

OKLAHOMA UNIFORM BUILDING CODE COMMISSION

**REGULAR MEETING MINUTES
CONSTRUCTION INDUSTRIES BOARD/UNIFORM BUILDING CODE COMMISSION
CONFERENCE ROOM
2401 NW 23RD STREET, SUITE 2F
OKLAHOMA CITY, OK 73107
FEBRUARY 18, 2020 – 1:30 P.M.**

COMMISSION MEMBERS PRESENT:

Ross Barrick, Chris Henderson, Lonnie Shackelford, Joe McKenzie, David Timberlake, and Cary Williamson

COMMISSION MEMBERS ABSENT:

Amber Armstrong and Danny Hancock

OTHERS PRESENT:

Billy Pope (OUBCC Staff), Kathy Hehnly (OUBCC Staff), Bryan Neal (Attorney General's Office), LaTisha Edwards (Office of Management and Enterprise Services "OMES" – Agency Business Services "ABS"); Garret Morelock (Rose Rock, CPAs); and Rhonda Harding-Hill (Oklahoma Department of Commerce)

CALL TO ORDER:

Mr. David Timberlake called the regular meeting of the Oklahoma Uniform Building Code Commission to order at 1:34 p.m. in the Construction Industries Board/Uniform Building Code Commission Board Room at Shepherd Center, 2401 NW 23rd St., Suite 2F, Oklahoma City, OK 73107.

STATEMENT OF COMPLIANCE:

The following statement was read into the record:

"This regular meeting of the Oklahoma Uniform Building Code Commission scheduled to begin at 1:30 p.m. on this 18th day of February 2020, has been convened in accordance with the Oklahoma Open Meeting Act, Title 25 O.S. Sections 301 through 314.

Further, this meeting was preceded by an advance public notice that was sent to the Secretary of State electronically specifying the date, time, and place of the meeting here convened.

Notice of this meeting was given at least twenty-four (24) hours prior hereto. To date, one thousand three hundred forty (1340) people have filed a written request for notice of meetings of this public body."

REPORTS:

CEO Report:

Mr. Pope reported an addendum to the lease was submitted to Landmark Towers on Wednesday, February 12, 2020 with the hopes that they would meet the conditions expressed in the document. He added there were penalties built in if the space was not ready for occupation on March 29,

2020. He noted he met with Governor Stitt to discuss the open positions on the Commission as well as agency consolidation.

Financial Report:

Ms. LaTisha Edwards greeted the Commission. She reviewed each of the reports for the Commission. She noted the Commission had received a net gain of \$82,884 so far for the fiscal year. There was some discussion at the end of the presentation to clarify how the net gain figure was derived as it wasn't specifically listed on the provided reports. The net gain was the difference between the receipts received and funds expended on the Summary of Receipts and Disbursements report.

ACTION AND DISCUSSION ITEMS:

Discussion and possible approval of the December 17, 2019 regular meeting minutes

Mr. Timberlake noted after the members reviewed the minutes he would accept a motion to approve them.

MR. CARY WILLIAMSON MADE A MOTION WITH A SECOND BY MR. CHRIS HENDERSON TO APPROVE THE DECEMBER 17, 2019 REGULAR MEETING MINUTES

VOTING AYE: Ross Barrick
 Chris Henderson
 Lonnie Shackelford
 Joe McKenzie
 David Timberlake
 Cary Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Amber Armstrong
 Danny Hancock

Discussion and possible approval of the January 21, 2020 regular meeting minutes

MR. CARY WILLIAMSON MADE A MOTION WITH A SECOND BY MR. ROSS BARRICK TO APPROVE THE JANUARY 21, 2020 REGULAR MEETING MINTUES

VOTING AYE: Ross Barrick
 Chris Henderson
 Lonnie Shackelford
 Joe McKenzie
 David Timberlake
 Cary Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Amber Armstrong
 Danny Hancock

Discussion and possible action on the results of the fiscal year 2019 (FY 2019) annual audit
Mr. Garret Morelock with Rose Rock, CPAs reviewed the audit results for fiscal year 2019. He noted there were no material findings. There was discussion at the end of the presentation regarding the statutory requirement for the financials to be audited on a regulator basis and why that was different from audits of private companies. After the presentation, the Commission accepted the results but took no action on them.

Discussion and possible action on a slate of positions for the Residential Building Technical Committee, tasked with reviewing the building portion of the 2018 International Residential Code® (IRC®), except Chapter 11 which will be reviewed by the IECC Technical Committee
Mr. Pope noted the positions proposed were the same as in previous years. Ms. Hehnly noted there were two additions to the list for a residential roofing contractor and a residential commercial roofing contractor. There was some discussion on the number of positions on the committee, the different position types, and how the alternate member process worked.

MR. JOE MCKENZIE MADE A MOTION WITH A SECOND BY MR. CHRIS HENDERSON TO ACCEPT THE SLATE OF COMMITTEE POSITIONS FOR THE RESIDENTIAL BUILDING TECHNICAL COMMITTEE

VOTING AYE: Ross Barrick
 Chris Henderson
 Lonnie Shackelford
 Joe McKenzie
 David Timberlake
 Cary Williamson

VOTING NAY: None

ABSTAIN: None

ABSENT: Amber Armstrong
 Danny Hancock

Discussion and possible action on a slate of positions for the Residential Fuel Gas, Mechanical and Plumbing Technical Committee, tasked with reviewing the fuel gas, mechanical and plumbing portions of the 2018 International Residential Code® (IRC®), except Chapter 11 which will be reviewed by the IECC Technical Committee

Mr. Pope noted this was the same group of positions that had been utilized for previous meetings.

MR. ROSS BARRICK MADE A MOTION WITH A SECOND BY MR. CARY WILLIAMSON TO APPROVE THE SLATE OF COMMITTEE POSITIONS FOR THE RESIDENTIAL FUEL GAS, MECHANICAL, AND PLUMBING COMMITTEE

VOTING AYE: Ross Barrick
 Chris Henderson
 Lonnie Shackelford
 Joe McKenzie
 David Timberlake
 Cary Williamson

VOTING NAY: None
ABSTAIN: None
ABSENT: Amber Armstrong
Danny Hancock

NEW BUSINESS:
There was no new business.

PUBLIC COMMENTS:
There was no public comments.

ADJOURNMENT: (2:03 P.M.)

MR. ROSS BARRICK MADE A MOTION WITH A SECOND BY MR. JOE MCKENZIE TO
ADJOURN

VOTING AYE: Ross Barrick
Chris Henderson
Lonnie Shackelford
Joe McKenzie
David Timberlake
Cary Williamson

VOTING NAY: None
ABSTAIN: None
ABSENT: Amber Armstrong
Danny Hancock

Minutes approved in the regular meeting on the 16th day of June, 2020

DAVID TIMBERLAKE
David Timberlake, Chairman
Oklahoma Uniform Building Code
Commission

PREPARED BY: KATHY HEHNLY
Kathy Hehnly, Executive Assistant
Oklahoma Uniform Building Code Commission

OFFICIAL COPY: Original with signatures in office file.