

# **OKLAHOMA UNIFORM BUILDING CODE COMMISSION**

## **REGULAR MEETING MINUTES**

### **VIRTUAL – WEBEX MEETING**

**MARCH 16, 2021 – 1:30 P.M.**

#### **COMMISSION MEMBERS PRESENT ON WEBEX VIDEO:**

Daniel Favata (exited virtual meeting at 1:48 p.m. and signed back in at 2:15 p.m.), Paul Gunderson, Danny Hancock (signed into virtual meeting at 1:35 p.m.), Mitchell Hort, Kyle Lombardo, Lonnie Shackelford, Scott Tucker, Cary Williamson, and Donny Williamson

#### **COMMISSION MEMBERS ABSENT:**

Justin Blunt, Stephanie Cliff, and Scott Tucker

#### **OTHERS PRESENT:**

Billy Pope (OUBCC Staff), Kathy Hehnly (OUBCC Staff), Lindsay Heinrichs (OUBCC Staff), Bryan Neal (Oklahoma Attorney General's Office), Brandy Murray (Office of Management and Enterprise Services (OMES), Agency Business Services Division (ABS)), Lisa Puyear, Rhonda Harding-Hill (Oklahoma Department of Commerce), and David Smith

#### **CALL TO ORDER:**

Mr. Cary Williamson, Chairman of the Commission called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:31 p.m. on the WebEx call established for the meeting.

#### **STATEMENT OF COMPLIANCE:**

The following statement was read into the record:

"This regular meeting of the Oklahoma Uniform Building Code Commission scheduled to begin at 1:30 p.m. on this 16th day of March 2021, has been convened in accordance with the Oklahoma Open Meeting Act, Title 25 O.S. Sections 301 through 314.

Further, this meeting was preceded by an advance public notice that was sent to the Secretary of State electronically specifying the date, time, and place of the meeting here convened.

Notice of this meeting was given at least twenty-four (24) hours prior hereto. To date, 4001 (four thousand one) people have filed a written request for notice of meetings of this public body."

#### **REPORTS:**

##### CEO Report:

Mr. Pope updated the Commission on the status of the new offices space lease. He noted he was working with the OMES Real Estate and Leasing Offices (REALS) on completing the lease. He noted as soon as the lease was signed, they would start the construction on the build-out of the space. The Commission and Mr. Pope discussed the timeframes for a build out, the cost for the new space, the rough sketch of the proposed layout, uses for the space and that the building layout would still need to go through the permitting process with the City of Oklahoma City.

Financial Report:

Ms. Brandy Murray with OMES ABS provided the review of the financial reports. She noted the available cash balance as of February 28, 2021 was \$1,188, 684. She noted there was \$60,686 to be transferred out of the clearing account at the end of February. At the end of the review there were no questions for Ms. Murray.

Technical Committee Review Updates:

1. Residential and Commercial Ice and Water Barrier Technical Committee

Mr. Shackelford noted there were technical issues with the call and the meeting was moved to the next month.

2. Residential Building Technical Committee

Mr. Shackelford noted that committee meeting was held the previous day. He noted the committee had reviewed Chapters 2, 3, and 4. He noted for the next meeting they would be reviewing Chapters 5 and 6. He stated there were some issues with a meeting date in August that the committee had picked and he thought they might not need the meeting if kept moving along.

3. Electrical Technical Committee

Mr. Pope noted lost two positions previously filled had been lost and could not currently meet the requirements for a quorum along with the open positions still on the committee. He noted the positions still needed were a commercial electrical contractor, code official from a small jurisdiction, alternate contactor and journeyman for the commercial side, alternate code official and alternate architect or engineer. He noted until they could get a quorum they couldn't move forward.

**ACTION AND DISCUSSION ITEMS:**

Discussion and possible approval of the February 28, 2021 special meeting minutes

MR. DANNY HANCOCK MADE A MOTION WITH A SECOND BY MR. LONNIE SHACKELFORD TO ACCEPT THE FEBRUARY 28, 2021 SPECIAL MEETING MINTUES

VOTING AYE: Daniel Favata  
Paul Gunderson  
Danny Hancock  
Mitchell Hort  
Kyle Lombardo  
Lonnie Shackelford  
Donny Williamson  
Cary Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Blunt  
Stephanie Cliff  
Scott Tucker

Update and discussion on proposed legislation related to the OUBCC

Mr. Pope noted SB148 had gone through the Senate and passed with a 44 to 3 vote and had its first reading in the House. He noted HB1818 had gone through the House with 94 to 0 vote and has been sent to the Senate to be heard in the Business, Commerce, and Tourism Committee. He added anyone who had any feelings on the bills should contact their legislators and let them know what they thought. There was some further discussion on what the bills did, and the history of bills similar to HB1818 filed in previous years.

Discussion and possible action to amend the Residential Fuel Gas, Mechanical and Plumbing Technical Committee to add a representative from the LP Gas Administration

Mr. Pope noted they were working with the LP Gas Administration, who had requested to have representation on the committee. He added an application was received for the position, but it came in too late to have it addressed at the meeting. Mr. Donny Williamson stated he felt it was important with the influx of rural community building going on and the amount of LP Gas being used in those installations. He added a lot of contractors were not as familiar with LP Gas as they should be. He noted in some cases he had dealt with inspectors who were not as familiar as they should be. He stated it was a personal issue for him, as the explosion in a residence that happened last fall in the OKC area was that of a family member. He noted he toured the property and it blew out windows five houses away. He added there was all kinds of agencies still investigating it, but what they knew was that the house filled up with 500 gallons of propane and blew up. He noted they lost a family member as a result and it was an area that needed a lot of education. Mr. Pope stated he agreed with Mr. Williamson. He noted in the past the LP Gas Administration had been on the committee, but the representative at that time had since retired. Ms. Hehnlly noted the agenda item was only to modify the makeup of the committee. She added there was a separate agenda item to deal with people to serve on the committee. She noted the Commission could table the item or act on modifying the committee structure.

MR. DONNY WILLIAMSON MADE A MOTION WITH A SECOND BY MR. PAUL GUNDERSON TO ADD A LP GAS ADMINISTRATION REPRESENTATIVE TO THE RESIDENTIAL FUEL GAS, MECHANICAL AND PLUMBING TECHNICAL COMMITTEE

VOTING AYE: Paul Gunderson  
Danny Hancock  
Mitchell Hort  
Kyle Lombardo  
Lonnie Shackelford  
Donny Williamson  
Cary Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Blunt  
Stephanie Cliff  
Daniel Favata  
Scott Tucker

Mr. Hancock offered his condolences and stated he thought it was important for all voices to be heard. He added that was why in his opinion HB1818 would be detrimental as it would not allow the Commission the leeway to make adjustments as they could now.

Discussion and possible action to amend the Residential Building Technical Committee to add an Alternate Residential Builder position

MR. LONNIE SHACKELFORD MADE A MOTION WITH A SECOND BY MR. DANNY HANCOCK TO APPROVE ADDING AN ALTERNATE RESIDENTIAL BUILDER POSITION TO THE RESIDENTIAL BUILDING TECHNICAL COMMITTEE

VOTING AYE: Paul Gunderson  
Danny Hancock  
Mitchell Hort  
Kyle Lombardo  
Lonnie Shackelford  
Donny Williamson  
Cary Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Blunt  
Stephanie Cliff  
Daniel Favata  
Scott Tucker

Discussion and possible action on approving volunteer applications for vacant positions, if any, for the following committees:

1. Residential Building Technical Committee

Application for Mr. Curtis McCarty to serve as the Alternate Residential Builder was submitted for consideration

2. IRC and IBC Ice and Water Barrier Technical Committee

Applications for Mr. Curtis McCarty and Mr. Chris Ramseyer was submitted for consideration for the alternate positions approved at the last meeting.

3. Residential Electrical Technical Committee

No applications were submitted for consideration.

4. Residential Fuel Gas, Mechanical and Plumbing Technical Committee

No applications were submitted for consideration.

MR. DANNY HANCOCK MADE A MOTION WITH A SECOND BY MR. LONNIE SHACKELFORD TO APPROVE THE APPLICATIONS FOR MR. CURTIS MCCARTY AND MR. CHRIS RAMSEYER TO SERVE ON THE RESIDENTIAL BUILDING TECHNICAL

COMMITTEE AND IRC AND IBC ICE AND WATER BARRIER TECHNICAL COMMITTEES

VOTING AYE: Paul Gunderson  
Danny Hancock  
Mitchell Hort  
Kyle Lombardo  
Lonnie Shackelford  
Donny Williamson  
Cary Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Blunt  
Stephanie Cliff  
Daniel Favata  
Scott Tucker

**NEW BUSINESS**

There was some discussion on meeting in person or virtually.

**PUBLIC COMMENT**

Mr. Donny Williamson brought up the need for education for inspectors, who were having a hard time to get continuing education that was needed. He added one of the things he spoke to the Governor about serving on the Commission, was his issue with inspectors not understanding the code. He stated he thought education of the inspectors was important. He added the biggest issues were life safety issues. There was further discussion on the need for training of inspectors, what the Commission had done in the past; if agency funds could be swept to make up for budget shortfalls; the new office space and hosting classes there; developing an online platform for training; the Construction Industries Board approval process for continuing education credits; how the OUBCC contracts for training classes; and reaching out to the CIB to discuss options to find common grounds.

**ADJOURNMENT: (P.M.)**

MR. DANNY HANCOCK MADE A MOTION WITH A SECOND BY MR. PAUL GUNDERSON TO ADJOURN

VOTING AYE: Daniel Favata  
Paul Gunderson  
Danny Hancock  
Mitchell Hort  
Kyle Lombardo  
Lonnie Shackelford  
Donny Williamson  
Cary Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Justin Blunt  
Stephanie Cliff  
Scott Tucker

Minutes approved in the regular meeting on the \_\_\_\_ day of \_\_\_\_\_, 2021

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Cary Williamson, Chairman  
Oklahoma Uniform Building Code Commission

PREPARED BY: \_\_\_\_\_  
Kathy Hehnly, Executive Assistant  
Oklahoma Uniform Building Code Commission