

OKLAHOMA UNIFORM BUILDING CODE COMMISSION

**REGULAR MINUTES
UNIFORM BUILDING CODE COMMISSION CONFERENCE ROOM
2401 NW 23RD STREET, SUITE 82
OKLAHOMA CITY, OK 73107
AUGUST 16, 2022 – 1:30 P.M.**

COMMISSION MEMBERS PRESENT:

Wayne Allen, Daniel Favata (arrived at 1:34 p.m.), Bradley Flatt, Warren Goldmann, Paul Gunderson, Dee Hays, Mitchell Hort, Kyle Lombardo, Zachary Tippett, Scott Tucker, and Cary Williamson

COMMISSION MEMBERS ABSENT

Lonnie Shackelford and Donny Williamson

OTHERS PRESENT:

Kathy Hehny (OUBCC Staff), Lindsay Heinrichs (OUBCC Staff), Bryan Neal (Oklahoma Attorney General's Office), Amber Armstrong (A & E Code Professionals), Melody Kellogg (OMES – ABS), and Jonathan Stroup (Code 3 Plumbing)

CALL TO ORDER:

Mr. Mitchell Hort, Chairman of the Commission called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:30 p.m. in the Oklahoma Uniform Building Code Commission Board Room at Shepherd Center, 2401 NW 23rd St., Suite 82, Oklahoma City, OK 73107.

STATEMENT OF COMPLIANCE:

The following statement was read into the record:

"This regular meeting of the Oklahoma Uniform Building Code Commission scheduled to begin at 1:30 p.m. on this 16th day of August 2022, has been convened in accordance with the Oklahoma Open Meeting Act, Title 25 O.S. Sections 301 through 314.

Further, this meeting was preceded by an advance public notice that was sent to the Secretary of State electronically specifying the date, time, and place of the meeting here convened.

Notice of this meeting was given at least twenty-four (24) hours prior hereto. To date, 4,800 (four thousand eight hundred) people have filed a written request for notice of meetings of this public body."

COMMISSION MEMBER UPDATES:

Mr. Hort welcomed the new Commissioners and asked them to introduce themselves. Mr. Brad Flatt introduced himself as Vice President of Oklahoma Farm Bureau noting he represented the insurance industry. Mr. Zach Tippett introduced himself as the Vice President of Plumbing Solutions Inc. and he represented the plumbing industry.

REPORTS:

Financial Report:

Ms. Melody Kellogg with the Office of Management and Enterprise Services, Agency Business Services, greeted the Commission. She reviewed the financial reports for the month of July, noting it was the first month of the fiscal year. At the end of her review there were no questions for Ms. Kellogg.

ACTION AND DISCUSSION ITEMS:

Discussion and possible approval of the June 21, 2022, regular meeting minutes

MR. DANIEL FAVATA MADE A MOTION WITH A SECOND BY MR. KYLE LOMBARDO TO APPROVE THE JUNE 21, 2022, REGULAR MEETING MINUTES

VOTING AYE:	Wayne Allen	Mitchell Hort
	Daniel Favata	Kyle Lombardo
	Bradley Flatt	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Paul Gunderson	Cary Williamson
	Dee Hays	

VOTING NAY: None

ABSTAIN: None

ABSENT:	Lonnie Shackelford	Donny Williamson
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Discussion and possible action to authorize the Commission Chairman and or the Commission Vice-Chairman, on a temporary basis, to act and carry out any duties necessary in the absence of the Commission's Chief Executive Officer, without compensation, until such time as the Commission employs a Chief Executive Officer or until such time as the Commission determines otherwise

MR. WARREN GOLDMANN MADE A MOTION WITH A SECOND BY MR. WAYNE ALLEN TO APPROVE THE CHAIRMAN AND OR VICE CHAIRMAN TO ACT AND CARRY OUT ANY DUTIES NECESSARY IN THE ABSENSE OF THE COMMISSION'S CHIEF EXECUTIVE OFFICER, WITHOUT COMPENSATION, UNTIL SUCH TIME AS THE COMMISSION EMPLOYES A CHIEF EXECUTIVE OFFICER OR UNTIL SUCH TIME AS THE COMMISSION DETERMINES OTHERWISE

There was some discussion on what duties were involved, the time commitment needed, and if the Chairman and Vice-Chairman had the time to handle those items. Mr. Hort assured the Commission that he and Mr. Donny Williamson were working closely with agency staff and were able to address items as they came up.

VOTING AYE:	Wayne Allen	Mitchell Hort
	Daniel Favata	Kyle Lombardo
	Bradley Flatt	Zachary Tippet
	Warren Goldmann	Scott Tucker
	Paul Gunderson	Cary Williamson
	Dee Hays	

VOTING NAY: None
ABSTAIN: None
ABSENT: Lonnie Shackelford Donny Williamson

NEW BUSINESS:
There was no new business.

PUBLIC COMMENT:
There was no public comment.

ADJOURNMENT: (1:45 P.M.)

MR. KYLE LOMBARDO MADE A MOTION WITH A SECOND BY MR. WAYNE ALLEN TO ADJOURN

VOTING AYE: Wayne Allen Mitchell Hort
Daniel Favata Kyle Lombardo
Bradley Flatt Zachary Tippet
Warren Goldmann Scott Tucker
Paul Gunderson Cary Williamson
Dee Hays

VOTING NAY: None
ABSTAIN: None
ABSENT: Lonnie Shackelford Donny Williamson

Minutes approved in the regular meeting on the 20th day of September 2022

MITCHELL HORT
Mitchell Hort, Chairman
Oklahoma Uniform Building Code Commission

PREPARED BY: KATHY HEHNLY
Kathy Hehnly, Executive Assistant
Oklahoma Uniform Building Code Commission

OFFICIAL COPY: Original with signatures in agency file.