Minutes of the Regular Session
Medicine Park Board of Trustees
November 20, 2012

CERTIFIED COPY
Town of Medicine Park
Date 11-26-12 Time 2:00 p.m.
Lisa Hebbetts
Town Clerk

After being posted in accordance with the *Open Meeting Act of Oklahoma,* the Regular Session of The Medicine Park Board of Trustees was called to order at 6:36 p.m. by Mayor Dwight Cope.

ROLL CALL: Members present: Buddy Dye, Marty Hazelwood and Dwight Cope.

Members absent: Hank Sabine and Odus Hennessee.

1. **Minutes**: M. Hazelwood moved to approve the minutes of the October 16, 2012, Regular Session, with the correction that she voted "aye" on Item 6, and the October 24, 2012 Special Session. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

2. Oct/Nov Fire Department Report: David McCoy reported there were six medical calls, one structure fire. Firemen continue to train. Town Fire Rating is posted on the bulletin board at Town Hall. Fire rating is a "6".

3. Oct/Nov Police Department Report: Chief Rod McKee reported 2 arrests, 119 warnings, 31 citations, 29 dispatched calls. He further noted that there has been a string of burglaries around the area. Negotiations are still ongoing for the repair of the Charger. Officers are caught up on training.

4. ASCOG-REAP/ODOC-CDBG: L. Hibbetts reported there has been no word on the budget modification for ASCOG-REAP-ODOC-CDBG. She further reported that she had spoken to FEMA reps in Denton and the Town NFIP application has now been submitted for final approval. Word could come in late November on whether or not the Town had been accepted into the program.

5. East Lake Drive Road Closure: M. Hazelwood moved to approve the closing of East Lake Drive from the Auto Bridge to Bath Lake, for the 1st Annual Christmas Carnival", Saturday, December 15, from 9 a.m. to 5 p.m. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

6. A Firework Display in December: Following brief discussion, D. Cope suggested the aquarium site for the firework display. M. Hazelwood moved to approve a request from Charley Wright to hold a single firework display on Saturday night, December 15. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

7. Hitchin' Post Park: B. Dye moved to approve use of Hitchin' Post Park during the *1st Annual Christmas Carnival,* December, 15. Second by M. Hazelwood.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

8. Use of Community Center: B. Dye moved to approve the use of the Community Center, at no cost, for the Christmas Ball scheduled on Friday, December 14. Second by M. Hazelwood.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

9. Ordinance 121120: M. Hazelwood moved to approve adopting the International Building Code, 2009, the International Fire Code, 2009, the International Existing Building Code, 2009, the National Electrical Code, 2011, the International Fuel Gas Code, 2009, and the International Mechanical Code, 2009, as required by the State of Oklahoma, and declaring an emergency. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

10. Emergency Clause Ord # 121120: M. Hazelwood moved to approve the Emergency Clause for Ordinance 121120 adopting State building codes. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

11. Ordinance 121120.1: B. Dye moved to approve Ordinance 121120.1 providing for new solid waste collection and disposal rates due to MCSA increases; establishing an effective date, and declaring an emergency. Second by M. Hazelwood.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

12. Emergency Clause Ord #121120.1: M. Hazelwood moved to approve the Emergency Clause for Ordinance 121120.1. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	Yes
	H. Sabine	Absent	Motion carried	

13. Enforcement of Town Ordinances: Tabled due to absence of Hank Sabine.

14. MOU ODWC and Town of Medicine Park: B. Dye moved to approve the Memorandum of Understanding between the Oklahoma Department of Wildlife Conservation and the Town of Medicine Park to establish an annual trout fishing program in Medicine Creek. Second by M. Hazelwood.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	Yes
	H. Sabine	Absent	Motion carried	

15. Financial Support for Christmas Carnival: M. Hazelwood moved to approve $1,000 in financial support for the *1st Annual Christmas Carnival*. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	Yes
	H. Sabine	Absent	Motion carried	

16. Christmas Bonuses: B. Dye moved to approved Christmas Bonuses for employees: $300 for full time employees, $200 for one reserve officer, $100 for four reserve officers and four part-time employees. Bonus consideration for L. Hibbetts is still undecided. Second by M. Hazelwood.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	Yes
	H. Sabine	Absent	Motion carried	

16A. Audit Docs: M. Hazelwood moved to authorize the execution of the preliminary draft copy of the agreed-upon procedures report and adjusting journal entries and authorize the release of the final report. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

17. Employee Handbook: Tabled.

18. Committee/Authority Reports: CC: B. Dye stated that landscaping work continues. PPC: L. Hibbetts reported two building permits were issued and one business permit. PPC is also reviewing a bid for the painting of the auto bridge and the walk bridge. MPEDA: L. Hibbetts reported on the American Classifieds advertising campaign. She also reported on additional advertising and approved funding for the Christmas Carnival in the amount of $1000

19. Claims for November: M. Hazelwood moved to approve Claims for November 2012, paying bills as funds become available. Second by B. Dye.

Vote:	B. Dye	yes	O. Hennessee	Absent
	M. Hazelwood	yes	D. Cope	yes
	H. Sabine	Absent	Motion carried	

20. Town Clerk Report: L. Hibbetts reported on work conducted in the past month. She briefly detailed the FEMA Grant Application submitted for a generator for the water pump house; the codebook, various annual reports prepared and submitted and phone call from the City of Lawton with regard to a long term lease for Lake Gondola

21. Attorney's Report: T. Capra reported that a special court session was held, detailing the case.

22. Citizen Comments: Charley Wright reported he was in discussion with the Fish Hatchery to allow use of a road that runs thru the hatchery up to the Community Center to be used for carriage rides. He will visit with Mr. Tyler Wright next week. Residents of Granite Ridge Subdivision had questions regarding the Fit Kids program and whether or not parking lots and public access trails/paths would be going in adjacent to the subdivision. D. Cope explained that there were no plans to do anything like that near the subdivision. The published map was somewhat misleading. Chief McKee further reported there was a car and foot pursuit into the Refuge. The suspect was apprehended.

23. Board Comments: D. Cope instructed the Town Clerk to get bids on replacing carpet in the main office at Town Hall.

There being no further business to come before the Board of Trustees, B. Dye moved to adjourn. Second by M. Hazelwood.

Vote:	B. Dye	yes	O. Hennessee	yes
	M. Hazelwood	yes	D. Cope	Absent
	H. Sabine	yes	Motion carried	

The meeting was adjourned at 7:19 p.m.

Lee Hibbetts, Town Clerk — Date: 11-26-12

Dwight Cope, Mayor — Date