

FAQ's for Licensing for Coordinators & Residents (PGY 1 – PGY 3)

- 1. What is the process for an incoming resident entering their PGY 1 on July 1st?** Go to www.osboe.ok.gov. Click on the tile that states, “Resident/Temporary License Application Login.” Use a gmail, Hotmail, yahoo, or anything but your work email. All the instructions and forms are on the first page after you log in.
- 2. What forms will the program need to submit for the new PGY 1 residents that start in July?** They will need to send a letter, on letterhead, stating the dates the resident is beginning and ending their residency and that the resident meets all the requirements to join the residency.
- 3. What is the current procedure for residents who did not receive a passing score on COMLEX 3?** The current procedure is that the resident needs to register right away for their COMLEX III test again and have it taken by Oct. 15th. The NBOME scores take two months to get results. If the resident does not have their test taken by Oct. 15th and the results come back after Dec. of that current year, then the resident will need to appear before the Board and cannot start their PGY 2 until they have passed their tests.
- 4. What does a resident need to do if they did not receive a passing score on their COMLEX III before their PGY-2 year starts?** On July 1st, the Board and residency will extend their PGY 1 until they pass their test. They must apply for a Resident Training license online, or they will be extended if they already have one active.
- 5. If a resident did not pass their COMLEX 3 by July 1st, what must they do to extend their Resident Training license?** The resident must email the Board and ask for an extension along with a letter from the coordinator stating the same.
- 6. What forms will the coordinator need to send the Board for the current PGY 2's and 3's that are fully licensed?** NO forms. PGY 2 – PGY 5 will need to renew their licenses online on May 1st – June 30th every year.
- 7. How do I get my background check completed?** You will need to access the IdentoGO Fingerprinting link on app at <https://ok.ibtfingerprint.com/> with code 2B7QGR. If you are out of state and using IdentoGo, you will need to pay an extra \$40. Do not send the Board your fingerprints.

- 8. If an incoming resident is doing a transitional year somewhere else and starting a program in Oklahoma as a PGY 1 again, would they be eligible for the training license, or would they have to do a full license?** They must get a Resident Training license because they are considered a PGY 1 resident here in Oklahoma. They would need a full license if they were starting their PGY 2 after their transitional year.
- 9. If I am out of state, what address do I submit with my application?** If you have an address here in Oklahoma that it can be sent to, put that address, or log in when you get your mailing address in Oklahoma by June 15th.
- 10. How long does it take to review my application for licensure?** It will take up to 2 weeks from April – June every year. We have multiple applications coming in every day, plus renewing over 3, 800 physicians.
- 11. How do physicians check the status of their applications?** Login to your profile with your email and password anytime to review your application and make changes. If you forget your password, click “Forgot Password” to receive a link in your email to change your password.