

Board of Trustees
November 5, 2012

Members present: Barbara Johnson, Patrick Morris, John Morris, Mark Stanke, and Mike Crowley.

Staff present: Brian Huckabee, Police Chief, Margaret Stratton, Treasurer, Johnny Sanchez, Public Works Supt., and Arnelda Hall, Clerk.

Others present: Steve Snow, Brad Lawless, Tisha Evans, Robert Morgan, Don Clements, Matt Cloud, Debbie Harrison, and Gene Pflughoft.

1. Meeting called to order and roll call. Mike Crowley, Mayor, called the Regular Meeting of the Board of Trustees to order. Arnelda Hall, Clerk, called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on November 1, 2012, at 8:30 am...
2. Consider approval of minutes of Regular Meeting held October 2, 2012. Trustee Johnson made a motion to approve the minutes as written. Seconded by Trustee J. Morris. Vote was: Johnson, P. Morris, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
3. Consider approval of claims, checks, and warrants for the month of October, 2012. Trustee P. Morris made a motion to approve the claims, checks, and warrants for the month of October, 2012. Seconded by Trustee J. Morris. Vote was: Aye: Trustees Johnson, P. Morris, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
4. Communications from the public. Tisha Evans had inquiries to the Board about remodeling, new construction, and business that could be placed on her property at 121 West Main.
5. Consider and discuss request from the Mercy Foundation, for the Ambulance Capital Campaign, with action as necessary. Matt Cloud, Mercy Health Foundation, gave a presentation on the Mercy Hospital El Reno Ambulance Replacement Campaign. This fundraising campaign will help maintain and replace a fleet of ambulances that provides the citizens of Calumet and Canadian County with emergency service. Mr. Cloud respectfully asked the Town of Calumet for a financial commitment. Mayor Crowley stated the Trustees would read over the information submitted and this item would be put on the agenda in January.
6. Consider and discuss report submitted by the Fire Chief, with action as necessary. The report submitted reported the Department has used the new Rescue truck several times and it is working out wonderfully.

7. Consider and discuss annual stipend for the volunteer firefighters, with action as necessary. After discussion, Trustee Johnson made a motion to base the 2012 stipend on a \$4000.00 dispersement with \$475.00 to be used for the officers (\$100.00 for the Fire Chief, \$75.00 for Asst Chief, Safety Officer, Captain, and administrator). Seconded by J. Morris. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
8. Consider report submitted by the Police Chief, with action as necessary. Chief Huckabee reported he's working on getting some street lights repaired or replaced. The speed limit signs are up on 122nd and enforcement has begun in slowing traffic down in that area.
9. Consider report submitted by the Public Works Supt., with action as necessary. Johnny Sanchez reported all equipment, vehicles, and bathrooms at the ball field have been winterized.
10. Consider and discuss Town Buildings on South Calumet Road, with action as necessary. After some discussion, Trustee Johnson made a motion to continue with the renovations on the buildings and to put up some window blinds. Seconded by Trustee P. Morris. Vote was: Aye: Trustees Johnson, P. Morris, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
11. Consider and discuss the 2009-2010 Workers' Compensation Plan Refund Voucher Agreement between the Town of Calumet & Oklahoma Municipal Assurance Group, with action as necessary. Trustee J. Morris made a motion to place the refund amount of \$2,516.21 in Escrow with OMAG. Seconded by Trustee Stanke. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
12. Consider declaration of properties to be detrimental to the health, benefit and welfare of the public and community or a hazard to traffic or fire hazard to property. Clerk Hall stated clean up notices was sent by certified mail to the legal property owners of the following addresses: 113 N Calumet Road, 109 N. Calumet Road, 522 – 516 – 512 & 504 S Walls and 302 E Second Street, and each property owner signed the receipt. Mr. Don Clements stated he started cleaning up the property located at 113 N Calumet Road and the building was structural sound. This property was discussed at length, Trustee Stanke asked Mr. Clements if he had insurance on the building and he replied he didn't have any insurance. These properties will be checked to see if further notices are needed.

13. Consider entering into executive session for the purpose of the following:

- A. Confidential communication with Town attorney concerning Case No. CJ-2012-305; Dustin Vincent Leck, Plaintiff, vs. The Town of Calumet, an Oklahoma Municipal Corporation, upon advice of the attorney that disclosure will seriously impair the ability of the Town of Calumet to defend/prosecute the litigation, pursuant to 25 O.S. Section 307 (B) (4).

No executive session needed at this time.

14. Consider entering back into executive session. No action needed.

15. Consider taking action on:

- A. Case No. CJ-2012-305; Dustin Vincent Leck, Plaintiff, vs. the Town of Calumet, an Oklahoma Municipal Corporation.

No action needed at this time.

16. Consider approval of Ordinance No. 2012-01 amending Part 5 of the Code of Ordinances, Town of Calumet, Oklahoma, adopting the International Building Code, 2009 edition, with action as necessary. Trustee Johnson made a motion to approve Ordinance No. 2012-01. Seconded by Trustee Stanke. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.

17. Consider approval of Ordinance No. 2012-02 amending Part 13 of the Code of Ordinances, Town of Calumet, Oklahoma, adopting the International Fire Code, 2009 edition, with action as necessary. Trustee J. Morris made a motion to approve Ordinance No. 2012-02. Seconded by Trustee P. Morris. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.

18. Consider approval of Ordinance No. 2012-03 amending Part 5 of the Code of Ordinances, Town of Calumet, Oklahoma, adopting the International Fuel Gas Code, 2009 edition, with action as necessary. Trustee Stanke made a motion to approve Ordinance No. 2012-03. Seconded by Trustee Johnson. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.

19. Consider approval of Ordinance No. 2012-04 amending Part 5 of the Code of Ordinances, Town of Calumet, Oklahoma, adopting the International Plumbing Code, 2009 edition, with action as necessary. Trustee P. Morris made a motion to approve Ordinance No. 2012-04. Seconded by Trustee Stanke. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
20. Consider approval of Ordinance No. 2012-05 amending Part 5 of the Code of Ordinances, Town of Calumet, Oklahoma, adopting the National Electrical Code, 2009 edition, with action as necessary. Trustee Stanke made a motion to approve Ordinance No. 2012-05. Seconded by Trustee P. Morris. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
21. Consider and discuss purchasing trees for the Calumet Cemetery, with action as necessary. Trustee Johnson made a motion to purchase four autumn blaze maple trees for the Calumet Cemetery. Seconded by Trustee J. Morris. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
22. Consider approval of 2013 Calendar Year of Regular Meetings for the Board of Trustees and the Calumet Public Works Authority. Trustee J. Morris made a motion to approve the 2013 Calendar Year of Regular Meetings. Seconded by Trustee Johnson. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
23. Consider approval of Ordinance No. 2012-06; an ordinance amending the Code of Ordinances, Section 2-307 (C) (1), setting the salary for the office of the Town Treasurer. Trustee Johnson made a motion to set the salary for the Town Treasurer at \$200.00 effective May, 2013 payroll. Seconded by Trustee P. Morris. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.
24. Consider awarding Christmas Bonus to the Town employees, with action as necessary. Trustee Johnson made a motion to give the Town employees a \$300.00 Christmas Bonus. Seconded by Trustee P. Morris. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.

25. Consider and discuss Annual Christmas Dinner, with action as necessary. Trustee Johnson made a motion to have the Christmas Dinner at OKC West, December 4th, at 6:00 pm. Seconded by Trustee P. Morris. Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried unanimously.

26. Remarks and inquiries of the governing body members. Trustee Stanke wanted to know the status on the swimming pool Ordinance. This will be put on the January agenda. Mayor Crowley informed the Trustees that Noel & Kelly Escobar, Computer Guy, will be creating a data system for the Town's Code of Ordinances and Employee Handbook.

27. Adjournment. Trustee J. Morris made a motion to adjourn the meeting. Seconded by Trustee Stanke. Vote was: Aye: Trustees P. Morris, Johnson, J. Morris, Stanke, and Crowley. Nay: None. Mayor Crowley declared the motion carried and the meeting was adjourned.