



# OKLAHOMA STATE BUREAU OF INVESTIGATION

## ADDENDUM #1

**Date:** February 16, 2010

**Agency Solicitation Number:** 10L-015

**Project Name:** Sun Room Removal/Vestibule Installation

**Project Location:** Eastern Regional Office and Laboratory  
701 W. Carl Albert Parkway, McAlester, OK 74501

**Option 1** – Bidder may provide a bid to install a window on the South side of the facility in the laboratory area, assuring no leakage.

**Option 2** – Bidder may provide a bid to install a covering (i.e., awning, etc.) over the back door located on the North side of the facility.

Both options are turnkey projects with the Contractor providing all necessary materials and labor to complete all required work.

Contractor is responsible for removing, installing, reworking, etc. all mechanical, electrical or other systems required for these options.

Only new, high quality and industry standard materials will be used for these options.

The OSBI reserves the right to accept bids on both or neither option.

A revised **BID FORM** and **BID AFFIDAVIT** are attached.



# OKLAHOMA STATE BUREAU OF INVESTIGATION

## Bid Form

**To:** OSBI  
 Mary Reznicek, Manager  
 Procurement and Facilities  
 6600 N. Harvey Place  
 Oklahoma City, OK 73116

**RE: 10L-015**

Bids are Due by: **3:00 p.m., Thursday  
February 25, 2010**

**From:** \_\_\_\_\_  
 Firm Name  
 \_\_\_\_\_  
 Address  
 \_\_\_\_\_  
 City/State/Zip  
 \_\_\_\_\_  
 Telephone # \_\_\_\_\_ FEI # \_\_\_\_\_  
 \_\_\_\_\_  
 E-Mail Address

1. The undersigned, being familiar with the local conditions affecting the cost of the work, with the Solicitation for Bids and in accordance with the provisions thereof, hereby proposes to furnish all labor, materials and equipment necessary for the sums listed herein.
2. In submitting the bid, it is agreed that this bid may not be withdrawn for a period of thirty (30) days after the date bids are due. Work is to start within thirty (30) days after receipt of WORK ORDER or as otherwise provided for in the Solicitation.
3. If awarded a contract, we propose to complete the work as follows.

**Vestibule** - within \_\_\_\_\_ calendar days from the date of receipt of Notice to Proceed.  
**Laboratory Window** – will require an additional \_\_\_\_\_ calendar days.  
**Back Door Covering** – will require an additional \_\_\_\_\_ calendar days.

4. Bidder must provide a minimum of two (2) references of business that the Contractor provided services that were similar in size and scope or function within the past two (2) years. Include company name, address, phone number and contact name and date of the project.

Business Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
 Date of Project: Started \_\_\_\_\_ Ended \_\_\_\_\_

Business Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
 Date of Project: Started \_\_\_\_\_ Ended \_\_\_\_\_

5. Bid - **Vestibule:**  
 \_\_\_\_\_ Dollars (words)  
 \$ \_\_\_\_\_ (numbers)

6. Bid – **Option 1 – Window in Laboratory:**  
 \_\_\_\_\_ Dollars (words)  
 \$ \_\_\_\_\_ (numbers)

OSBI MCALESTER OFFICE AND LABORATORY BID: **10L-015**

7. Bid – **Option 2 – Covering Over North Entrance:**

\_\_\_\_\_ Dollars (words)  
\$ \_\_\_\_\_ (numbers)

8. Bidder must submit to the OSBI Agency Contact any **request for substitution** of items related to the project **by five (5) calendar days prior to bid opening**. Any request for substitutions after that date will not be considered.

Signature: \_\_\_\_\_

Name/Title: \_\_\_\_\_

Date: \_\_\_\_\_

# OKLAHOMA STATE BUREAU OF INVESTIGATION

## BID AFFIDAVIT

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In accordance with 61 O.S. § 108 and § 115, a sworn statement shall accompany any competitive bid submitted for a public construction contract.

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STATE OF OKLAHOMA )  
 )ss Project Name: OSBI EROL Sun Room/Vestibule Project  
COUNTY OF \_\_\_\_\_ ) Project #: 10L-015

### NON-COLLUSION STATEMENT

- A. For the purpose of a competitive bid for a public construction contract, the undersigned, being first duly sworn, certifies that:
1. I am the duly authorized agent of \_\_\_\_\_, the bidder submitting the competitive bid which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among bidders and between bidders and state officials or employees, as well as facts pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the bid to which this statement is attached;
  2. I am fully aware of the facts and circumstances surrounding the making of the bid to which this statement is attached and have been personally and directly involved in the proceedings leading to the submission of such bid; and
  3. Neither the bidder nor anyone subject to the bidder's direction or control has been a party:
    - a. To any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding,
    - b. To any collusion with any state official or employee as to quantity, quality or price in the prospective contract, or as to any other terms of such prospective contract, nor
    - c. In any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.
- B. I certify, If awarded the contract, whether competitively bid or not, neither the contractor nor anyone subject to the contractor's direction or control has paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in procuring the contract to which this statement is attached.

**BUSINESS RELATIONSHIP STATEMENT**

1. I further certify that the nature of any partnership, joint venture or other business relationships presently in effect or which existed within one (1) year prior to the date of this statement with the Architect, Engineer, or other party of the project is:

\_\_\_\_\_  
(if none, so state)  
\_\_\_\_\_

2. That any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is:

\_\_\_\_\_  
(if none, so state)  
\_\_\_\_\_

3. And that the names of all persons having such business relationships and the positions they hold with their respective companies or firms are:

\_\_\_\_\_  
(if none of the business relationships herein above mentioned exist, then a statement to that effect.)  
\_\_\_\_\_

If awarded a contract, the bidder affirms that the work will be carried out in conformance with the contract requirements and that all invoices submitted for payment will reflect a true and accurate accounting of the work completed.

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Signature of Bidder

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 2010

By: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_