not have enough sick leave to carry her through the date of her return to work so we need to approve the transfer of sick leave should it become necessary.

Motion by Councilor Vanbrunt, second by Councilor Crawford to approve transfer of sick leave to Janna Metzger in an amount not to exceed 40 hours. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

10. Discussion and possible action – To approve or not approve entering into an agreement with the Oklahoma Tax Commission for the Administration of the Sales and Use Tax Ordinances of the City of Wagoner

Ken Hicks addressed the Council in reference to the agreement with the Oklahoma Tax Commission. He told the Council that this was the new contract which had been negotiated between the OTC and the Oklahoma Municipal League and had some better enforcement provisions in the contract than in the past.

Motion by Councilor Whisnant, second by Councilor Abernathy to enter into an agreement with the Oklahoma Tax Commission for the Administration of the Sales and Use Tax Ordinances of the City of Wagoner. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

11. Discussion and possible action – To approve or not approve Resolution No. 603 – A resolution to incur indebtedness in a sum not to exceed fifty-eight thousand dollars (\$58,000.00) for the purpose of purchasing an hydraulic telescopic aerial device and four-wheel drive truck chassis, and waiving competitive bidding

Dwayne told the Council that this resolution to fund the purchase of a bucket truck to replace the truck which was now inoperable. He advised the Council that we had asked all four banks in town to give a quote for this purchase on both a two year and a one year note. He further advised that the American Bank was the lowest interest rate on a one year note.

Motion by Councilor Sanders, second by Councilor Templeton to approve Resolution No. 603. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

12. Discussion and possible action – To accept bid and enter into contract to purchase an Hydraulic Telescopic Aerial Device and Four-Wheel Drive Truck Chassis

Dwayne advised the Council that we had only received one bid for this truck. We received three other bids that did not reach us before the 10:00 a.m. deadline so we could not consider these bids. Roger Stephenson told the Council that this truck from ETI was the same brand of truck as the rest of our bucket trucks and we had very good success with these vehicles.

Motion by Councilor Abernathy, second by Councilor Whisnant to accept bid and enter into contract to purchase an Hydraulic Telescopic Aerial Device and Four-Wheel Drive Truck Chassis with ETI at a total cost of \$107,542.46. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

13. Discussion and possible action – To approve or not approve Ordinance No. 897 – An Ordinance amending Part 5, Chapter 1, which relates to the Building Code; Chapter 2, which relates to the Plumbing Code; Chapter 3, which relates to the Electrical Code; Chapter 4, which relates to the Mechanical Code; Chapter 5, which relates to existing Building Code; Chapter 6, which relates to the Residential Code; Chapter 7, which relates to the Fuel Gas Code; Chapter 8, which relates to the Fire Code; repealing all Ordinances or parts of Ordinances in conflict therewith, and declaring an emergency

This Ordinance will bring the codes up to a version current enough as to not affect the ISO rating for the city.

Motion by Councilor Templeton, second by Councilor Sanders, second by Councilor Cantrell to approve Ordinance No. 897. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

Motion by Councilor Sanders, second by Councilor Cantrell to declare an emergency. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED

14. Departmental Reports

The Mayor advised the Council that Charlie Burns, chairman of the WIDA, had lost his mother this weekend and had been dealing with the funeral arrangements. Larry advised the Council that flu shots for employees and their spouses would be given on October 13, 2011 at City Hall. These shots will once again be administered by Wagoner Community Hospital personnel. He further advised that the Museum roof had a small leak.

Jimmy Leopard addressed the Council and announced that Dr Allen had been elected Vice-Chairman of the board. He also stated that the board was working on a replacement for the vacant seat on the board created by the death of Jamie Cannon. He advised the Council that the board hoped to have a name or names to submit to them by next month.

Councilor Templeton announced that the Trunk or Treat event would be held on 10/22/11 and urged everyone to attend and participate in this event.

15. Discussion -- Unscheduled public appearances

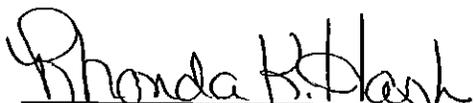
There were no unscheduled public appearances

16. Adjournment

Motion by Councilor Vanbrunt, second by Councilor Templeton to adjourn the City of Wagoner business meeting. VOTE: Templeton, yes; Crawford, yes; Whisnant, yes; North, yes; Sanders, yes; Abernathy, yes; Vanbrunt, yes; Cantrell, yes.

MOTION CARRIED
MEETING ADJOURNED

Attest (seal)


Rhonda K. Hash, City Clerk


James Jennings, Mayor