

OKLEX User Security Clearance Form



The OKLEX portal is designed to assist law enforcement in fighting cross jurisdictional crimes and terrorism through collaboration and information sharing. The information within the OKLEX main index is designed to support the police officer or sheriff's deputy on the street and trained analysts to mine data as needed. The portal will also give law enforcement agencies and district attorney's offices access to OSBI laboratory criminalistics examination reports.

Last Name: _____ First Name: _____

Middle Name: _____ Maiden Name: _____

Job Title: _____ Race: _____ Sex: _____ Date of Birth: _____

Agency Name: _____ Agency Address: _____

Agency City, State, Zip: _____

Work phone: _____ Work email: _____

Fingerprints are needed for a background check for full OKLEX access. If you have been printed for law enforcement or judicial purposes in Oklahoma, your prints may already be on file. Please provide the following numbers where available to facilitate the record check. If it exists, your OSBI number or SID can be obtained by an OLETS or a NCIC query.

NOTE: If only access to OSBI lab reports is needed, none of the following numbers or prints is needed.

CLEET Registration #: _____ OSBI # / State Identification# (SID): _____

Oklahoma Bar Association # (since 2002/3): _____ Oklahoma Concealed Carry Permit # _____

Important: If none of the above numbers are available, a completed fingerprint card must be mailed with your application for full OKLEX access (lab reports only does not require prints). You can be fingerprinted by a local law enforcement agency.

Print Name: _____ Date: _____

Applicant's Signature: _____

***** Do you approve the above applicant for access to OSBI Laboratory Reports? _____ Yes _____ No**

Agency Head Print Name: _____ Work phone: _____

Agency Head Signature: _____ Date: _____

Agency Head Email: _____

Please fax completed OKLEX User Security Clearance Forms to Kelly Jackson at (405) 330-6207.
You can also mail completed forms to: OSBI, 800 East 2nd Street, Edmond, OK 73034, Attn: Kelly Jackson.

Completed fingerprint cards cannot be faxed. Please mail them with your application.

If you have questions please call Kelly Jackson at (405) 715-9573 or Tom Reynolds at (405) 715-9504.

Official Use Only

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|---|---------|----------|
| Authorized <input type="checkbox"/> | User ID | Password |
| Not Authorized <input type="checkbox"/> | Reason: | |