

OK ST BD OF EXAMINERS FOR LONG TERM CARE ADMINISTRATORS
JANUARY 28, 2015 REGULAR BOARD MEETING
SHEPHERD MALL OFFICE COMPLEX, 2401 NW 23RD
OSBELTCA CONFERENCE ROOM, OK CITY, OK

10:00 A.M.

AGENDA

The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item.

1. Call to Order and Recording of Members Present and Absent -
Compliance with Open Meeting Act and Authority
2. Welcoming Remarks, Ms. Susan Barnes (Chair) and/or Board Members;
Introduction of Attendees
3. Approval of the Minutes for the 12-17-2014 Regular Board Meeting
4. Review, Discussion and Possible Action Regarding Granting a Nursing Home
Administrator's License (Report of Education/AU Committee):
 - A. Ron Balmer
 - B. Jerod Buttram
 - C. Brittany Rinke
 - D. C. Michelle Smith
5. Review, Discussion and Possible Action Regarding Granting a Residential
Care/Assisted Living Administrator's License: (Report of Education/AU
Committee):
 - A. Crystal Cornwell
 - B. Kathryn Faulkner
6. Review, Discussion and Possible Action Regarding the Following Requests for
Continuing Education for Long Term Care Administrators (Report of
Education/AU Committee):
 - A. **Green Country Health Care Association**
Parkinson's 101
TiAmo, 6024 S Sheridan, Tulsa, OK
02-10-2015
Requesting 1 CEU
And
 - B. **Green Country Health Care Association**
Transitions of Care: Providing a Seamless Transition
TiAmo, 6024 S Sheridan, Tulsa, OK
04-14-2015
Requesting 1 CEU
 - C. **PharmCare OK**

Accountable Care Organizations Impact on Long Term Care
Metro-Technology Center, 1900 Springlake Dr., OK City, OK
02-24-2015

And

Ted's Escondido, 3202 W. Kenosha, Broken Arrow, OK
03-26-2015

Requesting 3 CEUs per seminar

(Administrator may attend only one seminar for CEUs)

D. **OSU-OKC**

900 N. Portland Ave, OKC, OK

February 2015 Residential Care Administrator Continuing Education

February 11, 2015

Supervisor Training, Interview Skills & Job Descriptions

OSU, OKC, West Education Center, 900 N. Portland Ave., OKC

Requesting-3 CEUs

February 18, 2015

Supervisor Training, Employee Performance & Discipline

OSU, OKC, West Education Center, 900 N. Portland Ave., OKC

Requesting-3CEUs

February 25, 2015

Bullying in the Workplace, It's Effect on Employees & Residents

OSU, OKC, West Education Center, 900 N. Portland Ave., OKC

Requesting-3CEUs

Total of 9 CEUs Requested

E. **Developmental Disabilities Services, OK Dept of Human Services**

State of Oklahoma Governor's Conference on Developmental Disabilities

- A Journey to a Good Life

Embassy Suites Norman Hotel & Conference Center

2501 Conference Drive, Norman, OK

March 4-5, 2015

Requesting 4 CEUs on 3-4-2015 & 3 CEUs on 3-5-2015, Total-7 CEUS

7. Review, Discussion and Possible Action Regarding Long Term Care Administrators Who Did Not Renew Timely by 12-31-2014 but Would Like to Renew:

NHA Administrators

A. Jeanan Hobbs

B. Teresa Wood

RC/AL Administrators

C. Angela Crawford

D. Teri Johnson

E. Connie Robertson

F. Tammy Spinazzola

Adult Day Care Administrators

G. Mike Fauvell

8. Review, Discussion and Possible Action Regarding the Vacating of Licenses of and Staying the Cases of, for Good Cause, Long Term Care Administrators Who Failed to Timely Renew:
(See Attached List)
9. Review and Discussion of Report of the Finance Committee
10. Review and Discussion of the State Audit Report for the Period of July 1, 2012 through June 30, 2014 (FY 2013 & FY 2014)
11. Review and Discussion of Demographics Report from the 2015 Renewals
12. Review, Discussion and Possible Action Regarding the Annual Evaluation and Salary of the Executive Director; Possible Motion to Convene into Executive Session Pursuant to 25 O.S. Supp. 2009, §307(B)(1) for the Purpose of Discussing the Employment, Hiring, Promotion, Demotion, Disciplining or Resignation of Public Officer or Employee (Executive Director)
13. Review, Discussion and Possible Action on the Probable Cause Committee's Recommendations Regarding Whether Probable Cause Exists to File a Formal Complaint (Report of Probable Cause Committee)

NO PROBABLE CAUSE

BP & SC

- A. **14-103(P)
- B. 14-119(D)

BP & SC

- C. *14-84(H)

PB & BW

- D. *14-104(HB)

LP & BW

- E. 14-117(D)
14-118(D)

GD & JM

- F. 14-139(P)

GD & JM

- G. 14-144(HB)

***Two to One for Recommendation of No PC, Letter of Concern**

****Letter of Concern**

(H-OSDH Referral, HB-OSDH Notification/Referral, D-DHS Report, B-Board Initiated, P-Private Citizen Report

14. Review and Discussion on the Report of Executive Director, Mr. Gaylord Z. Thomas
 - A. Renewals Update
 - B. AU Update
 - C. 2014 Probable Cause Summary
 - D. Upcoming Events/Dates

15. New Business – Any matter not known about or that could not have been reasonably foreseen prior to the time of posting the agenda

16. Adjournment

Common Acronyms Used:

ADC – Adult Day Care

AIT – Administrator-In-Training

AU – Administrators University

CAA – Certified Assistant Administrator (not licensed)

CE/CEUs – Continuing Education/Continuing Education Units

DHS – Department of Human Services

NAB – National Association of Long Term Care Administrator Boards

NHA – Nursing Home Administrator

OSDH – Oklahoma State Department of Health

PCC – Probable Cause Committee

RC/AL – Residential Care/Assisted Living (commonly pronounced “ar-cal”)

RC – Residential Care

NON-RENEWED AND VACATED LONG TERM CARE LICENSES AND CERTIFICATIONS

VACATED NURSING HOME ADMINISTRATORS

2079 Askew, Lori D
2671 Bakula, Mary
3157 Boyd, Sarah Doreen
3096 *Brandle, Stephanie †*
2396 Bryan, Marilyn K
3170 Buff, Susan Yvette
2415 Burger, Robert
3184 Calvin, Lisa Dianne
1828 Childers, Howard
1387 Clark, Gene S
1032 Cox, Bobby
1408 Crane, Judy
1835 Daniel, Melva
2236 Donley, Michael
2237 Edwards, Rodney
3329 *Ensz, Orië Allen **
3320 Frye, Helen Louise
1546 Gaskill, Charley
2167 Gault, Jeannie
3165 Givens, Timothy
1322 Henderson-Outland, Mary
3177 Isola, Samson
3322 Johnson, Justin Bradly
2185 *Johnston, Sherry †*
2603 *Jordan, Davina †*
3225 Lang, Audrey Katherene
861 Matchen, Shirley R
2658 *Miller, Michael †*
1795 Moore, Linda
3299 Nave, Cecil
3176 Parker, Amy
2953 Parrish, Jennifer Ann
2202 Plumlee, Loretta
2820 Randolph, Theresa Diane
1521 Roll, Lori
1470 Rucker, Edward
1405 Shively, Janice
667 Smart, Gary
2498 Smith, K Kody
3249 Smith, Loree Leigh
2798 Smith, Mystie
3269 Struttmann, Claudia Diane

3255 Vaillancourt, Kimberley
2582 Wallace, Margaret
2695 Walthall, Anna
2870 Weldon, Lauri
2925 Williams, Giela R
2101 Winkler, Ella Mae
2764 York, Angela J

VACATED CERTIFIED ASSISTANTS

McFarland, Christina Marie
- no license number -

VACATED RES CARE ADMINISTRATORS

R0043 *James, Samantha †*
R0040 *Johnson, Cesaleigh †*
R0024 Johnson, Diane
R0029 *Julian, Lance †*
R0009 *Metzger, Joyce †*

VACATED ADULT DAY CARE ADMINISTRATORS

D0050 *Banks, Maurice †*
D0061 Call, Rebecca
D0005 Classen, Susan
D0028 Dowdell, Doni
D0095 Dukes, Ayiesha Moneek
D0024 Durham, Debra
D0112 Morales-Garcia, Norma Rebecca
D0067 *Potts, Stephanie †*
D0053 Quarcoo, Benjamin Gad
D0068 Scoles, Jennifer
D0016 *Sellers, Shirley †*
D0036 Sisemore, Evelyn
D0040 Sowah, Nathan
D0054 Sowah, Veronica
D0045 *Taylor, Sahlease †*
D0039 *Wilkerson, Lisa †*

NON-RENEWED AND VACATED LONG TERM CARE LICENSES AND CERTIFICATIONS

**VACATED RES CARE/ASSISTED LIVING
ADMINISTRATORS**

A00354 Airington, Kieri
A00380 Anderson, Judy Kay
A0041 Barnes, Suzan Joy
A00208 Barry, Linda
A00303 Blankenship, Bonny
A00197 Bowens, Glennetta
A0025 Bryan, Dalton
A00178 Chalakani, Jeff
A00213 Colbert, James
A00216 Cox, Bobby
A00302 Dambroso, David
A00309 Dambroso, Lena
A00288 Decker, Linda
A00182 Dick, Leslie *
A00230 Douglas, Billie †
A00280 Edmondson, Carolyn †
A0013 Engle, Janie
A00147 Fender, Dale
A00289 French, Nancy Ann
A00281 Greb, Allison
A00349 Greenhoward, MaHogany
A0023 Hambric, Diane
A00200 Hebblethwaite, Heidi
A00320 Heinen, Tyanne Calline
A00334 Hildebrand, Shirley
A00348 Homberger, Carolyn
A00245 Ingram, Teresa Lynn *
A0008 Jeter, Billy
A00160 Jones, Sophia L †
A00275 Keeton, Randall
A00103 Kennedy, Mike
A00336 Madden, Cara †
A00198 Malveaux, Kristal Rose
A0043 Maston, Jennifer Lea
A00164 McFarland, Robert
A00272 Mhlanga, Michelle †
A00273 Palmer, Janet Louise
A00261 Patee, Peggy
A0054 Patty, Marcia
A00135 Pfau, Paula
A00118 Richardson, Megan

A00310 Shannon, Rebecca
A00284 Simpson, Dyan
A00296 Sutton, Charlotte, Renae
A00153 Taylor, Mary †
A00311 Thompson, Jennifer
A0461 Treece, Rebecca Carroll
A00159 Walter, Alice
A00337 Wheeler, Brynda †
A00158 White, Linda †
A00340 Williams, Rachel Amanda