

OKLAHOMA UNIFORM BUILDING CODE COMMISSION

REGULAR MINUTES

UNIFORM BUILDING CODE COMMISSION CONFERENCE ROOM

2401 NW 23RD STREET, SUITE 82

OKLAHOMA CITY, OK 73107

SEPTEMBER 20, 2022 – 1:30 P.M.

COMMISSION MEMBERS PRESENT:

Wayne Allen, Bradley Flatt, Warren Goldmann, Paul Gunderson, Dee Hays, Lonnie Shackelford, Zachary Tippet, Scott Tucker, Cary Williamson, and Donny Williamson

COMMISSION MEMBERS ABSENT

Daniel Favata, Mitchell Hort, and Kyle Lombardo

OTHERS PRESENT:

Kathy Hehny (OUBCC Staff), Lindsay Heinrichs (OUBCC Staff), Bryan Neal (Oklahoma Attorney General's Office), Amber Armstrong (A & E Code Professionals), and Melody Kellogg (OMES – ABS)

CALL TO ORDER:

Mr. Donny Williamson, Vice-Chairman of the Commission called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:30 p.m. in the Oklahoma Uniform Building Code Commission Board Room at Shepherd Center, 2401 NW 23rd St., Suite 82, Oklahoma City, OK 73107.

STATEMENT OF COMPLIANCE:

The following statement was read into the record:

"This regular meeting of the Oklahoma Uniform Building Code Commission scheduled to begin at 1:30 p.m. on this 16th day of September 2022, has been convened in accordance with the Oklahoma Open Meeting Act, Title 25 O.S. Sections 301 through 314.

Further, this meeting was preceded by an advance public notice that was sent to the Secretary of State electronically specifying the date, time, and place of the meeting here convened.

Notice of this meeting was given at least twenty-four (24) hours prior hereto. To date, 4,836 (four thousand eight hundred thirty-six) people have filed a written request for notice of meetings of this public body."

REPORTS:

Financial Report:

Ms. Melody Kellogg with the Office of Management and Enterprise Services, Agency Business Services, greeted the Commission. She reviewed the monthly reports for August 2022. At the end of her review there were no questions for Ms. Kellogg.

ACTION AND DISCUSSION ITEMS:

Discussion and possible approval of the August 16, 2022, regular meeting minutes

MR. CARY WILLIAMSON MADE A MOTION WITH A SECOND BY MR. LONNIE SHACKELFORD TO APPROVE THE AUGUST 16, 2022, REGULAR MEETING MINUTES

VOTING AYE:	Wayne Allen Bradley Flatt Warren Goldmann Paul Gunderson Dee Hays	Lonnie Shackelford Zachary Tippet Scott Tucker Cary Williamson Donny Williamson
-------------	---	---

VOTING NAY: None

ABSTAIN: None

ABSENT:	Daniel Favata Mitchell Hort	Kyle Lombardo
---------	--------------------------------	---------------

Discussion and possible action on the FY24 Budget Request

Ms. Hehnly stated the Budget, Fees, and Rules committee had reviewed the budget in detail. She noted the differences between the FY23 budget and the FY24 budget request. There were no questions for Ms. Hehnly at the end of her review.

MR. CARY WILLIAMSON MADE A MOTION WITH A SECOND BY MR. LONNIE SHACKELFORD TO APPROVE THE FY24 BUDGET REQUEST

VOTING AYE:	Wayne Allen Bradley Flatt Warren Goldmann Paul Gunderson Dee Hays	Lonnie Shackelford Zachary Tippet Scott Tucker Cary Williamson Donny Williamson
-------------	---	---

VOTING NAY: None

ABSTAIN: None

ABSENT:	Daniel Favata Mitchell Hort	Kyle Lombardo
---------	--------------------------------	---------------

Discussion and possible action on the State Strategic Plan Document to be submitted with the FY24 Budget Request

Ms. Hehnly noted the plan had been reviewed by the Strategic Planning Committee. She stated the template in front of the committee was the format they had to submit the plan to the Legislature but wasn't the same format the Commission utilized for the strategic plan. She noted the committee wanted to schedule an in-depth planning event but wanted to wait until the new CEO had been hired first. There was some discussion on which commissioners served on the committee.

MR. SCOTT TUCKER MADE A MOTION WITH A SECOND BY MR. WAYNE ALLEN TO APPROVE THE STRATEGIC PLAN DOCUMENT TO BE SUBMITTED WITH THE FY24 BUDGET REQUEST

VOTING AYE: Wayne Allen Lonnie Shackelford
Bradley Flatt Zachary Tippet
Warren Goldmann Scott Tucker
Paul Gunderson Cary Williamson
Dee Hays Donny Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Daniel Favata Kyle Lombardo
Mitchell Hort

NEW BUSINESS:

There was no new business.

PUBLIC COMMENT:

There was no public comment.

ADJOURNMENT: (1:48 P.M.)

MR. WAYNE ALLEN MADE A MOTION WITH A SECOND BY MS. DEE HAYS TO ADJOURN

VOTING AYE: Wayne Allen Lonnie Shackelford
Bradley Flatt Zachary Tippet
Warren Goldmann Scott Tucker
Paul Gunderson Cary Williamson
Dee Hays Donny Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Daniel Favata Kyle Lombardo
Mitchell Hort

Minutes approved in the regular meeting on the 18th day of October 2022

MITCHELL HORT
Mitchell Hort, Chairman
Oklahoma Uniform Building Code Commission

PREPARED BY: KATHY HEHNLY
Kathy Hehnly, Executive Assistant
Oklahoma Uniform Building Code Commission

OFFICIAL COPY: Original with signatures in agency file.