

**PLEASE FOLLOW CDC RECOMMENDED SAFE PRACTICES**

**Oklahoma Uniform Building Code Commission**

**AGENDA**

Regular Meeting

Tuesday, March 22, 2022 – 1:30 p.m.

Oklahoma Uniform Building Code Commission

2401 NW 23<sup>rd</sup> St., Suite 82

Oklahoma City, OK 73107

**NOTE: The Commission may discuss, vote to approve, vote to disapprove, vote to table, or decide not to discuss any item on the agenda.**

**1. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT**

Danny Hancock/Kathy Hehnly

**2. STATEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT**

Kathy Hehnly

**3. REPORTS**

(a) CEO's Report – Billy Pope

Items reported by the CEO may include but are not limited to: monthly statistical data; website reports; legislative updates, if any; rulemaking status, if any; and other items as needed

(b) Financial Report – Agency Business Services (ABS) representative with the Office of Management and Enterprise Services (OMES)

**4. ACTION AND DISCUSSION ITEMS:**

(c) Discussion and possible approval of the February 7, 2022, special meeting minutes

(d) Discussion and possible approval of the February 15, 2022, regular meeting minutes

(e) Discussion and possible action to approve a Chief Executive Officer (CEO) job description in preparation for a search for a new CEO

I. Discussion regarding Title 74 O.S. § 4257. Employment of former or ex officio state board or commission members.

II. Discussion and approval of the proposed Chief Executive Officer job description from the OUBCC Standing Personnel Committee

III. Discussion and possible action on the CEO Job salary range and setting the CEO salary range, for the new CEO position's advertisement and publication

(f) Discussion and possible action on CEO Job Description Search Process

I. Discussion and possible action to request and direct OMES Human Capital Management to review the revised OUBCC CEO Job Description as determined by the OUBCC and analyze salary range for possible adjustment in light of the new revisions and requirements so that upon advertisement and publication of the new CEO's position with its revised CEO Job Description, that an adjusted salary range, if any, of the CEO's position shall be advertised and published with the adjusted salary range, if any, and that

OMES Human Capital Management report its determination of an adjusted salary range to the OUBCC upon the completion of such salary analysis

- II. Discussion and possible action to request and direct OME S Human Capital Management advertise and publish the opening of the OUBCC CEO Position with its revised CEO Job Description as determined by the OUBCC, to advertise and publish the opening of the CEO's position for a period of time of not less than sixty (60 days), to advertise and publish the opening of such OUBCC CEO's position in professional and trade publications, newsletters, newspapers, job boards, postings, and places appropriate for the professional executive position of the OUBCC CEO and in such professional and trade publications, newsletters, newspapers, job boards, and postings requested by the OUBCC
- III. Discussion and possible action to authorize OME S Human Capital Management to gather and collect all CEO position applications/resumes in confidence on behalf of the OUBCC submitted for consideration at the office of OME S Human Capital Management and at the end of the not less than sixty (60) day period of CEO job opening advertising and publication, to analyze and screen the CEO position applications/resumes for compliance with the minimum listed requirements in the OUBCC CEO Job Description, and thereafter that OME S Human Capital Management report its analysis and screening results to the OUBCC Standing Personnel Committee Chairman or his/her designee in confidence for subsequent review and analysis by the OUBCC Standing Personnel Committee for further consideration and interviews, and that the OUBCC Standing Personnel Committee conduct interviews of appropriate candidates for the CEO position, and that the OUBCC Standing Personnel Committee make recommendations to the OUBCC as to such candidates

**5. RULEMAKING ACTION ITEMS:  
PUBLIC HEARING ON RULEMAKING**

- (g) Discussion (including but not limited to the acknowledgement of receipt of and discussion of written public comment forms, if any, received to date on Oklahoma Administrative Code, Title 748, Chapter 20 Adopted Codes, Subchapters 5, 6, and 10), with possible action on permanent rulemaking on:

Written public comment has been received, copies of which have been provided in advance, to the Commission, for their consideration.

Verbal public comment on the proposed rulemaking will now be heard, if any.

**Chapter 20, Adopted Codes**

**Subchapter 5. IRC® 2015**

748:20-5-1. Adoption of IRC®, 2015 [AMENDED AND RENUMBERED TO 748:20-6-1]

748:20-5-2. Effect of Adoption [AMENDED AND RENUMBERED TO 748:20-6-2]

748:20-5-3. IRC® 2015 Appendices [AMENDED AND RENUMBERED TO 748:20-6-3]

748:20-5-4. IRC® 2015 Provisions Adopted and Modified [AMENDED AND RENUMBERED TO 748:20-6-4]

748:20-5-4.1. Participation in federal programs and/or federally funded or financed projects [AMENDED AND RENUMBERED TO 748:20-6-5]

748:20-5-5. IRC® 2015 Chapter 1 Scope and Administration [AMENDED AND RENUMBERED TO 748:20-6-6]  
748:20-5-5.1. IRC® 2015 Chapter 2 Definitions [AMENDED AND RENUMBERED TO 748:20-6-7]  
748:20-5-6. IRC® 2015 Chapter 3 Building Planning [AMENDED AND RENUMBERED TO 748:20-6-8]  
748:20-5-7. IRC® 2015 Chapter 4 Foundations [AMENDED AND RENUMBERED TO 748:20-6-9]  
748:20-5-8. IRC® 2015 Chapter 5 Floors [AMENDED AND RENUMBERED TO 748:20-6-10]  
748:20-5-9. IRC® 2015 Chapter 6 Wall Construction [AMENDED AND RENUMBERED TO 748:20-6-11]  
748:20-5-10. IRC® 2015 Chapter 7 Wall Covering [AMENDED AND RENUMBERED TO 748:20-6-12]  
748:20-5-11. IRC® 2015 Chapter 8 Roof-Ceiling Construction [AMENDED AND RENUMBERED TO 748:20-6-13]  
748:20-5-11.1. IRC® 2015 Chapter 9 Roof Assemblies [AMENDED AND RENUMBERED TO 748:20-6-14]  
748:20-5-11.2. IRC® 2015 Chapter 10 Chimney and Fireplaces [AMENDED AND RENUMBERED TO 748:20-6-15]  
748:20-5-12. IRC® 2015 Chapter 11 Energy Efficiency [AMENDED AND RENUMBERED TO 748:20-6-16]  
748:20-5-13. IRC® 2015 Chapter 15 Exhaust Systems [AMENDED AND RENUMBERED TO 748:20-6-20]  
748:20-5-13.1. IRC® 2015 Chapter 16 Duct Systems [AMENDED AND RENUMBERED TO 748:20-6-21]  
748:20-5-13.2. IRC® 2015 Chapter 19 Special Appliances, Equipment and Systems [AMENDED AND RENUMBERED TO 748:20-6-24]  
748:20-5-14. IRC® 2015 Chapter 24 Fuel Gas [AMENDED AND RENUMBERED TO 748:20-6-29]  
748:20-5-15. IRC® 2015 Chapter 25 Plumbing Administration [AMENDED AND RENUMBERED TO 748:20-6-30]  
748:20-5-16. IRC® 2015 Chapter 26 General Plumbing Requirements [AMENDED AND RENUMBERED TO 748:20-6-31]  
748:20-5-17. IRC® 2015 Chapter 27 Plumbing Fixtures [AMENDED AND RENUMBERED TO 748:20-6-32]  
748:20-5-19. IRC® 2015 Chapter 29 Water Supply and Distribution [AMENDED AND RENUMBERED TO 748:20-6-34]  
748:20-5-20. IRC® 2015 Chapter 30 Sanitary Drainage [AMENDED AND RENUMBERED TO 748:20-6-35]  
748:20-5-22. IRC® 2015 Chapter 34 General Requirements (Electrical) [AMENDED AND RENUMBERED TO 748:20-6-39]  
748:20-5-22.1. IRC® 2015 Chapter 37 Branch Circuit and Feeder Requirements [REVOKED]  
748:20-5-24. IRC® 2015 Chapter 42 Swimming Pools [AMENDED AND RENUMBERED TO 748:20-6-47]

- 748:20-5-24.1. IRC® 2015 Chapter 44 Referenced Standards [AMENDED AND RENUMBERED TO 748:20-6-49]
- 748:20-5-25. Appendix V, Automatic Fire Systems [AMENDED AND RENUMBERED TO 748:20-6-50]
- 748:20-5-26. Appendix W, Energy Efficiency [AMENDED AND RENUMBERED TO 748:20-6-52]
- 748:20-5-27. Appendix X, Swimming Pools, Spas and Hot Tubs [AMENDED AND RENUMBERED TO 748:20-6-51]
- 748:20-5-28. Appendix Y, Residential Tornado Provisions [AMENDED AND RENUMBERED TO 748:20-6-53]

**Subchapter 6. IRC® 2018 [NEW]**

- 748:20-6-1. Adoption of the International Residential Code®, 2018 Edition (IRC® 2018) [NEW]
- 748:20-6-2. Effect of Adoption [NEW]
- 748:20-6-3. IRC® 2018 and Other Appendices [NEW]
- 748:20-6.4. IRC® 2018 Provisions Adopted and Modified [NEW]
- 748:20-6.5. Participation in federal programs and/or federally funded or financed projects [NEW]
- 748:20-6.6. IRC® 2018 Chapter 1 Scope and Administration [NEW]
- 748:20-6-7. IRC® 2018 Chapter 2 Definitions [NEW]
- 748:20-6-8. IRC® 2018 Chapter 3 Building Planning [NEW]
- 748:20-6-9. IRC® 2018 Chapter 4 Foundations [NEW]
- 748:20-6-10. IRC® 2018 Chapter 5 Floors [NEW]
- 748:20-6-11. IRC® 2018 Chapter 6 Wall Construction [NEW]
- 748:20-6-12. IRC® 2018 Chapter 7 Wall Covering [NEW]
- 748:20-6-13. IRC® 2018 Chapter 8 Roof-Ceiling Construction [NEW]
- 748:20-6-14. IRC® 2018 Chapter 9 Roof Assemblies [NEW]
- 748:20-6-15. IRC® 2018 Chapter 10 Chimneys and Fireplaces [NEW]
- 748:20-6-16. IRC® 2018 Chapter 11 Energy Efficiency [NEW]
- 748:20-6-17. IRC® [RESERVED]
- 748:20-6-18. IRC® [RESERVED]
- 748:20-6-19. IRC® 2018 Chapter 14 Heating and Cooling Equipment and Appliances [NEW]
- 748:20-6-20. IRC® 2018 Chapter 15 Exhaust Systems [NEW]
- 748:20-6-21. IRC® 2018 Chapter 16 Duct Systems [NEW]
- 748:20-6-22. IRC® [RESERVED]
- 748:20-6-23. IRC® [RESERVED]
- 748:20-6-24. IRC® 2018 Chapter 19 Special Appliances, Equipment and Systems [NEW]
- 748:20-6-25. IRC® [RESERVED]
- 748:20-6-26. IRC® [RESERVED]
- 748:20-6-27. IRC® [RESERVED]
- 748:20-6-28. IRC® 2018 Chapter 23 Solar Thermal Energy Systems [NEW]
- 748:20-6-29. IRC® 2018 Chapter 24 Fuel Gas [NEW]
- 748:20-6-30. IRC® 2018 Chapter 25 Plumbing Administration [NEW]
- 748:20-6-31. IRC® 2018 Chapter 26 General Plumbing Requirements [NEW]
- 748:20-6-32. IRC® 2018 Chapter 27 Plumbing Fixtures [NEW]
- 748:20-6-33. IRC® 2018 Chapter 28 Water Heaters [NEW]

- 748:20-6-34. IRC® 2018 Chapter 29 Water Supply and Distribution [NEW]
- 748:20-6-35. IRC® 2018 Chapter 30 Sanitary Drainage [NEW]
- 748:20-6-36. IRC® [RESERVED]
- 748:20-6-37. IRC® [RESERVED]
- 748:20-6-38. IRC® [RESERVED]
- 748:20-6-39. IRC® 2018 Chapter 34 General Requirements (Electrical) [NEW]
- 748:20-6-40. IRC® [RESERVED]
- 748:20-6-41. IRC® [RESERVED]
- 748:20-6-42. IRC® [RESERVED]
- 748:20-6-43. IRC® [RESERVED]
- 748:20-6-44. IRC® [RESERVED]
- 748:20-6-45. IRC® [RESERVED]
- 748:20-6-46. IRC® [RESERVED]
- 748:20-6-47. IRC® 2018 Chapter 42 Swimming Pools [NEW]
- 748:20-6-48. IRC® [RESERVED]
- 748:20-6-49. IRC® 2018 Chapter 44 Referenced Standards [NEW]
- 748:20-6-50. Appendix U, Automatic Fire Systems [NEW]
- 748:20-6-51. Appendix V, Swimming Pools, Spas and Hot Tubs [NEW]
- 748:20-6-52. Appendix W, Energy Efficiency [NEW]
- 748:20-6-53. Appendix X, Residential Tornado Provisions [NEW]

**Subchapter 10 NEC® ~~2017~~ 2020 [AMENDED]**

- 748:20-10-1. Adoption of the National Electrical Code®, ~~2017~~ 2020 Edition (NEC® ~~2017~~ 2020) [AMENDED]
- 748:20-10-2. Effect of Adoption [AMENDED]
- 748:20-10-3. NEC® ~~2017~~ 2020 Informative Annexes [AMENDED]
- 748:20-10-4. NEC® ~~2017~~ 2020 Provision Adopted and Modified [AMENDED]
- 748:20-10-6. NEC® ~~2017~~ 2020 Article 90 Introduction [AMENDED]
- 748:20-10-7. NEC® ~~2017~~ 2020 Chapter 1 General [AMENDED]
- 748:20-10-8. NEC® ~~2017~~ 2020 Chapter 2 Wiring and Protection [AMENDED]
- 748:20-10-9. NEC® 2017 Chapter 3 Wiring Methods and Materials [REVOKED]
- 748:20-10-10. NEC® ~~2017~~ 2020 Chapter 4 Equipment for General Use [AMENDED]
- 748:20-10-11. NEC® ~~2017~~ 2020 Chapter 5 Special Occupancies [AMENDED]
- 748:20-10-12. NEC® ~~2017~~ 2020 Chapter 6 Special Equipment [AMENDED]
- 748:20-10-13. NEC® ~~2017~~ 2020 Chapter 7 Special Conditions [AMENDED]
- 748:20-10-14. NEC® 2017 Chapter 8 Communication Systems [REVOKED]

**6. NEW BUSINESS**

In accordance with 25 O.S. § 311(9), new business will now be heard, if any

**7. PUBLIC COMMENTS**

Limit 3 minutes per person

**8. ADJOURNMENT**

***Mission Statement***

*The mission of the Oklahoma Uniform Building Code Commission is to establish minimum statewide codes affecting or relating to the built environment for the protection of life and property, to be utilized throughout the state, assuring public health, safety and welfare.*