David Timberlake, P.E.
Chairman

Oklahoma Uniform Building Code Commission

Mary Fallin
Governor

September 19, 2011

RE: Claim for funds in an amount(s) unknown due to the State of Oklahoma

Dear City Clerk,

This letter is a formal claim for funds in an amount(s) unknown due to the State of Oklahoma from your jurisdiction. In June of 2009 legislation was enacted creating the Oklahoma Uniform Building Code Commission (OUBCC). This legislation can be found in Title 59, O.S. § 1000.20 through 1000.29. The OUBCC was created to establish a set of minimum building code standards throughout the State of Oklahoma.

This law established that a fee shall be collected on all construction or building permits issued in the State. These funds are to be collected by all jurisdictions issuing permits and remitted on to the OUBCC for deposit in the OUBCC revolving fund. In March of 2010, all jurisdictions in the State were notified of this requirement by letter (copy enclosed). The fee set by the Commission for each permit issued is $4.00.

To date, no reports or payments have been received by the OUBCC from your jurisdiction. As your jurisdiction has not reported the number of permits you have issued, if any, OUBCC is unable to determine the actual dollar amount you owe. If your jurisdiction has issued permits, the $4.00 fee is due to the State along with the late fee penalty provided for in statute. Pursuant to §1000.26, the late fee is "one percent (1%) of the principal amount due per day beginning from the tenth day after the payment is due and accumulating until the late fee reaches one hundred percent (100%) of the principal amount due". All reports, collected fees and late fees for any permits issued and not reported, are now due immediately.

If your jurisdiction does not issue construction or building permits of any kind, a formal letter, on your jurisdiction's letterhead with an authorized signature to that effect should be sent to our office. We may contact your jurisdiction periodically in the future and request another letter to confirm you have not started issuing permits.

If you have questions, please feel free to contact our office.

Best,

B Pope

Billy Pope
Chief Executive Officer

Enc.

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