

ADDITIONAL RC ADMINISTRATOR LICENSURE QUALIFICATIONS

*This information has been paraphrased...
Refer to OAC 490, Chapters 1, 10 and 15 for the definitive requirements*

For the **RESIDENTIAL CARE ADMINISTRATOR'S (RC) LICENSE:**

- High School diploma or GED or higher, AND
- A passing score on the State RCAL Examination
 - Applicant must provide a current training certificate from a proper/approved source of training (we publish "class dates" as they are known to us on our website...)
 - Before granted a certificate by the entities providing this training, applicant is required to:
 - Complete a 15 hour MAT training; OR
 - Provide proof of CMA certification or licensure as a nurse (LPN or RN)
- The training entity let's OSBELTCA know who is eligible to sit for the state exam (may be prior to the completion of ALL training), but they must have a valid application in OSBELTCA's system to test (and paid the testing fees).

- There is currently no NAB Examination requirement for the RC Administrator's license. The training is typically conducted concurrently with RCAL Administrators' training.

The scope of practice for an RC administrator only includes residential care facilities. Annual renewal fees are \$100.

Now that you have reviewed the qualifications and are ready to start the process, follow the link for a somewhat simplified set of "steps" for you to follow available at [THIS link...](#) We wish you the best of luck in this endeavor and will help you all we can. Ginger Dean (405-522-1616 or ginger.dean@osbeltca.ok.gov) is the best point of contact for RC, RC/AL and ADC questions.